8

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/7/20.	Prepared by:	SOWMYA
PO/WO no.	68588.	PO / WO Date.	3/7/20
Supplier Name	SSllp.	PO/WO amount	5,446.88
Firm/Company	NE	Project	NE.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12183	9/7/20.	5,446.88.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,446.88

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10226	9/7/20	80985	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,447
Amount E – PO / WO value:	5,447
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes -- Rs._____/- ☑ No
Payment – due date	**18.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowya						
Date	10/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	12183
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	09-07-2020
	PO No.	68588
	PO Date.	03-07-2020
	Req ID	58232
	Req Date	03-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	166063

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7595 - Stationery - other - Stationery - NA - nos		2	2308.00	4,616.00	18	830.88
	NE Brochure Standee						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,616.00		830.88
	415.44	415.44	Total Invoice Amount	5,446.88		

Rupees : Five Thousand Four Hundred Fourty Six and Paise Eighty Eight Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. INWARD No. 62351 Date 11/7/20 Sign. SEC'BAD

Subject to Hyderabad Jurisdiction

Purchase Order

 15-07-2020 12:49:10 Original / Office Copy / Purchase Div.Copy

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	68588	166063
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-07-2020	
	Quote No		
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-03-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7595 - Stationery - other - Stationery - NA - nos *NE Brochure Standee*	2.00	2,308.00	0.00	18.00	5,446.88
					Total Order Value . . .	**5,446.88**

Rupees : Five Thousand Four Hundred Fourty Six and Paise Eighty Eight Only.

Terms and Conditions :-

Specification /	NE Brochure Standee
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	03-07-2020
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172, 8297349480
Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	03-07-2020
Measurment	NA
Security	.
Remarks	Nil

=> Original Office copy/misplaced
Please give "NOC" for
Clearing of bill.
16/3/20.

For ***Nilgiri Estates***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________ Name : ____________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10226
Nilgiri Estates	DC Date.	09-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68588
	PO Date.	03-07-2020
	Req ID	58232
GSTIN : 36AAHFN0766F1ZA	Req Date	03-07-2020
	Loc Req No	166063

	Description of Goods	HSN/SAC	Qty
1	7595 - Stationery - other - Stationery - NA - nos		2
2			
3			
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6			
7			
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9			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39731
Date 13/7
Sign

INWARD
Inward No: 21805 | Dt: 9/7/20
MRN No: 80985 | Dt: 10/7/2020
Received By: Ashish | Sign
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12183
Nilgiri Estates	Invoice Date.	09-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68588
	PO Date.	03-07-2020
	Req ID	58232
	Req Date	03-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	166063

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7595 - Stationery - other - Stationery - NA - nos		2	2308.00	4,616.00	18	830.88
	NE Brochure Standee						
2							
3							
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INWARD
Inward No: 21805 Dt: 9/7/20
MRN No: Dt:
Received By: Ashish Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	4,616.00		830.88
	415.44	415.44	Total Invoice Amount		5,446.88	

Rupees : Five Thousand Four Hundred Fourty Six and Paise Eighty Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory