

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		10/7/2020		Prepared by:		K. R. Chagula	
FO/WO no.		66283		PO / WO Date.		4/3/2020	
Supplier Name		Sundar Motors		PO/WO amount		54,499/-	
Firm/Company		Meheta & Modi Realty		Project		GHT	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12	30/6/2020		54,499/-			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						54,499/-	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			80848	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						54,499/-	
Amount E – PO / WO value:						54,499/-	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☒ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / WO?			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☒ Yes – Rs. _____/- ☐ No				
Payment – due date			Advance paid				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	10/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



SUNDAR MOTORS

PUBLIC GARDEN MAIN ROAD CHEPEL ROAD
NAMPALLY, HYDERABAD, TELANGANA-500002

CUSTOMER DETAILS:

M/S . MEHTA&MODI REAITY KOWKUR LLP
DOC NO:66283

GST

DATE _____

30 June 2020

TIN NO.

GST NO.

36ADWFS2051C1ZO

PROFORMA INVOICE

12/19/2020

Date _____

30 June 2020

Order no

: 12

ARJ

Booked By

Date _____

: 30 June 2020

Despatched Through

HYPOTHECATED TO

MODE OF PAYMENT

: RTGS

No of Packages

: 1

customer Tel

: 9502277299

Documents Through

: SELF

[illegible]

Remarks

Amount Payable Rupees:

TOTAL Rs. :

54,499.00

E.&O.E. Goods supplied Under DC NO:

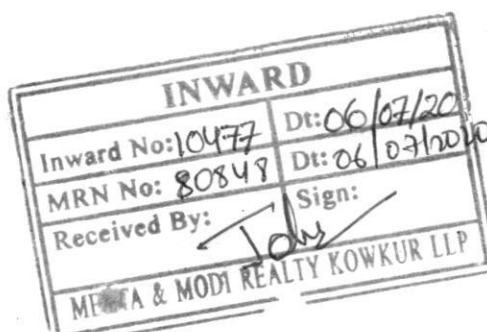
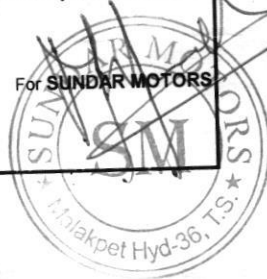
Goods once sold will not be taken back.

I have taken the delivery of the vehicle and agree to abide by the terms and conditions

(Customer Signature)

THANK YOU VISIT AGAIN

For **SUNDAR MOTORS**



Purchase Order

Page(s) 1 Of 1

04-Mar-20 3:35:50 PM



66283

27.02.20 12:56:44

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500005
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sundar Motors
Gunj, Malakpet, Hyderabad, Telangana.

GSTIN 36ADWFS2051C1Z0

9014828030

Doc No	66283	140034
Doc Date	04-03-2020	
Quote No	Nil	
Quote Date	07-11-2019	
SupplyType	Supply	

Kind Attn : Mr. Wasim

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6180 - Miscellaneous - Electric Bike - NA - Nos	1.00	54,499.00	0.00	0.00	54,499.00
Total Order Value . . .					54,499.00

Rupees : Fifty Four Thousand Four Hundred Ninty Nine Only.

Terms and Conditions :-**Specification / Brand** Above item 'Ampere' brand, REO Lithium model, LI-ION battery 4-5HRS charging time, Speed-30 km/hr, Range-60kms.**Payment Terms** Rs. 54,499/- as advance Through RTGS.**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551**Penalty For Delay** Nil**Transportation Cost** Nil**Warranty** 2yrs Wmty on Moped and battery.**Advance Paid** Rs. 54,499/- to be pay Through RTGS.**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for lady staff at site, use.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Sundar Motors**

Name : _____

Date : __/__/__

Estimate/Draft PO

Page(s) 1 Of 1

02-Mar-20 11:29:17 AM

Original / Office Copy / Purchase Div.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Sundar Motors
Gunj, Malakpet, Hyderabad, Telangana.

GSTIN 36ADWFS2051C1Z0

9014828030

Doc No	66283	140034
Doc Date	02-03-2020	
Quote No	Nil	
Quote Date	07-11-2019	
SupplyType	Supply	

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Handwritten signature and date 23/3/20

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sundar Motors**

Name : _____

Name : _____

Date : __/__/__

Duplicate

Requisition Form

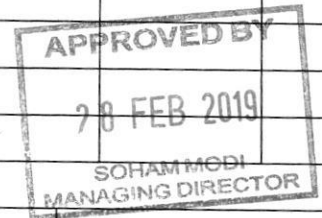
Company Name:		Mehata & Modi Realty Kowkur LLP		Date:		20.09.19	
Site & Phase :		GHT		Time:		10:30	
Supplier				Req. No.		140034	
Material required before date:			27.09.19		ID No.		51807
No	Description	Size	Quantity	Units	Inward No	Date	
1	Two wheeler	STD	01	NO'S			
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks: For GHT lady staff purpose.

Prepared By: Ch.SnehaPriya Approved by: A.Suresh

Sign. & Date: 20.09.19 Sign. & Date:

Note: On receipt of material at site write inward number and date in last 2 columns.



Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:					ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:

Prepared By: Approved by:

Sign. & Date: Sign. & Date:

Requisition Form

Company Name:		Modi realty Mallapur LLP		Date:		02.03.2020	
Site & Phase :		GMR		Time:		17:50	
Supplier				Req. No.		68245	
Material required before date:		05.03.2020		ID No.		5621	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	CC Camera	std	04	No's			
2.							
3.							
4.							
5.							
6							
7.							
8							
9							
10							
11							
Remarks: For North and east side site view purpose at GMR site .							
Prepared By :		RAM PRASAD		Approved by			
Sign.& Date :		02.03.2020		Sign. & Date			
Note:							