PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/7/2020	Prepared by:	K. R. Chaganlu
PO/WO no.	68507	PO / WO Date.	1/7/2020
Supplier Name	Anisha Associates	PO/WO amount	28,715/-
Firm/Company	SSLLP	Project	SHLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	038	7/7/2020	28,715/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			28,715

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	285	3/7/2020	80811	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	28,715/-
Amount E – PO / WO value:	28,715/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained~~ below)
Excess / short material received	□ ~~Approved – within acc~~eptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ ~~Yes – Rs. /- □ No~~
Payment – due date	13/7/2020

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	10/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

Pidilite
Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales LLP
GST: 36ACQFS 2044 C1Z7

No. 038 Date : 07/07
Your order No. 68507 Date 01/07/2020
Our D.C. No. 285 Date : 03/07
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	RBR bonding agent.	3 ltr	15	825.00	12375	00
2	Roff Stone Tile adhesive	20kg	20	598.00	11960	00
			Total Taxable		24335	00
			CGST @		2190	15
			SGTS @		2190	15
			IGST @			
			TOTAL		28715	30

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67277 Date 9/7/20 Sign.

Rupees Twenty Eight thousand seven hundred & fifteen only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For **Anisha Associates**

DELIVERY CHALLAN

Pidilite Building Bonds

ANISHA ASSOCIATES

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
✆: 040- 4850 9804, Mobile : 92465 89804

No. 285 Date : 03/07/2020

To M/s Summit Sales llp

Po no: 68507 & dt: 01/07/2020

S.No	DESCRIPTION	Packing	Quantity
1)	RBR Bonding Agent	31tr	15 nos
2)	Roff S.T.A	20kg	20 nos
			35 nos

INWARD
Inward No: 14511 Dt: 4/7/20
MRN No: 80811 Dt: 4/7/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

GSTIN : 36ABTPV3594Q1Z8

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 39547
Date: 6/7
Sign:

For ANISHA ASSOCIATES

P. Sadashiva

Customer Signature

Purchase Order

 02-07-2020 15:26:40

68507
02.07.20 12:12:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	68507	14681
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	01-07-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	18-12-2018	
66209804 9246589804	**SupplyType**	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3128 - Chemicals - RBR bonding agent - NA - ltrs *Code.W01 3ltrs can*	15.00	825.00	0.00	18.00	14,602.50
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	20.00	598.00	0.00	18.00	14,112.80
					Total Order Value . . .	**28,715.30**

Rupees : Twenty Eight Thousand Seven Hundred Fifteen and Paise Thirty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Roff' brand.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : 03/07/2020

Contact - -

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.7.2020
Site & Phase :	SHLLP	Time:	11.00
Supplier		Req. No.	14681
Material required before date:		ID No.	58129

No	Description	Size	Quantity	Units	Inward No	Date
1	R.B.R BONDING AGENT	3LTRS	15	NOS		
2	ROF STONE TILE ADHESIVE SET 68507		20	NOS		
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	APPROVED BY 01 JUL 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	1.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Estimate/Draft PO

 01-07-2020 2:43:05 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates	**Doc No**	68507	14681
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.	**Doc Date**	01-07-2020	
	Quote No	Nil	
GSTIN 36ABTPV3594Q1Z8 NA	**Quote Date**	18-12-2018	
66209804 9246589804	**SupplyType**	Supply	

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Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
01 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

For ***Summit Sales LLP***
Authorised Signatory
Name : 03/07/2020

Accepted the above Terms And Conditions
For ***Anisha Associates***
Name : ______

Date : __/__/____