PURCHASE DIVISION Advice for approval for credit to supplier

Date: 13/7		7 2 0 . Prep		pared by:			SOWMYA						
PO/WO no.		8728 '			PO / WO Date.			9/1/20.					
Supplier Name Akshaua			Yandees.		PO/	PO/WO amount			6,490				
Firm/Comp	any	CITATI	Kshaya Traders.			Proj	Project			Shlp	,		
Sl. No.		Bill No.		7		Bill	Date			Bill amount			
1.			72	3			11/1/20.			6,490			
2.								+					
3.													
Amount A	– Bills tot	al(Excludin	g Transp	oort & H	Iamali Ch	arges):				6,490.			
Sl. No.	DC No			DC. D	ate		MRN No.			DC matches MRN			
1.								810	63	Yes 🗆 No			
2.								4		Yes 🗆 No			
3.										Yes 🗆 No			
4.										Yes 🗆 No			
Amount B	Other Cı	redits:								~			
Amount C	Other D	ebits:								(-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:								6,490					
Amount E – PO / WO value:										6,490			
Amount F	– Differen	ice (A – E):											
Quantity re	ceived as	per PO /Wo	O			Yes 🗆	Excess 1	eceived	d □ Short reco	eived Other (exp	lained below)		
Is difference	e between	n PO / Bill a	acceptabl	le?		□ Yes □ No (explained below)							
Excess / sh	ort materi	al received				☐ Approved – within acceptable limits ☐ No (explained below)							
Close PO /	W?O					Yes No – wait for balance material No (explained below)							
Advance pa	aid / PDC	given (ded	uct when	paying)	□ Yes – Rs. /- □ No							
Payment -	due date					18.7.2020							
Remarks:					1								
										8			

Approve		urchase Officer	Purc Man		Procure Mana	at the table to table t	M D		Accounts – receiver of bill		Accounts Manager		
Sign:	Q	owye											
Date		3/7/20	,										

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

AKSHAYA TRADERS

Cell: 9959611144 9381004542



Suppliers: BOMBAY BROOMS, SPONGES, GOA ROPES, BLUE SHEETS, DIAMOND MESH, FOAM SHEETS Etc. H.No.6-4-392/1, New Bholakpur, Secunderabad-500 003.T.S.

Invoice No. 723 GSTIN: 36BFYPA0121A1Z3

Date 11/07.202.0.

nvoi	ce No. 720					-	Da	ite.(1/1.0.7	120:2.0
lame	Summit Sales	LLP		GST	IN 36AC	QFS	204	16127	
Addre	9SS			P.O	No6.8	7.2.8			
	5								1
SI. No	PARTICULARS	HSN CODE	Qty	Rate	Amount	5%	12%	18%	Amount
1	chicken mesh-NA		50	110	5500		•	990	6490.
2							2	-	8
3					:				al .
4								1	#
5			13				: :::::::::::::::::::::::::::::::::::::		
6									
7	and the same of th								
8					POERTIES				
9				1 1/8	WWARD 2				
10				100	No.6 142				
11					20.*	V			
12					SEE				
13									
14									3 2
15									
16								-	
17	9								
18									
			THE RESERVE OF THE PARTY OF THE	ARD		Total A	mount		5500.
	Mode of Payment :	Inward MRN N	No: 1456		13/3/20	Add C	GST 9%	495	
	Cash/Cheque/Cheque	MKN	0:8106	Sign	1	Add S	GST 9%	495	
	1	II M	UMMIT	SALES		Total (SST	990	
		4 3	UIVIIVIII	SALLO		Total	Amount		6490-
Runa	es In Words. Manager				20000			For Ak	shava Traders
парс	The second secon	4				eiver's nature	l	A	o Coprietor S
1					- 9				

Purchase Order

Page(s) 1 Of 1

09-07-2020 11:41:52 AM

From Company: Summit Sales LLP

5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.

G S T No.: 36ACQFS2044C1Z7



08.07.20 3:08:59

	Doc No	68728 14702 09-07-2020	
ur, Secunderbad	Doc Date		
	Quote No	Nil	
Z 3	Quote Date	09-07-2020 Supply	
9959611144	SupplyType		
	Z3	Z3 Doc Date Quote No Quote Date	Doc Date 09-07-202 Quote No Nil Quote Date 09-07-202

Kind Attn: A.Chandra Shekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2076 - Carpentry - hardware - Chicken Mesh - NA - bundles	50.00	110.00	0.00	18.00	6,490.00
Supees : Six Thousand Four Hundred Ninty Only.		6,490.00			

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms

After Delivery & Production of bill

Tax

All taxes included in above price.

Delivery Date

Next Day.

Delivery Location

Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad

Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penality For Delay

Nil

Transportation Cost

Transport cost shall be borne by us

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.

Completion Date

Nil

Measurment

Nil Nil

Security Remarks

For Summit Sales LLP **Authorised Signatory**

Name :

Accepted the above Terms And Conditions

For Akshaya Traders

Name:

Date : __/__/

Requisition Form

		D						
Site & Phase : SHLLP		Date:			7.7.2020			
- CHEEL	Time:				15.00			
Supplier Material required by S.		Req. No.			14702			
Material required before date:			ID No.					
Description			Quantity	Linita				
0.1					mwara 140	Date		
68770			50	NOS				
WOOD SCREWS 1,8729 ZYCOSIL			50	NOS				
			30	NOS				
			15	NOS				
RBR BONDING AGENT								
FOSRAC WATER PROOFING CHEMICALS								
CRACKFILL CHICKEN MESH 1.6778			3	NOS				
			25	NOS				
			50	BDL				
ENANCE								
repared By SOWMYA		Annroved	hv	T				
7.07.2020		-				-		
	Fing Chemicals 1,8729 ENANCE SOWMYA	Size 6MM Size 6MM SMM SMM SMM SPING CHEMICALS SOUTH SOUTH	Req. No ID No. Size 6MM 5MM 5MM 35X8 FING CHEMICALS 20LTS ENANCE SOWMYA 7.07.2020 Sign & D	Req. No. ID No. ID No. Size Quantity GMM 50 SMM 50 SMM 50 SMM 50 SMM SMM	Req. No. ID No.	Time: 15.00		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED 2020

- 8 JUL 2020

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