PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	9/7/20.	Prepared by:	SOWMYA
PO/WO no.	68704.	PO / WO Date.	7/7/20
Supplier Name	SSllp.	PO/WO amount	5947.20.
Firm/Company	Serene Constructions llp	Project	Serene farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12159	8/7/20	5,947.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,947.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10202	8/7/20	80904	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,947
Amount E – PO / WO value:	5,947
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes -- Rs._____/- ~~□ No~~
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	9/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12159
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	08-07-2020
	PO No.	68704
	PO Date.	07-07-2020
	Req ID	58266
GSTIN : 36ACVFS7909P1ZV	Req Date	06-07-2020
	Loc Req No	150287

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4547 - Electrical - other - Distribution Board - 3 4 w	8537	4	1260.00	5,040.00	18	907.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,040.00	907.20
	453.60	453.60	Total Invoice Amount	5,947.20	

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67316
Date 10/7/20
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 07-07-2020 5:41:50 PM

68704
08.07.20 3:08:59

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68704	150287
	Doc Date	07-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 w*	4.00	1,260.00	0.00	18.00	5,947.20
					Total Order Value . . .	**5,947.20**

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.no.13,30,50,15 electrical work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	serene constructions llp	Date:	04/07/2020
Site & Phase :	serene farms	Time:	12:30
Supplier		Req. No.	150287
Material required before date: 07/07/2020		ID No.	58266

No	Description	Size	Quantity	Units	Inward No	Date
1	**main distribution board**	std	04	nos		
2	68704					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	04/07/2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4. II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10202
Serene Constructions LLP	DC Date.	08-07-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	PO No.	68704
	PO Date.	07-07-2020
	Req ID	58266
GSTIN : 36ACVFS7909P1ZV	Req Date	06-07-2020
	Loc Req No	150287

	Description of Goods	HSN/SAC	Qty
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos	8537	4
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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14			
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16			
17			
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26			
27			
28			
29			
30			

INWARD	
Inward No: 5255	Dt: 08-07-20
MRN No: 80904	Dt: 08/07/20
Received By: Sandeep	Sign:
Serene Construction (Hyd) LLP	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39742
Date
Sign. 13/7

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Serene Constructions LLP	Invoice No.	12159
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict	Invoice Date.	08-07-2020
	PO No.	68704
	PO Date.	07-07-2020
	Req ID	58266
GSTIN : 36ACVFS7909P1ZV	Req Date	06-07-2020
	Loc Req No	150287

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4547 - Electrical - other - Distribution Board - 3 4 w	8537	4	1260.00	5,040.00	18	907.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 5155 Dt: 08-07-20
MRN No: 80904 Dt: 08/07/20
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

IGST	CGST	SGST				
	453.60	453.60	Total Taxable Amount	5,040.00		907.20
			Total Invoice Amount	5,947.20		

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction