

PURCHASE DIVISION
Advice for approval for credit to supplier

*No office copy
No requisition*

Date: 8/7/10		Prepared by: T.D. Mureety	
PO/WO no. 66975		PO / WO Date. 5/5/10	
Supplier Name: Gaurham Builders		PO/WO amount: Rs. 840/-	
Firm/Company: Silver Oak Villas		Project: 800-IX	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	20	20/5/10	Rs. 840/-
2.			-
3.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 840/-
Sl. No.	DC No	DC. Date	MRN No.
1.	20	20/5/10	79125
2.			
3.			
4.			
Amount B –Other Credits :			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier.			Rs. 840/-
Amount E – PO / WO value:			Rs. 840/-
Amount F – Difference (A – E):			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		11/8/10	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	8/7/10		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Gautham Enterprises
 1-10-98/19, Vallabh Nagar
 Begumpet, SECUNDERABAD
 Ph.No.040-27763763, 66338763
 Mobile No. 98480 35963
 GSTIN/UIN: 36ADIPA9683N1ZW
 State Name : Telangana, Code : 36
 E-Mail : gautham_entps2424@yahoo.com

Buyer

Silver Oak Villas LLP

HYDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Place of Supply : Telangana

Invoice No.

20

Delivery Note

Supplier's Ref.

Dated

20-May-2020

Mode/Terms of Payment

Other Reference(s)

Buyer's Order No.

P.O.NO 66975 Dt 5.5.20

Despatch Document No.

Dated

20-May-2020

Delivery Note Date

Despatched through

Shekar

Destination

TS10UB5649

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Amount
1	Nescafe Signature Premix	21011200	2 kg	355.93	kg		711.86	711.86	9%	64.07	9%	64.07	840.00
	SGST Output - 9%			9 %			64.07						
	CGST Output - 9%			9 %			64.07						
Total			2 kg				₹ 840.00	711.86		64.07		64.07	

Amount Chargeable (in words) INR Eight Hundred Forty Only

E. & O.E

Company's Bank Details

Bank Name

: Andhra Bank

A/c No.

: 022231043001908

Branch & IFS Code

: Ameerpet Br & ANDB0000222

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

for Gautham Enterprises

Authorised Signatory

Purchase Order

Page(s) 1 Of 1

07-07-2020 14:12:04

Original / Office Copy / Purchase Div. Copy

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Gautham Enterprises
Shop No. 1-10-98/19, Begumpet, behind Panthalooms, Sec-Bad

GSTIN 36ADIPA9683N12W NA
2776-3763 / 6633-8763 9848035963

Doc No	66975	155656
Doc Date	05-05-2020	
Quote No	Nil	
Quote Date	05-05-2020	
SupplyType	Supply	

Kind Attn : Mr.Venkatesh Goud / Mrs. Saritha

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4011 - Consumables - Coffee Powder - NA - kgs	2.00	420.00	0.00	0.00	840.00
Total Order Value . . .					840.00

Rupees : Eight Hundred Fourty Only.

Terms and Conditions :-

Specification / All items shall be of 'Nestle' brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for staff using purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

→ Original office copy with place
Phase give "NOC" for above.
as
8/7/20.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Gautham Enterprises**

Name : _____

Name : _____

Date : __/__/__