PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/7/20.	Prepared by:	SOWMYA
PO/WO no.	68649	PO / WO Date.	7/7/20-
Supplier Name	Shubham Enterprises	PO/WO amount	18,134
Firm/Company	SSLLP	Project	Shllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	471	11/7/20.	18,134
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			18,134

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81064	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	18,134.
Amount E – PO / WO value:	18,134
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 471 **Date :** 11-Jul-2020 P.O. No. : **68649 // 14692** Date : **11-Jul-2020**

Reverse Charge (Y/N) : **No** D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	PVC ROUND SHEET BIG	3917	200.00 NOS.	8.00	1,600.00
2	R.G.6 T.V WIRE FINOLEX	8544	600 METER	11.28	6,768.00
3	7/20 SERVICE WIRE	8544	500 METER	14.00	7,000.00
					15,368.00
	CGST TAX 9 %				1,383.12
	SGST TAX 9%				1,383.12
	ROUNDED				(-)0.24
					18,134.00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67419
Date 13/7

Certified by:
Stores Manager

INWARD
Inward No: 14568 Dt: 13/7/20
MRN No: 81064 13/7/20.
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Eighteen Thousand One Hundred Thirty Four Only

Despatched Through :

Destination :

1. Goods once sold will not be taken back.
2. Interest 24% p.a. will be applicable after due date.
3. Subject to Secunderabad Jurisdiction.
4. **Cheque return Charges Rs. 500/-**
5. Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 07-07-2020 4:41:58 PM Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	68649	14692
	Doc Date	07-07-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	07-07-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4801 - Electrical - conducting - PVC round cover - 6 In - Nos	200.00	8.00	0.00	18.00	1,888.00
2	4710 - Electrical - wires - TV wire - RG-6 - mtrs *6 coils*	600.00	11.28	0.00	18.00	7,986.24
3	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *5 coils*	500.00	14.00	0.00	18.00	8,260.00
					Total Order Value . . .	**18,134.24**

Rupees : Eighteen Thousand One Hundred Thirty Four and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Stock maintain purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	4.7.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14692
Material required before date:		ID No.	58274.

No	Description	Size	Quantity	Units	Inward No	Date
1	PVC ROUND COVERS	6"	200	NOS		
2	T.V WIRES 68649		600	MTRS		
3	INSULATION.TAPE 68652		500	NOS		
4	SPRING WIRE		10	BOXES		
5	AL SERVICE WIRE	7/20	500	MTRS		
6						
7						
8						
9						
10						
11						
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	4.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
06 JUL 2020
SOHAM MODI
MANAGING DIRECTOR