PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/7/20.	Prepared by:	SOWMYA
PO/WO no.	68405	PO / WO Date.	30/6/20.
Supplier Name	SS/Lp.	PO/WO amount	4,906.44.
Firm/Company	Voc Llp.	Project	Voc/Lp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12042	1/7/20.	4,906.44.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,906.44.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10097	1/7/20.	80701	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,907
Amount E – PO / WO value:	4,907
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below~~)
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs._____/- □ No~~
Payment – due date	**11.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	3/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12042
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	01-07-2020
	PO No.	68405
	PO Date.	30-06-2020
	Req ID	58032
	Req Date	29-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63399

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2377 - Carpentry - wood - Sal wood - 2+2 - 7 ft X 3 ft		2	2079.00	4,158.00	18	748.44
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	4,158.00		748.44
	374.22	374.22	Total Invoice Amount	4,906.44		

Rupees : Four Thousand Nine Hundred Six and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

67150
4/7/20

Purchase Order

 30-06-2020 11:38:12

68405
24.06.20 12:19:12

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68405	63399
	Doc Date	30-06-2020	
GSTIN 36ACQFS2044C1Z7	**Quote No**	Nil	
040-66335551 9618244433	**Quote Date**	23-10-2019	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2377 - Carpentry - wood - Sal wood - 2+2 - 7 ft X 3 ft - Nos	2.00	2,079.00	0.00	18.00	4,906.44
					Total Order Value . . .	**4,906.44**

Rupees : Four Thousand Nine Hundred Six and Paise Fourty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Malaysian salwood. Section shall be of 4 x 21/2.
Payment Terms	After delivery of all materials & production of the bill.
Tax	GST included in above price.
Delivery Date	Next day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	site vehicle
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for V no. 104 purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

30/06/2020

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	27.06.2020
Site & Phase:	VOC	Time:	13:09
Supplier:	SSLLP	Req. No.	63399
Material required before :		ID No.	58039

No	Description	Size	Quantity	Units	Inward No	Date
1	Door Frame with Threshold	3X7 Feet	02	Nos		
	68405					
				APPROVED		
				30 JUN 2020		
				MINISH PARIKH		
				MANAGER PROCUREMENT		

Remarks: villa no 104 door purpose

Prepared by	Sneha.k	Approved by	A.Suresh
Sign.& Date	27.06.2020	Sign. & Date	27.06.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10097
Villa Orchids LLP	DC Date.	01-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68405
	PO Date.	30-06-2020
	Req ID	58032
	Req Date	29-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63399

	Description of Goods	HSN/SAC	Qty
1	2377 - Carpentry - wood - Sal wood - 2+2 - 7 ft X 3 ft - Nos		2
2			
3			
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INWARD
No: 39508
Date: 4/7/20
Sign:
SEC'BAD

INWARD
Inward No: 5105 Dt: 01/07/20
MRN No: 80701 Dt: 02/07/20
Received By: Sign:
VILLA ORCHID LLP
16:36

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12042
Villa Orchids LLP	Invoice Date.	01-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68405
	PO Date.	30-06-2020
	Req ID	58032
GSTIN : 36AANFG4817C1ZH	Req Date	29-06-2020
	Loc Req No	63399

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2377 - Carpentry - wood - Sal wood - 2+2 - 7 ft X 3 ft		2	2079.00	4,158.00	18	748.44
2							
3							
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INWARD
Inward No. 15105 Dt: 01/07/20
MRN No. 80701 Dt: 02/07/20
Sign:
Received By:
VILLA ORCHID LLP

IGST	CGST	SGST				
			Total Taxable Amount	4,158.00		748.44
	374.22	374.22	Total Invoice Amount	4,906.44		

Rupees : Four Thousand Nine Hundred Six and Paise Fourty Four Only.

for Summit Sales LLP

Authorised signatory

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