PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/7/2020	Prepared by:	K. R. Chalyulu
PO/WO no.	68553	PO / WO Date.	2/7/2020
Supplier Name	Reflections Electricals	PO/WO amount	53,037/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	359	3/7/2020	42,389/-
2.			\
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			42,389/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	80822	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	42,389/-
Amount E – PO / WO value:	53,037/-
Amount F – Difference (A – E):	10,648/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/-~~ ☐ No
Payment – due date	13/7/2020
Remarks:	short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	10/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **359**	Dated **3-Jul-2020**
	Delivery Note **093**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **359**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68553/14684**	Dated **3-Jul-2020**
	Despatch Document No.	Delivery Note Date **3-Jul-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 6A SP C CURVE**	8536	18 %	**48.0000 nos**	94.00	nos	**4,512.00**
2	**Isolator/Load Break Switch 40A FP**	8536	18 %	**24.0000 nos**	415.00	nos	**9,960.00**
3	**LED Batten 5W 6500K D530565**	9405	12 %	**40.0000 nos**	150.00	nos	**6,000.00**
4	**LED Batten 10W 6500K D531065**	9405	12 %	**40.0000 nos**	200.00	nos	**8,000.00**
5	**LED Batten 20W 6500K D532065**	9405	12 %	**40.0000 nos**	215.00	nos	**8,600.00**
							37,072.00
	OUTPUT CGST						**2,658.48**
	OUTPUT SGST						**2,658.48**
	Rounding Off						**0.04**
	Total			**192.0000 nos**			**₹ 42,389.00**

Amount Chargeable (in words) *E. & O.E*

INR Forty Two Thousand Three Hundred Eighty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8536	14,472.00	9%	1,302.48	9%	1,302.48	2,604.96
9405	22,600.00	6%	1,356.00	6%	1,356.00	2,712.00
Total	**37,072.00**		**2,658.48**		**2,658.48**	**5,316.96**

Tax Amount (in words) : **INR Five Thousand Three Hundred Sixteen and Ninety Six paise Only**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 14518 Dt: 4/7/20
MRN No: 20822 Dt: 4/7/20.
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

INWARD
No: 67/6
Date: 6/7/20
Sign:

Purchase Order

02-07-2020 4:50:05 PM

Original

68553
02.07.20 12:12:26

ompany : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

pplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	68553	14684
Doc Date	02-07-2020	
Quote No	Nil	
Quote Date	02-07-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4596 - Electrical - other - MCB - 16Amps - nos	96.00	94.00	0.00	18.00	10,648.32
2 4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3 4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	24.00	415.00	0.00	18.00	11,752.80
4 4746 - Electrical - other - LED Lights - NA - nos *1'*	40.00	150.00	0.00	12.00	6,720.00
5 4662 - Electrical - other - Tubelight fitting - 2ft - nos	40.00	200.00	0.00	12.00	8,960.00
6 4663 - Electrical - other - Tubelight fitting - 4ft - nos	40.00	215.00	0.00	12.00	9,632.00
			Total Order Value . . .		**53,037.28**

Rupees : Fifty Three Thousand Thirty Seven and Paise Twenty Eight Only.

Part received

Ist Bill No 359 Amount Rs 42,389/-

Balance has to be receivable Rs 10,648/-

10/7/2020

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

03/07/2020

Name : ______________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________

Date : __/__/____

Requisition Form

...ne:	SSLLP	Date:	1.7.2020
...:	SHLLP	Time:	14.30
		Req. No.	14684
... required before date:		ID No.	58175

	Description	Size	Quantity	Units	Inward No	Date
	MCB	16A	96	NOS		
2	MCB 68553	6A	48	NOS		
3	FP ISOLATOR	40A	24	NOS		
4	CHANGE OVER		20	NOS		
5	AL SERVICE WIRE 68554	3/20	5	BDL		
6	CABLE WIRE -CAT 6		610	MTRS		
7	DOWN LIGHT-ROUND	8W	20	NOS		
8	DOWN LIGHT-ROUND	5W	20	NOS		
9	TUBE LIGHT	2’	40	NOS		
10	TUBE LIGHT	4’	40	NOS		
11	TUBE LIGHT	1’	40	NOS		
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	✓
Sign.& Date	1.07.2020	Sign. & Date	APPROVED BY 01 JUL 2020 MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.