PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/7/20.	Prepared by:	SOWMYA
PO/WO no.	68729.	PO / WO Date.	9/7/20.
Supplier Name	Sathyavarapu hardwares	PO/WO amount	1,558
Firm/Company	SSllp	Project	Sllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	176	9/7/20.	1,558
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,558

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81019	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,558
Amount E – PO / WO value:	1,558
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN:36BCBPS4784B1ZJ PAN: BCBPS4784B

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : Shop : 040-66610337 M: 98853 16000, email: sathyavarapu_ravi@yahoo.com

TAX INVOICE-CASH/CREDIT

☐ Original for Receipt
☐ Duplicate for Transporter
☐ Triplicate for Supplier

Invoice No. : 170 /18-19
Invoice Date : 09/07/2020
State : Telangana State Code36

Transportation Mode: LR No:
Vehicle Number: No. of Cases:
P.O. Number : Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO	DETAILS OF RECEIVER: SHIPPED TO
NAME: MODY.	NAME:
Address: SUMMIT SALES LLP	Address: MONDI 68729
GSTIN:	GSTIN:
State: Telangana. State Code: 36	State: State Code:

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	3x8 wooden screw	30	PCS	44/-		18%	1320.00
2								
3								
4								
5								
6								
7								
8								
9								
10		M. 1558/-						
11								
12								
13								
14								

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6741
Date 13/7
Sign.

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any	
						Total Amount before Tax	1320.00
						Add. CGST 9%	119.00
						Add: SGST 9%	119.00
						Add: IGST	
Amount in words: one thousand five hundred & fifty eight only						GRAND TOTAL	1558.00

We Bank with:
HDFC BANK,
Paradise Branch, Secunderabad
Current Account: 00422000029168
RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
Subject to Secunderabad Jurisdiction E&O.E.

Certified by

Stores Manager

Receiver's Signature with Stamp

INWARD
Inward No: 14550 Dt: 9/7/20
MRN No: 81019 Dt: 10/7/20
Received By: Sign:
SUMMIT SALES LLP

For Sathyavarapu Hardwares

Authorised Signatory

Purchase Order

 09-07-2020 11:41:52 AM

68729
08.07.20 3:08:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sathyavarapu Hardwares, #2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.	**Doc No**	68729	14702
	Doc Date	09-07-2020	
	Quote No	Nil	
GSTIN 36BCBPS4784B1ZJ	**Quote Date**	09-07-2020	
65910337. 9885316000.	**SupplyType**	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	30.00	44.00	0.00	18.00	1,557.60
					Total Order Value . . .	**1,557.60**

Rupees : One Thousand Five Hundred Fifty Seven and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Sathyavarapu Hardwares,***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	7.7.2020
Site & Phase :	SHLLP	Time:	15.00
Supplier		Req. No.	14702
Material required before date:		ID No.	58323

No	Description	Size	Quantity	Units	Inward No	Date
1	FISHER PLUG 68726	6MM	50	NOS		
2	FISHER PLUG	5MM	50	NOS		
3	WOOD SCREWS 68729	35X8	30	NOS		
4	ZYCOSIL		15	NOS		
5	RBR BONDING AGENT	3LTS	18	NOS		
6	FOSRAC WATER PROOFING CHEMICALS	20LTS	3	NOS		
7	CRACKFILL		25	NOS		
8	CHICKEN MESH 68728		50	BDL		
9						

Remarks:FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	7.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
-8 JUL 2020
SOHAM MODI
MANAGING DIRECTOR