PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/7/20.	Prepared by:	SOWMYA
PO/WO no.	68474	PO / WO Date.	30/6/20
Supplier Name	SSllp.	PO/WO amount	2,616.42
Firm/Company	Modi realty Mallapurllp	Project	GMR.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12204	9/7/20.	1,026.60
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,026.60

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10245	9/7/20	80946	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1027
Amount E – PO / WO value:	2,616.
Amount F – Difference (A – E):	-1,589

Quantity received as per PO /WO	☒ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ ~~Yes – Rs. /- □ No~~
Payment – due date	**18.7.2020**

Remarks: Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	10/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12204
Modi Reality Mallapur LLP	Invoice Date.	09-07-2020
Sy No. 19, Mallapur, Hyderabad, Next to NFC Rsilway Bridge,	PO No.	68474
	PO Date.	30-06-2020
	Req ID	58014
	Req Date	27-06-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68325

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7578 - Stationery - other - Ring Binder - other - nos A4		8	95.00	760.00	18	136.80
2	9561 - Tools - Scissors - other - nos	9018	2	55.00	110.00	18	19.80
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15							

IGST	CGST	SGST			
			Total Taxable Amount	870.00	156.60
	78.30	78.30	Total Invoice Amount	1,026.60	

Rupees : One Thousand Twenty Six and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67372 Date 11/7/20 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-06-2020 15:39:44

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

68474
24.06.20 12:19:13

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68474	68325
Doc Date	30-06-2020	
Quote No	Nil	
Quote Date	30-06-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7529 - Stationery - other - File Folders - NA - nos *A3*	5.00	5.50	0.00	0.00	27.50
2	7593 - Stationery - other - Stapler - other - nos *small*	2.00	37.00	0.00	18.00	87.32
3	7578 - Stationery - other - Ring Binder - other - nos *A4* Bal. 8	20.00	95.00	0.00	18.00	2,242.00
4	9561 - Tools - Scissors - other - nos Bal. 2	4.00	55.00	0.00	18.00	259.60
Rupees : Two Thousand Six Hundred Sixteen and Paise Fourty Two Only.			**Total Order Value . . .**			**2,616.42**

Terms and Conditions :-

Part bill received of Rs. 1589/- and bal bill of Rs. 1027/- to be received.
11/7/20.

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Final bill received
Bill no 12204 Amount 1026/-
11/7/2020.

For ***Modi Reality Mallapur LLP***
Authorised Signatory
01/07/2020
Name : ________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name : ________
Date : __/__/___

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	15.06.20
Site & Phase :	GULMOHAR RESIDENCY	Time:	10:20
Supplier		Req. No.	68325
Material required before date:	18.06.20	ID No.	58014

No	Description	Size	Quantity	Units	Inward No	Date
1.	File folder PO 68474	A3	05	Pkt		
2.	Stapler	Small	02	No's		
3.	D-Ring files	A4	20	No's		
4.	Scissor	std	04	No's		
5.						
6.						
7.						
8.						
9.						
10.						

APPROVED
01 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: for site office and sales office cleaning purpose at GMR site .

Prepared By	Sravani	Approved by	
Sign.& Date	15.06.2020	Sign. & Date	

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10245
Modi Reality Mallapur LLP	DC Date.	09-07-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Rsilway Bridge,	PO No.	68474
	PO Date.	30-06-2020
	Req ID	58014
GSTIN : 36AAEFM1459R1ZP	Req Date	27-06-2020
	Loc Req No	68325

	Description of Goods	HSN/SAC	Qty
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2	9561 - Tools - Scissors - other - nos	9018	2
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MODI PROPERTIES PVT. LTD. INWARD No. 39689 Date 10/7 Sign. SEC'BAD

INWARD
MODI REALTY MALLAPUR LLP
Ward No. 990 Dt. 9/7/20
MRN No. 80945 Dt. 9/7/20
Received By Rowan Sign 9/7/20

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TRANSIT COPY

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	12204
Sy No. 19, Mallapur, Hyderabad, Next to NFC Rsilway Bridge,	Invoice Date.	09-07-2020
	PO No.	68474
	PO Date.	30-06-2020
	Req ID	58014
	Req Date	27-06-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68325

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INWARD
MODI REALTY MALLAPUR LLP
Ward No. 990 Dt. 9.7.20
MRN No. 80946 Dt. 9/7/20
Received By [signature] Sign. 9/7/20

IGST	CGST	SGST			
			Total Taxable Amount	870.00	156.60
	78.30	78.30	Total Invoice Amount	1,026.60	

Rupees : One Thousand Twenty Six and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction