PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 6/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68514 | PO / WO Date. | 1/7/20 |
| Supplier Name | SSllp. | PO/WO amount | 7,513.84 |
| Firm/Company | Sov llp | Project | Sov llp. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12095 | 3/7/20. | 7,513.84 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 7,513.84 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10141 | 3/7/20 | 80831 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 7,514 |
| Amount E – PO / WO value: | 7,514 |
| Amount F – Difference (A – E): | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ~~□ Yes – Rs. ______/- □ No~~ |
| Payment – due date | **11.7.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 6/7/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12095 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 03-07-2020 |
| Sy No. 291, Phase IX, Cherlapally, Hyderabad | PO No. | 68514 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58136 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 01-07-2020 |
| | Loc Req No | 155843 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 3926 | 6 | 105.00 | 630.00 | 18 | 113.40 |
| 2 | 2099 - Carpentry - hardware - Fischer - 5mm - pkts | 3926 | 6 | 142.00 | 852.00 | 18 | 153.36 |
| 3 | 6621 - Paints - Janta pasta - NA - Nos | 3506 | 10 | 55.00 | 550.00 | 18 | 99.00 |
| 4 | 6549 - Paints - White Cement - 25kgs - bags | 2523 | 5 | 509.20 | 2,546.00 | 28 | 712.88 |
| 5 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| | silk -10nos white -10 nos | | | | | | |
| 6 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 12 | 56.00 | 672.00 | 0 | 0.00 |
| 7 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 12 | 8.30 | 99.60 | 0 | 0.00 |
| 8 | | | | | | | |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 6,269.60 | | 1,244.24 |
|---|---|---|---|---|---|---|
| | 622.12 | 622.12 | Total Invoice Amount | 7,513.84 | | |

Rupees : Seven Thousand Five Hundred Thirteen and Paise Eighty Four Only.

**for Summit Sales LLP**

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 6723 Date 7/7/2020 Sign.

# Purchase Order

 01-07-2020 4:45:46 PM

68514
02.07.20 12:12:26

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 68514 | 155843 |
| **Doc Date** | 01-07-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 01-07-2020 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 6.00 | 105.00 | 0.00 | 18.00 | 743.40 |
| 2 | 2099 - Carpentry - hardware - Fischer - 5mm - pkts | 6.00 | 142.00 | 0.00 | 18.00 | 1,005.36 |
| 3 | 6621 - Paints - Janta pasta - NA - Nos | 10.00 | 55.00 | 0.00 | 18.00 | 649.00 |
| 4 | 6549 - Paints - White Cement - 25kgs - bags | 5.00 | 509.20 | 0.00 | 28.00 | 3,258.88 |
| 5 | 3134 - Chemicals - Tile Grout - 1kg - pkts<br>*silk -10nos white -10 nos* | 20.00 | 46.00 | 0.00 | 18.00 | 1,085.60 |
| 6 | 4003 - Consumables - Bombay Broom - Big - nos | 12.00 | 56.00 | 0.00 | 0.00 | 672.00 |
| 7 | 4080 - Consumables - Bombay Brooms - Other - Nos | 12.00 | 8.30 | 0.00 | 0.00 | 99.60 |
| | | | | | **Total Order Value . . .** | **7,513.84** |

Rupees : Seven Thousand Five Hundred Thirteen and Paise Eighty Four Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of "Prince' / 'Sudhakar' brand. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 01/07/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Requisition Form

Note: On receipt of material at site write inward number and date in last 2 columns.

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 01-07-200 |
| Site & Phase : | Silver Oak Villas | Time: | 10.00 |
| Supplier | | Req. No. | 155843 |
| Material required before date: | Urgent | ID No. | 58136 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | White cement | | 5 | bags | | |
| 2 | Janta paste | | 10 | Nos | | |
| 3 | Silk tile grout | | 10 | Nos | | |
| 4 | White grout | | 10 | Nos | | |
| 5 | Bombey brooms 68514 | Small | 12 | Nos | | |
| 6 | Bombey brooms | Big | 12 | Nos | | |
| 7 | Fishers | 6mm | 6 | Boxes | | |
| | Fishers | 5mm | 6 | Boxes | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: -For Site Use Purpose

APPROVED
0? JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | B.Meenakshi | Approved by | |
| Sign.& Date | 01-07-200 | Sign. & Date | |

Remarks: -

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10141 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 03-07-2020 |
| Sy No. 291, Phase IX, Cherlapally, Hyderabad | PO No. | 68514 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58136 |
| | Req Date | 01-07-2020 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 155843 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 3926 | 6 |
| 2 | 2099 - Carpentry - hardware - Fischer - 5mm - pkts | 3926 | 6 |
| 3 | 6621 - Paints - Janta pasta - NA - Nos | 3506 | 10 |
| 4 | 6549 - Paints - White Cement - 25kgs - bags | 2523 | 5 |
| 5 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 |
| 6 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 12 |
| 7 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 12 |
| 8 | | | |
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MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 39612
Date
Sign. 7/7

INWARD WITH TIME:
Inward No. 14432 Dt: 3/7/20
MRN No: 80831 Dt: 6/7/20
Received By: Sign:
SILVER OAK VILLAS LLP

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | Invoice No. | 12095 |
| Sy No. 291, Phase IX, Cherlapally, Hyderabad | Invoice Date. | 03-07-2020 |
| | PO No. | 68514 |
| | PO Date. | 01-07-2020 |
| | Req ID | 58136 |
| | Req Date | 01-07-2020 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 155843 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2100 - Carpentry - hardware - Fischer - 6mm - pkts | 3926 | 6 | 105.00 | 630.00 | 18 | 113.40 |
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| 4 | 6549 - Paints - White Cement - 25kgs - bags | 2523 | 5 | 509.20 | 2,546.00 | 28 | 712.88 |
| 5 | 3134 - Chemicals - Tile Grout - 1kg - pkts | 3214 | 20 | 46.00 | 920.00 | 18 | 165.60 |
| | silk -10nos white -10 nos | | | | | | |
| 6 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 12 | 56.00 | 672.00 | 0 | 0.00 |
| 7 | 4080 - Consumables - Bombay Brooms - Other - Nos | 9603 | 12 | 8.30 | 99.60 | 0 | 0.00 |
| 8 | | | | | | | |
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| 15 | | | | | | | |

INWARD WITH TIME:
Inward No. 14432 Dt: 3/7
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 6,269.60 | 1,244.24 |
| | 622.12 | 622.12 | Total Invoice Amount | 7,513.84 | |

Rupees : Seven Thousand Five Hundred Thirteen and Paise Eighty Four Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction