PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	16/07/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Gurrala Narendra Babu Yadav	WO amount – A	-
Firm/Company	Silver Oak Villas LLP	Project name	SOV - IX
Nature of work	Painting Work		
Villa/flat/block no.	19 & 1.		
Request for payment date	23/06/2020	Request for payment amount – B	Rs. 35,325/-
GST on bills – C	Rs. 2,120-	Total D = B + C	Rs. 37,445/-
Work done from	-	Work done to	-
Sl. No	Bill No.	Bill date	Bill amount
1.	01	27/06/2020	Rs. 37,445/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 37,445/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 37,445/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes □ No (explained below)
Excess / short material received	□ Approved - within acceptable limits □ No (explained below),
Close WO	☑ Yes □ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** ☑ No
Payment – due date	**18/07/2020**

Remarks: **No work order for above bill. Please consider the bill for processing.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]						
Date	16/7/20.						

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

GSTIN No. : 36ASZPG9718L1ZQ **TAX INVOICE** Cell : 6300337797

GURRALA NARENDRA BABU YADAV

Plot No. 66B, Krishna Nagar Colony, Moula-Ali, Hyderabad - 500 040.

Tax in Payable of Reverse Charge :
Invoice Serial No. : 01
Invoice Date : 27/06/2020

Transportation Mode :
Vehicle No. :
Date & Time of Supply
Place of Supply 27/06/2020

Details of Receiver / Billed to :
Name: Silver Oak Villas LLP.
Address Cherlapally, Hyderabad.
GSTIN/UN 36ADBFS3288A2Z7
State Telangana State Code : 36

Details of Consignee / Shipped to :
Name :
Address
GSTIN/UN
State State Code :

Sl. No.	DESCRIPTION	Qty.	Rate	AMOUNT Rs.	Ps.
1)	Towards painting work done at Villa No: 19 (Stage III) Villa No: 11 (Stage-III)	-	-	37,445-	00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No: 67508 Date: 16/7

Total Invoice Amount in Words : Thirty Seven thousand four hundred and forty five.

Total Amount	37,445	
Transport Charges		
Labour Charges		
CGST @ %		
SGST @ %		
IGST @ %		
NET AMOUNT	37,445-	00

Bank Details :
Bank Name :
Branch :
Bank A/c. :
Bank, IFSC :

For GURRALA NARENDRA BABU YADAV

Narender

Authorised Signature

Receiver's Signature

TDI 7138 ; 7139

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	655	Date - site bills Register	19/6/2020
Company Name:	SOVLLP	Site:	SOV
Name of Contractor	G. Narender Babu		
Nature of work	Painting work		
Work done	From Date		To Date

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	Vno: 19 (Stage-III)	2040	11.25	sft	22,950.00	
2.	Vno: 1 (Stage-III)	1100	11.25	sft	12,375.00	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.	Total:				35,325.00/-	

Bill required	☐ YES ☑ NO.	GST bill required	☐ YES ☑ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 23 JUN 2020	Date: 25/06/2020	Date:
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
23 JUN 2020
PURSHOTHAM
ASST. PROJECT MANAGER

Notes: 1. This form must be submitted within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
25 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

MEASUREMENT SHEET									
Company Name:		SIlver Oak Villas LLP							
Project:		Silver Oak Villas				Approved by:			
Work Description:		**Painting work**				Sign:			
Contractor Name		G. Narender Babu							
Prepared By		B.Meenakshi							
Date:		19-06-2020							
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total
	Painting Work								
1	Type-A1	**V no 19 (Stage-III)**	2,040.00	1.00	1.00	1.00	2,040.00	sft	
		Duplex- 3Bhk							
2	Type-A1	**V no 1 (Stage-III)**	1,100.00	1.00	1.00	1.00	1,100.00	sft	

ESTIMATE SHEET							
Company Name:		Silver Oak Villas LLP					
Project:		Silver Oak Villas					
Work Description:		Painting work					
Name of the Contractor		G. Narender Babu					
Prepared By		B.Meenakshi					
Date:		19-06-2020					
S No.	Item Head	Item Description	Quantity	Units	Rate	Amount	Item Head Total
1	Type-A1	**V no 19 (Stage-III)**					
		Duplex- 3Bhk	2,040.00	sft	11.25	22950.00	
2	Type-A1	**V no 1 (Stage-III)**					
		Duplex- 2Bhk	1,100.00	sft	11.25	12375.00	
							35,325.00
	Total Amount in words:Thirty Five Thousand Three Hundered Twenty Five Rupees Only						

Nagalaxmi
25/06/2020

APPROVED BY
23 JUN 2020
K. PURSHOTHAM
ASST. PROJECT MANAGER