PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	7/7/20.	Prepared by:	SOWMYA
PO/WO no.	68462	PO / WO Date.	30/6/20
Supplier Name	SS llp.	PO/WO amount	1,239
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12118	6/7/20.	1,239
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,239

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10163	6/7/20	80852	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,239
Amount E – PO / WO value:	1,239
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	~~□ Approved~~ – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**11.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	7/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12118
Villa Orchids LLP	Invoice Date.	06-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68462
	PO Date.	30-06-2020
	Req ID	57947
	Req Date	26-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63398

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		50	21.00	1,050.00	18	189.00
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount		1,239.00	

Rupees : One Thousand Two Hundred Thirty Nine Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67257 Date 8/7/20 Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-06-2020 15:39:44

68462
24.06.20 12:19:13

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	68462	63398
	Doc Date	30-06-2020	
	Quote No	Nil	
	Quote Date	30-06-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7667 - Stationery - other - ID Cards - NA - nos *Smart cards - RFID*	50.00	21.00	0.00	18.00	1,239.00
				Total Order Value . . .		**1,239.00**

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand	All item shall be of "Warden Security" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	2 yrs service wrrnty from Bethel.
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs.Above order for labour attendance purpose.
Completion Date	Nil
Measurment	nil
Security	nil
Remarks	

For *Villa Orchids LLP*

Authorised Signatory

01/07/2020

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	25.06.2020
Site & Phase:	VOC	Time:	17:09
Supplier:	SSLLP	Req. No.	63398
Material required before :	Urgent	ID No.	57947

No	Description	Size	Quantity	Units	Inward No	Date
1	Clamshell cards	std	50	Nos		
	PO 68462					

APPROVED
01 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: issuing for labours at site

Prepared by	S .Sharvani	Approved by	A.Suresh
Sign.& Date	25.06.2020	Sign. & Date	25.06.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10163
Villa Orchids LLP	DC Date.	06-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68462
	PO Date.	30-06-2020
	Req ID	57947
	Req Date	26-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63398

	Description of Goods	HSN/SAC	Qty
1	7667 - Stationery - other - ID Cards - NA - nos		50
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39715
Date 11/7
Sign.

INWARD
Inward No. 15110 Dt: 06/07/20
MRN No. 80852 Dt: 7/7/20
Received By: Sign:
VILLA ORCHID LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12118
Villa Orchids LLP	Invoice Date.	06-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68462
	PO Date.	30-06-2020
	Req ID	57947
	Req Date	26-06-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63398

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7667 - Stationery - other - ID Cards - NA - nos		50	21.00	1,050.00	18	189.00
	Smart cards - RFID						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No. 1640 Dt. 06/07/20
MRN No. 80852 Dt: 7/7/20
Received By: Sign:
VILLA ORCHID LLP

IGST	CGST	SGST				
			Total Taxable Amount	1,050.00		189.00
	94.50	94.50	Total Invoice Amount	1,239.00		

Rupees : One Thousand Two Hundred Thirty Nine Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory