PURCHASE DIVISION Advice for approval for credit to supplier

| Date: 29/6/20. | | Prepar | Prepared by: | | SOWMYA | | | | | |
|----------------------------------|---------------|---------------------|---------------------|---------------|--------------|----------------|-----------------------------|--|---------------------|--|
| PO/WO no. | | 68233. | | PO / WO Date. | | | 83/6/20. | | | |
| Supplier Na | Supplier Name | | 35 llp. | | PO/WO amount | | | 1,628.40. | | |
| Firm/Comp | any | | Noc NP | | | t | | Voc 11p | | |
| SI. No. Bill No. 1. (193) 2. 3. | | VOC 11P | | Bill Da | Bill Date | | ill amount | | | |
| 1. | | (| 1937 | | 26/6/20. | | , | 1,628.40 | | |
| 2. | | | | | | | | 1 | | |
| 3. | | | | | | | | | | |
| Amount A | - Bills to | al(Excluding | Transport & H | amali Cha | arges): | | | 1,628.40 | | |
| Sl. No. | DC No | | DC. Da | nte | | MRN No. | D | C matches MRN | | |
| 1. | | | 86 6 | 20 | Roya | 24 | ∫ Yes □ No | | | |
| 2. | | 10007 | | | | 30 (| | Yes □ No | | |
| 3. | - | | | | | | | Yes □ No | | |
| 4. | | | | | | | | Yes □ No | | |
| Amount B | Other C | redits: | | | | | | | | |
| Amount C | –Other D | ebits: | | | | | | par. | | |
| Amount D | (D=A+B | -C) – Amount | to be credited | to the sup | plier: | | | 1,628.40 | | |
| Amount E | – PO / W | O value: | | | | | | 1,628.40 | 7 + | |
| Amount F | – Differe | nce (A – E): | | | | | | | | |
| Quantity re | eceived as | per PO /WO | | | Yes 🗆 F | Excess receive | ed Short rece | ived Other (expla | ined below) | |
| Is difference | ce betwee | n PO / Bill ac | ceptable? | | Yes 🗆 N | No (explained | below) | | | |
| Excess / sh | ort mater | ial received | | | Approv | ed – within a | cceptable limit | s No (explained b | pelow) | |
| Close PO | W?O | | | | Z Yes □ 1 | No – wait for | balance materi | al | below) | |
| Advance p | aid / PDC | given (deduc | et when paying |) | □ Yes – F | Rs. /- PX | To | | | |
| Payment - | due date | | | | 4.7.2020 | | | | | |
| Remarks: | n | | | i | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Approv | ed | Purchase Officer | Purchase Manager | Procure | | M D | Accounts – receiver of bill | The second secon | Accounts Manager | |
| Sign: | 1.0 | Soure | | | | | | | | |
| Date | | 29/6/20 | | | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAXINVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy GSTIN/UNI: 36ACQFS2044C1Z7 Invoice No. 11937 **Customer Details** Villa Orchids LLP Invoice Date. 26-06-2020 Behind Janapriya, Kowkur, Hyderabad PO No. 68233 PO Date. 23-06-2020 Req ID 57864 Req Date 23-06-2020 GSTIN: 36AANFG4817C1ZH Loc Req No 63388 Description of Goods HSN/SAC Rate Gross Tax% Tax Amt Qty 3214 124.20 1 3134 - Chemicals - Tile Grout - 1kg - pkts 15 46.00 690.00 18 3214 15 46.00 690.00 18 124.20 2 3134 - Chemicals - Tile Grout - 1kg - pkts white 3 4 5 6 7 8 9 10 11 12 13 14 15 248.40 IGST **SGST** 1,380.00 **CGST** Total Taxable Amount 1,628.40 124.20 124.20 Total Invoice Amount

Rupees: One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

24-06-2020 3:53:13 PM

From Company: Villa Orchids LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AANFG4817C1ZH

24.06.20 12:19:11

| Supplier Details | | | | |
|------------------------------|------------|-------------------|------------|-------|
| Summit Sales LLP | | Doc No | 68233 | 63388 |
| 5-4-187/3&4,II nd floor, | Doc Date | 23-06-2020 | | |
| | Quote No | Nil | | |
| GSTIN 36ACQFS2044C1Z7 | | Quote Date | 23-06-2020 | |
| 040-66335551 | 9618244433 | SupplyType | Supply | |

Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|--|-------|----------|-----------|-------|----------|
| 1 3134 - Chemicals - Tile Grout - 1kg - pkts off white | 15.00 | 46.00 | 0.00 | 18.00 | 814.20 |
| 2 3134 - Chemicals - Tile Grout - 1kg - pkts white | 15.00 | 46.00 | 0.00 | 18.00 | 814.20 |
| upees: One Thousand Six Hundred Twenty Eight and P | | Total Or | der Value | 9 | 1,628.40 |

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Villas Orchids

Behind: Janapriya, Kowkur.

