PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/7/20.	Prepared by:	SOWMYA
PO/WO no.	68326.	PO / WO Date.	26/6/20
Supplier Name	SS llp.	PO/WO amount	678.50
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12113	6/7/20	678.50
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			678.50

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10158	6/7/20	80859	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	679
Amount E – PO / WO value:	679
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**11.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	7/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12113
Nilgiri Estates	Invoice Date.	06-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68326
	PO Date.	26-06-2020
	Req ID	57964
	Req Date	26-06-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72822

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	575.00		103.50
	51.75	51.75	Total Invoice Amount	678.50		

Rupees : Six Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6752
Date 8/7/20
Sign.

Purchase Order

 27-06-2020 10:29:16 AM

68326
24.06.20 12:19:12

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	68326	72822
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	26-06-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-06-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	5.00	115.00	0.00	18.00	678.50
	Total Order Value . . .					**678.50**

Rupees : Six Hundred Seventy Eight and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

27/06/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	25-06-2020
Site & Phase :	NILGIRI ESTATE	Time:	09:45
Supplier		Req. No.	72822
Material required before date:		ID No.	57964

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement tape 68326	5m	05	NO'S		
2						
3						
4				APPROVED 26 JUN 2020 MINISH PARIKH MANAGER PROCUREMENT		
5						
6						
7						
8						
9						
10						

Remarks: - For Site Purpose (Earlier was repaired and damaged)

Prepared By	Vijay Raj	Approved by	
Sign.& Date	25-06-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

12:09
ISIO UB3123

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	10158
Nilgiri Estates	DC Date.	06-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68326
	PO Date.	26-06-2020
	Req ID	57964
	Req Date	26-06-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72822

	Description of Goods	HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	5
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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16			
17			
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20			
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24			
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26			
27			
28			
29			
30			

INWARD
Inward No: 21793 Dt: 6/7/20
MRN No: 80859 Dt: 7/7/2020
Received By: Ashish Sign
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39671
Date 10/7

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	12113
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	06-07-2020
	PO No.	68326
	PO Date.	26-06-2020
	Req ID	57964
GSTIN : 36AAHFN0766F1ZA	Req Date	26-06-2020
	Loc Req No	72822

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	5	115.00	575.00	18	103.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 21993 Dt: 6/7/20
MRN No: 80859 Dt: 7/7/2020
Received By: Ashok Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	575.00		103.50
	51.75	51.75	Total Invoice Amount	678.50		

Rupees : Six Hundred Seventy Eight and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction