

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		29/6/20		Prepared by:		SOWMYA	
PO/WO no.		68/58		PO / WO Date.		26/6/20	
Supplier Name		SSlp.		PO/WO amount		1,358.18	
Firm/Company		Govt		Project		Govt	
Sl. No.	Bill No.	11908		Bill Date	25/6/20		
1.					1,358.18		
2.					1		
3.					1		
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,358.18	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9975	25/6/20	✓	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						✓	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,358.18	
Amount E – PO / WO value:						1,358.18	
Amount F – Difference (A – E):						✓	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			4.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	29/6/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-06-2020

Customer Details				Invoice No.		11908			
Silver Oak Villas LLP 5-4-187/ 3 & 4, MG Road, Secunderabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		25-06-2020			
				PO No.		68158			
				PO Date.		20-06-2020			
				Req ID		57642			
				Req Date		15-06-2020			
				Loc Req No		16253			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4720 - Electrical - other - Clamp Ampmeter - NA - Mastech				1	1151.00	1,151.00	18	207.18
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,151.00	207.18
		103.59		103.59		Total Invoice Amount		1,358.18	
Rupees : One Thousand Three Hundred Fifty Eight and Paise Eighteen Only.									

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

06-07-2020 14:08:35

Original / Office Copy / Purchase Div.Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68158	16253
Doc Date	20-06-2020	
Quote No	Nil	
Quote Date	20-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4720 - Electrical - other - Clamp Ampmeter - NA - nos Mastech	1.00	1,151.00	0.00	18.00	1,358.18
Total Order Value . . .					1,358.18

Rupees : One Thousand Three Hundred Fifty Eight and Paise Eighteen Only.

Terms and Conditions :-

Specification / Mastech,M266 Digital AC clamp meter AC/DC Voltage**Payment Terms** After delivery**Tax** Included**Delivery Date** Immediate

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, above order is for HO, purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** NilFor **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

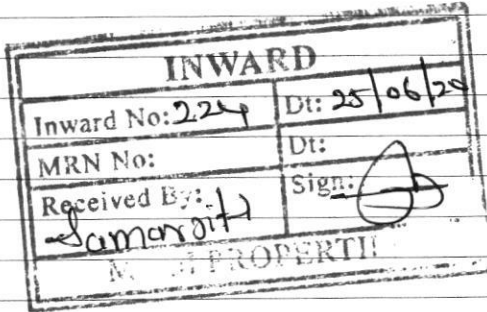
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 25-06-2020

Customer Details		DC No.	9975
Silver Oak Villas LLP		DC Date.	25-06-2020
5-4-187/3 & 4, MG Road, Secunderabad		PO No.	68158
		PO Date.	20-06-2020
		Req ID	57642
		Req Date	15-06-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	16253
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

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