PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	11/7/2020	Prepared by:	K. R. Charyulu
PO/WO no.	68552	PO / WO Date.	2/7/2020
Supplier Name	Reflections Electricals	PO/WO amount	18,233/-
Firm/Company	SSLLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	358	3/7/2020	11,647/-
2.			\
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11,647/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	80821	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	11,647/-
Amount E – PO / WO value:	18,233/-
Amount F – Difference (A – E):	6,586/-
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within~~ acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs. ____/- ☐ No~~
Payment – due date	20/7/2020
Remarks:	Short received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	11/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **358**	Dated **3-Jul-2020**
	Delivery Note **092**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **358**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68552/14682**	Dated **2-Jul-2020**
	Despatch Document No.	Delivery Note Date **3-Jul-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**30W LED Flood Light D913065**	9405	12 %	**4.0000 nos**	980.00	nos	**3,920.00**
2	**Torch LED Emerald CL0005**	8513	18 %	**10.0000 nos**	615.00	nos	**6,150.00**
							10,070.00
	OUTPUT CGST						**788.70**
	OUTPUT SGST						**788.70**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**14.0000 nos**			**₹ 11,647.00**

Amount Chargeable (in words) *E. & O.E*

INR Eleven Thousand Six Hundred Forty Seven Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9405	3,920.00	6%	235.20	6%	235.20	470.40
8513	6,150.00	9%	553.50	9%	553.50	1,107.00
Total	**10,070.00**		**788.70**		**788.70**	**1,577.40**

Tax Amount (in words) : **INR One Thousand Five Hundred Seventy Seven and Forty paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD
Inward No: 14517 Dt: 4/7/20
MRN No: 80821 Dt: 4/7/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Purchase Order

1 02-07-2020 4:50:05 PM Origir

68552
02.07.20 12:12:26

ompany : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

ipplier Details			
eflections Electricals Pvt. Ltd.,	**Doc No**	68552	14682
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	02-07-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	02-07-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos *30 w flood light*	10.00	980.00	0.00	12.00	10,976.00
2 4062 - Consumables - Torch light - Big - nos	10.00	615.00	0.00	18.00	7,257.00
				Total Order Value . . .	**18,233.00**

Rupees : Eighteen Thousand Two Hundred Thirty Three Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

03/07/2020

Name : ______________

Name : ______________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Date : __/__/____

Requisition Form

...ame:	SSLLP	Date:	1.7.2020
...se :	SHLLP	Time:	13.30
		Req. No.	14682
... required before date:		ID No.	58176

	Description		Size	Quantity	Units	Inward No	Date
	GATE LAMP	68550	SQUARE	30	NOS		
	TORCH LIGHT		BIG	10	NOS		
3	FLOOD LIGHTS	68552	30W	10	NOS		
4							
5							
6							
7							
8							
10							
11							
12							

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	1.07.2020	Sign. & Date	

APPROVED BY
01 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.