PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/6/20.	Prepared by:	SOWMYA
PO/WO no.	68233.	PO / WO Date.	23/6/20.
Supplier Name	SSllp.	PO/WO amount	1,628.40.
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11937	26/6/20.	1,628.40
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,628.40

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10004	26/6/20	80494	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,628.40
Amount E – PO / WO value:	1,628.40.
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**4.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	29/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

: 26-06-2020

Customer Details	Invoice No.	11937
Villa Orchids LLP	Invoice Date.	26-06-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68233
	PO Date.	23-06-2020
	Req ID	57864
GSTIN : 36AANFG4817C1ZH	Req Date	23-06-2020
	Loc Req No	63388

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts off white	3214	15	46.00	690.00	18	124.20
2	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	15	46.00	690.00	18	124.20
3							
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15							

IGST	CGST	SGST				
			Total Taxable Amount	1,380.00		248.40
	124.20	124.20	Total Invoice Amount		1,628.40	

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 66939
Date 1/7/20
Sign

for Summit Sales LLP

D. Gowrya

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 24-06-2020 3:53:13 PM

68233
24.06.20 12:19:11

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68233	63388
	Doc Date	23-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	3134 - Chemicals - Tile Grout - 1kg - pkts *off white*	15.00	46.00	0.00	18.00	814.20
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	15.00	46.00	0.00	18.00	814.20
				Total Order Value . . .		**1,628.40**

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	23.06.2020
Site & Phase:	VOC	Time:	11:57
Supplier:	SSLLP	Req. No.	63388
Material required before :	**Urgent**	ID No.	57864

No	Description	Size	Quantity	Units	Inward No	Date
1	Tiles grout (off white)	01 kg	15	Packets		
2	Tiles grout (white) 68233	01 kg	15	Packets		

APPROVED
24 .2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for tiles works purpose

Prepared by	S .Sharvani	Approved by	A.Suresh
Sign.& Date	23.06.2020	Sign. & Date	23.06.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		DC No.	10004
Villa Orchids LLP		DC Date.	26-06-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	68233
		PO Date.	23-06-2020
		Req ID	57864
GSTIN :	36AANFG4817C1ZH	Req Date	23-06-2020
		Loc Req No	63388

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15
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INWARD
Inward No. 15078 Dt. 26/06/20
MRN No: 80494 Dt. 26/06/20
Received By: Sign:
VILLA ORCHID LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39340
Date 27/6
Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

D. Souraya

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	11937
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	26-06-2020
	PO No.	68233
	PO Date.	23-06-2020
	Req ID	57864
	Req Date	23-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63388

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
Inward No: 15078 Dt: 26/06/20
MRN No: 80494 Dt: 26/06/20
Received By: Sign:
VILLA ORCHID LLP

IGST	CGST	SGST			
			Total Taxable Amount	1,380.00	248.40
	124.20	124.20	Total Invoice Amount	1,628.40	

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction