PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 11/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68658. | PO / WO Date. | 7/7/20 |
| Supplier Name | SSllp. | PO/WO amount | 10,589.60 |
| Firm/Company | MRM llp. | Project | MRM llp |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12223 | 10/7/20. | 509.60 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 509.60 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10264 | 10/7/20 | 81023 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 510 |
| Amount E – PO / WO value: | 10,590 |
| Amount F – Difference (A – E): | -10,080 |

| | |
|---|---|
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | **18.7.2020** |

Remarks: Part bill received.

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 11/7/20. | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12223 |
|---|---|---|
| Modi Reality (Miryalguda) LLP | Invoice Date. | 10-07-2020 |
| SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207 | PO No. | 68658 |
| | PO Date. | 07-07-2020 |
| | Req ID | 58209 |
| | Req Date | 03-07-2020 |
| GSTIN : 36ABCFM6774G2ZZ | Loc Req No | 165042 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7584 - Stationery - other - Scribbling Pads - other - | | 15 | 15.00 | 225.00 | 12 | 27.00 |
| 2 | 7555 - Stationery - other - Paper - A4 - bundles | 4810 | 1 | 230.00 | 230.00 | 12 | 27.60 |
| 3 | | | | | | | |
| 4 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 455.00 | | 54.60 |
| | 27.30 | 27.30 | Total Invoice Amount | 509.60 | | |

Rupees : Five Hundred Nine and Paise Sixty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67436
Date 13/7
Sign

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 07-07-2020 11:00:16

68658
06.07.20 2:23:37

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 68658 | 165042 |
| **Doc Date** | 07-07-2020 | |
| **Quote No** | Nil | |
| **Quote Date** | 07-07-2020 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|
| 1 7507 - Stationery - other - Box file - Big - nos<br>Green | 100.00 | 90.00 | 0.00 | 12.00 | 10,080.00 |
| 2 7584 - Stationery - other - Scribbling Pads - other - nos | 15.00 | 15.00 | 0.00 | 12.00 | 252.00 |
| 3 7555 - Stationery - other - Paper - A4 - bundles | 1.00 | 230.00 | 0.00 | 12.00 | 257.60 |
| | | | | **Total Order Value . . .** | **10,589.60** |

Rupees : Ten Thousand Five Hundred Eighty Nine and Paise Sixty Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | Next Working Day. |
| Delivery Location | AVR Gulmohar Homes<br>Sy no-786, Miryalguda, Nalgonda Dist.<br>Phone. 9550139944 |
| Penality For Delay | Nil |
| Transportation Cost | Transport cost shall be borne by us. |
| Warranty | Nil |
| Advance Paid | Nil |
| Other Terms | We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose. |
| Completion Date | NA |
| Measurment | NA |
| Security | Nil |
| Remarks | |

=> Part bill received of Rs. 510/-
B.no: 12223. dt: 10/7/20. and bal.
bill of Rs. 10,079/- to be received
14/7/20.

For *Modi Realty (Miryalguda) LLP*
Authorised Signatory
07/07/2020
Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MRMLLP | Date: | 2.07.2020 |
| Site & Phase: | AVR Gulmohar Homes | Time: | 11.00 |
| Supplier: | | Req. No. | 165042 |
| | Urgent | ID No. | 58209 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Green files | A4 | 100 | nos | | |
| 2 | Paper envolopes ( brown & white) | std | 100 | nos | | |
| 3 | Debit vouchers | std | 5 | nos | | |
| 4 | Scribling pads | std | 15 | nos | | |
| 5 | White paper | A4 | 1 | corton | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
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| 10 | | | | | | |
| 11 | | | | | | |

PO 6858

07 JUL 2020

MINISH PARIKH
MANAGER PROCUREMENT

Remarks: above material is for site use .

| | | | |
|---|---|---|---|
| Prepared By | P.ANITHA | Approved by | |
| Sign.& Date | 2.07.2020 | Sign. & Date | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10264 |
|---|---|---|
| Modi Reality (Miryalguda) LLP | DC Date. | 10-07-2020 |
| SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207 | PO No. | 68658 |
| | PO Date. | 07-07-2020 |
| | Req ID | 58209 |
| | Req Date | 03-07-2020 |
| GSTIN : 36ABCFM6774G2ZZ | Loc Req No | 165042 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7584 - Stationery - other - Scribbling Pads - other - nos | | 15 |
| 2 | 7555 - Stationery - other - Paper - A4 - bundles | 4810 | 1 |
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MODI PROPERTIES PVT. LTD. INWARD No. 39738 Date 13/7 Sign.

INWARD
Inward No: 13874 Dt: 10/7/20
MRN No: 81023 Dt: 10/7/20
Received By: Sravan
Sign: M-Sravan
Modi Realty (Miryalguda) LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



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| | Req ID | 58209 |
| | Req Date | 03-07-2020 |
| GSTIN : 36ABCFM6774G2ZZ | Loc Req No | 165042 |

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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 455.00 | | 54.60 |
|---|---|---|---|---|---|---|
| | 27.30 | 27.30 | Total Invoice Amount | 509.60 | | |

Rupees : Five Hundred Nine and Paise Sixty Only.

**for Summit Sales LLP**

*Authorised Signatory*

Subject to Hyderabad Jurisdiction