Phone. 9502232100/9502266233

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Site use purpose.

Completion Date

Nil

Measurment

Nil

Security

Nil

Remarks

For Villa Orchids LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Summit Sales LLP

Date : __/__/

Requisition Form

| Com | pany Name: | VOC LLP | requisi | Date: | | | 23.06.2020 | |
|----------------|----------------------------|-------------|------------|------------|--------------|----------|----------------|------|
| Site | & Phase: | VOC | | Time: | | | | _ |
| Supp | | SSLLP | | Req. No. | | | 11:57 63388 | |
| Mate | erial required before: | Urgent | | ID No. | | | 57864 | |
| No | Descr | ription | S | ize | Quantity | Units | Inward No | Date |
| 1 | Tiles grout (off white) | | 01 | kg | 15 | Packets | s | |
| 2 | Tiles grout (white) | 68233 | | kg | 15 | Packets | | |
| | | 6 6 | | | | | | |
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| Rema | rks: for tiles works purpo | se | | | | - | | |
| repa | red by | S .Sharvani | | Approved b | by | | A.Suresh | |
| Sign.& Date 23 | | 23.06.2020 | 22.06.2020 | | Sign. & Date | | 23.06.2020 | |

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

| Customer Details DC No. 10004 Villa Orchids LLP DC Date. 26-06-2020 Behind Janapriya, Kowkur, Hyderabad PO No. 68233 PO Date. 23-06-2020 Req ID 57864 Req Date 23-06-2020 Loc Req No 63388 Description of Goods HSN/SAC Qty 1 3134 - Chemicals - Tile Grout - 1kg - pkts 3214 15 | Email: purchase@modipro | | | |
|--|--|--|-------------------------|--------------------|
| Villa Orchido LLP Behind Janapriya, Kowkur, Hyderabad PO No. 68233 PO Date. 23-06-2020 Req ID 57864 Req Date 23-06-2020 Loc Req No 6338 Description of Goods 1 S134 - Chemicals - Tile Grout - 1kg - pkts 3214 15 334 - Chemicals - Tile Grout - 1kg - pkts 3214 15 34 56 67 88 99 10 11 11 12 13 14 15 16 16 17 18 10 NW & W D 10 10 Inward No. SOLUM Sign. Loc Bed 20 21 Received By: Sign. Loc Bed 20 22 VILLA ORCHID LLP 24 25 26 27 28 29 | | | | 1 of 1 : 26-06-202 |
| Behind Janapriya, Kowkur, Hyderabad PO No. 68233 PO Date. 23-06-2020 Req Date 23-06-2020 Loc Req No 63388 Description of Goods HSN/SAC Oty 1 3134 - Chemicals - Tile Grout - 1kg - pkts 3214 15 2 3134 - Chemicals - Tile Grout - 1kg - pkts 3214 15 3 3 3 3 3 3 4 5 5 6 7 8 9 9 9 9 9 10 11 12 13 14 15 16 16 17 18 19 19 19 26 16 23 18 19 19 19 19 24 10 19 10 11 12 10 11 12 12 13 14 15 16 17 18 19 19 19 26 16 23 10 11 19 19 24 10 24 10 10 10 10 10 11 12 12 13 14 15 16 17 18 19 19 19 19 19 10 11 19 19 19 19 19 19 | | A. 10 - 100 (100 A. 100 A. | I SOMEONIA III | |
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| Req Date 23-06-2020 Loc Req No 63388 Description of Goods HSN/SAC Qty | | | | |
| Description of Goods | | | | |
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

D. So work

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy GS

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:26-06-2020

| Customer Details Villa Orchids LLP | | | Invoice No. | 11937 26-06-202 | 20 | |
|--|---------------|----------|---------------|---------------------|----------|---------|
| | | | Invoice Date. | | 20 | |
| Behind Janapriya, Kowkur, Hyderabad | PO No. | 23-06-20 | 68233 | | | |
| | PO Date. | | | | | |
| | | | Req ID | 57864 | 20 | |
| GSTIN: 36AANFG4817C1ZH | | | | Req Date 23-06-2020 | | |
| | ******** | 0 | Loc Req No | 63388 | T 0/ | т |
| Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
| 1 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 15 | 46.00 | 690.00 | 18 | 124.20 |
| off white | 2011 | | | | | 124.20 |
| 2 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 15 | 46.00 | 690.00 | 18 | 124.20 |
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| | | | | 1,300.00 | 1 629 40 | 240.40 |
| Rupees : One Thousand Six Hundred Twenty | Total Invoice | Amount | | | 1,628.40 | |

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction