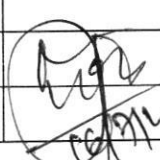


PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	16/07/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Maresh Painting Works	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	Villa Orchid
Nature of work	Painting Work		
Villa/flat/block no.	100 & 108.		
Request for payment date	08/07/2020	Request for payment amount – B	Rs. 25,475/- ✓
GST on bills – C	Rs. 1,528/- ✓	Total D = B + C	Rs. 27,003/- ✓
Work done from	01/07/2020	Work done to	08/07/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	115	15/07/2020	Rs. 27,003/- ✓
2.	-	-	-
3.	-	-	-
4.	-	-	-
Amount E - Bills total			Rs. 27,003/- ✓
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 27,003/- ✓
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-
Quantity received as per WO	☐ Yes ☐ Excess received ☐ Short received ☒ Explained below		
Difference between A & B acceptable	☒ Yes ☐ No (explained below)		
Excess / short material received	☒ Approved - within acceptable limits ☐ No (explained below),		
Close WO	☐ Yes ☐ No – wait for balance material ☒ No (explained below)		
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No		
Payment – due date	18/07/2020		
Remarks: <u>No work order for above bill. Please consider the bill for processing.</u> ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date	16/7/20		

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

S.Mahesh

TAX INVOICE

Cell : 9291555696,

7396977594

MAHESH PAINTING WORKS

#4-21/1, Kandhiguda, Sainikpuri Post, Kapra Mdl., Medchal Dist. - 500 094

GST : ~~26AA NFG 48A C1Z4~~

Company Name : <i>Villa Orcaid LLP</i>	INVOICE
Address :	GST No. : 26AA NFG 48A C1Z4
	Invoice No. : 115
Company GST : <i>36AA NFG 48A C1Z4</i>	Invoice Date : <i>15/9/20</i>

S.No.	Description	HSN Code	Qty.	Rate	Amount
1.	<i>Painting work done @ V.V.O: 100 sq 108</i>	<i>9701</i>	<i>1 b.s.</i>	<i>-</i>	<i>27,003-50</i>
					
Rupees in Words : <i>Twenty seven thousand</i>				Taxable Value	<i>27,003-50</i>
<i>— five only —</i>				SGST	<i>-</i>
Terms & Conditions : 1. 2. 3.				CGST	<i>-</i>
				IGST	<i>-</i>
				Grand Total	<i>27,003-50</i>

Customer Signature

S Mahesh
Signature

W! 6784 - 6785

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. - site bills register	11000	Date - site bills Register	08/07/2020
Company Name:	VOC UP	Site:	VOC
Name of Contractor	S. MAHESH		
Nature of work	PAINTING WORK		
Work done	From Date	To Date	01/07/2020
Sl. No.	Villa/Flat/block no.	Qty.	Rate
1.	100	1820	11.25
2.	mldwpoliro		
3.	100	01	2500
4.	108	01	2500
5.			
6.			
7.			
8.			
9.			
10.			
11.	Total:		25,475
Bill required	☐ YES ☐ NO.	GST bill required	☒ YES ☐ NO.
Measurement & estimate sheet:	☐ Required ☐ Not required	Measurement & estimate sheet:	☒ Enclosed ☐ Not enclosed
PO/WO no.		PO/WO date:	
Remarks :			
Approved by Project Manager	Approved by Design Team	Approved by M.D.	
Date: 08/07/2020	Date: 08/07/2020	Date: 08/07/2020	
Sign:	Sign: Naren Chai.	Sign:	

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable - fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

APPROVED BY
8 JUL 2020
A. SURESH
PROJECT MANAGER

Measurement Sheet										
Company Name:		Villa Orchids LLP								
Project:		Villa Orchids								
Description :		Painting stage I & II work done villas details								
Prepared By:		S SHARVANI								
Date :		08-07-2020								
Name of the Contractor :		S Mahesh								
A			A	B	C	D	E=AxBxC	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	V.No 108	Final Stage work	1820.0	1.0	1.0	1.0	1820.0	Sft	1820.0	
2	V.No 100	Main door polish	1.0	1.0	1.0	1.0	1.0	No	1.0	
3	V.No 108	Main door polish	1.0	1.0	1.0	1.0	1.0	No	1.0	




Estimate Sheet							
Company Name:		Villa orchids LLP				Approved by:	
Project:		Villa Orchids				Sign:	
work description:		Painting stage I & II work done villas details					
Prepared By :		S SHARVANI				work start date 01 July 2020	
Contractor Name :		S .Mahesh				work end date 08 July 2020	
Date:		08 July 2020					
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1.0	V.No 108	1,820.0	Sft	11.3	20,475.0		
	Main door polish						
	V.No 100	1.0	No	2,500.0	2,500.0		
	V.No 108	1.0	No	2,500.0	2,500.0		
						25,475.0	
Note : stage I & II work is @ 40% of the total rate (45/ sft -@ 40% = Rs :18.0)							
Note : stage III work is @ 35% of the total rate (45/ sft -@ 35% = Rs :15.75)							
Note : stage Iv work is @ 25% of the total rate (45/ sft -@ 25% = Rs :11.25)							

APPROVED BY
8 JUL 2020
A. SURESH
PROJECT MANAGER

APPROVED BY
08 JUL 2020
M. Naveen kumar
Asst. Engineer