PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/7/20.	Prepared by:	SOWMYA
PO/WO no.	68553.	PO / WO Date.	2/7/20
Supplier Name	Reflections Electricals pvt ltd	PO/WO amount	53,037.28
Firm/Company	SSllp	Project	SShllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	417	9/7/20.	10,648
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,648

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	114	9/7/20	81016	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				10,648.
Amount E – PO / WO value:				53,037.28
Amount F – Difference (A – E):				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☐ No
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **417**	Dated **9-Jul-2020**
	Delivery Note **114**	Mode/Terms of Payment **Against Delivery**
	Supplier's Ref. **417**	Other Reference(s)
Buyer **Summit Sales LLP** 5-4-187/3&4, II Floor M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **68553/14684**	Dated **2-Jul-2020**
	Despatch Document No.	Delivery Note Date **9-Jul-2020**
	Despatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**MCB 16A SP C Curve**	8536	18 %	**96.0000 nos**	94.00	nos	**9,024.00**
	OUTPUT CGST						**812.16**
	OUTPUT SGST						**812.16**
	Less : ***Rounding Off***						**(-)0.32**
	Total			**96.0000 nos**			**₹ 10,648.00**

67405
13/7

Amount Chargeable (in words) *E. & O.E*

INR Ten Thousand Six Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8536	9,024.00	9%	812.16	9%	812.16	1,624.32
Total	**9,024.00**		**812.16**		**812.16**	**1,624.32**

Tax Amount (in words) : **INR One Thousand Six Hundred Twenty Four and Thirty Two paise Only**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 14555	Dt: 9/7/20
MRN No: 10/7/20	Dt: 10/7/20
Received By: MRN 81016.	Sign:
SUMMIT SALES LLP	

Certified By:

Stores Manager

Purchase Order

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68553
02.07.20 12:12:26

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	68553	14684
	Doc Date	02-07-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	02-07-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4596 - Electrical - other - MCB - 16Amps - nos	96.00	94.00	0.00	18.00	10,648.32
2	4605 - Electrical - other - MCB - 6Amps - nos	48.00	94.00	0.00	18.00	5,324.16
3	4798 - Electrical - other - FP Isolator - NA - nos *40 ams*	24.00	415.00	0.00	18.00	11,752.80
4	4746 - Electrical - other - LED Lights - NA - nos *1'*	40.00	150.00	0.00	12.00	6,720.00
5	4662 - Electrical - other - Tubelight fitting - 2ft - nos	40.00	200.00	0.00	12.00	8,960.00
6	4663 - Electrical - other - Tubelight fitting - 4ft - nos	40.00	215.00	0.00	12.00	9,632.00
				Total Order Value . . .		**53,037.28**

Rupees : Fifty Three Thousand Thirty Seven and Paise Twenty Eight Only.

Part received

I st Bill No 359 Amount Rs 42,389/-

Balance has to be receivable Rs 10,648/-

10/7/2020

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

03/07/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.7.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14684
Material required before date:		ID No.	58175

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	96	NOS		
2	MCB 68553	6A	48	NOS		
3	FP ISOLATOR	40A	24	NOS		
4	CHANGE OVER		20	NOS		
5	AL SERVICE WIRE 68554	3/20	5	BDL		
6	CABLE WIRE -CAT 6		610	MTRS		
7	DOWN LIGHT-ROUND	8W	20	NOS		
8	DOWN LIGHT-ROUND	5W	20	NOS		
	TUBE LIGHT	2'	40	NOS		
10	TUBE LIGHT	4'	40	NOS		
11	TUBE LIGHT	1'	40	NOS		
12						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	1.07.2020	Sign. & Date	

APPROVED BY
01 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.