

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		3/7/20		Prepared by:		SOWMYA	
PO/WO no.		68433		PO / WO Date.		30/6/20	
Supplier Name		Sslp.		PO/WO amount		5,888.20.	
Firm/Company		Sov 1lp		Project		Sov 1lp -	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12029	1/7/20.		5,888.20			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						5,888.20	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10084	1/7/20	10084	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						5,888	
Amount E – PO / WO value:						5,888	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			11.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	3/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details				Invoice No.		12029			
Silver Oak Villas LLP Sy No. 291, Phase IX, Cherlapally, Hyderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		01-07-2020			
				PO No.		68433			
				PO Date.		30-06-2020			
				Req ID		58083			
				Req Date		29-06-2020			
				Loc Req No		155836			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2076 - Carpentry - hardware - Chicken Mesh - NA -			7314	30	145.00	4,350.00	18	783.00
2	6147 - Miscellaneous - HDPE rope - NA - Bundles			3926	20	32.00	640.00	18	115.20
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		4,990.00	898.20
		449.10		449.10		Total Invoice Amount		5,888.20	
Rupees : Five Thousand Eight Hundred Eighty Eight and Paise Twenty Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

30-06-2020 5:44:58 PM

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7



68433

24.06.20 12:19:13

Supplier Details			
Summit Sales LLP	Doc No	68433	155836
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc Date	30-06-2020	
GSTIN 36ACQFS2044C1Z7	Quote No	Nil	
040-66335551 9618244433	Quote Date	30-06-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	30.00	145.00	0.00	18.00	5,133.00
2 6147 - Miscellaneous - HDPE rope - NA - Bundles	20.00	32.00	0.00	18.00	755.20
Total Order Value . . .					5,888.20

Rupees : Five Thousand Eight Hundred Eighty Eight and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for V.no.97 purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:	SOVLLP	Date:	29-06-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155836
Material required before date:	urgent	ID No.	58083

No	Description	Size	Quantity	Units	Inward No	Date
1	Chicken mesh	Std	30	Nos		
2	Plastic Rope	Std	20	Nos		
3						
4						
5						
6						
7						
8						
9						

Remarks: -For v no 97 purpose

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	29-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	21.02.2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: -For Level markings and plastering purpose

Prepared By	G.Mona	Approved by	
Sign.& Date	21.02.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 01-07-2020

Customer Details		DC No.	10084
Silver Oak Villas LLP		DC Date.	01-07-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad		PO No.	68433
		PO Date.	30-06-2020
		Req ID	58083
		Req Date	29-06-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	155836
	Description of Goods	HSN/SAC	Qty
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2	6147 - Miscellaneous - HDPE rope - NA - Bundles	3926	20
3			
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5			
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INWARD WITH TIME:	
Inward No. 4446	Dr: 1/7/20
MRN No: 10084	Dr: 1/7/20
Received By:	Sign:
SILVER OAK VILLAS LLP	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

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