PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/7/20	Prepared by:	SOWMYA
PO/WO no.	68640.	PO / WO Date.	6/7/20
Supplier Name	SSllp.	PO/WO amount	2,985.20.
Firm/Company	Sovllp	Project	Sovllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12198	9/7/20.	2,985.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,985.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10239	9/7/20	80961	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,985
Amount E – PO / WO value:	2,985
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – ~~within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /- □ No~~
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	10/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	12198
Silver Oak Villas LLP		Invoice Date.	09-07-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad		PO No.	68640
		PO Date.	06-07-2020
		Req ID	58135
		Req Date	01-07-2020
GSTIN :	36ADBFS3288A2Z7	Loc Req No	155844

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	65.00	325.00	18	58.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
3	4001 - Consumables - Air Freshner - NA - nos Air pocket	3307	12	40.00	480.00	18	86.40
4	4014 - Consumables - Colin - 500ml - nos	3402	5	73.00	365.00	18	65.70
5	4066 - Consumables - Water bottle - NA - nos 20 ltrs		6	195.00	1,170.00	18	210.60
6							
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IGST	CGST	SGST			
			Total Taxable Amount	2,540.00	445.20
	222.60	222.60	Total Invoice Amount	2,985.20	

Rupees : Two Thousand Nine Hundred Eighty Five and Paise Twenty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67366
Date 11/7/20
Sign

Authorised Signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-07-2020 15:43:01

68640
06.07.20 2:23:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68640	155844
Doc Date	06-07-2020	
Quote No	Nil	
Quote Date	06-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash*	5.00	65.00	0.00	18.00	383.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
3	4001 - Consumables - Air Freshner - NA - nos *Air pocket*	12.00	40.00	0.00	18.00	566.40
4	4014 - Consumables - Colin - 500ml - nos	5.00	73.00	0.00	18.00	430.70
5	4066 - Consumables - Water bottle - NA - nos *20 ltrs*	6.00	195.00	0.00	18.00	1,380.60
				Total Order Value . . .		**2,985.20**

Rupees : Two Thousand Nine Hundred Eighty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : 07/07/2020

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	01-07-200
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	155844
Material required before date:	Urgent	ID No.	58135

No	Description	Size	Quantity	Units	Inward No	Date
1	Cans	20lits	06	nos		
2	Sanitizer		02	Nos		
3	Hand wash		05	nos		
4	Coiln		05	Nos		
5	Air pocket		12	Nos		
6						
7						
8						
9						
10						

PO 68640

APPROVED
07 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: -For Site Use Purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	01-07-200	Sign. & Date	

Remarks: -

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10239
Silver Oak Villas LLP	DC Date.	09-07-2020
Sy No. 291, Phase IX, Cherlapally, Hyderabad	PO No.	68640
	PO Date.	06-07-2020
	Req ID	58135
GSTIN : 36ADBFS3288A2Z7	Req Date	01-07-2020
	Loc Req No	155844

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1
3	4001 - Consumables - Air Freshner - NA - nos	3307	12
4	4014 - Consumables - Colin - 500ml - nos	3402	5
5	4066 - Consumables - Water bottle - NA - nos		6
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MODI PROPERTIES PVT. LTD. INWARD No. 29693 Date. 11/7 Sign.

INWARD WITH TIME:
Inward No. 14455 Dt: 9/7/20
MRN No: 80961 Dt: 10/7/20
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12198
Sy No. 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	09-07-2020
	PO No.	68640
	PO Date.	06-07-2020
	Req ID	58135
GSTIN : 36ADBFS3288A2Z7	Req Date	01-07-2020
	Loc Req No	155844

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INWARD WITH TIME:
Inward No. 14455 Dt: 9/7/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	2,540.00	445.20
	222.60	222.60	Total Invoice Amount	2,985.20	

Rupees : Two Thousand Nine Hundred Eighty Five and Paise Twenty Only.

for Summit Sales LLP

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