15

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/7/20.	Prepared by:	SOWMYA
PO/WO no.	68768	PO / WO Date.	10/7/20
Supplier Name	SSllp.	PO/WO amount	577
Firm/Company	Modi properties pvt ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12234	11/7/20.	577.02
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			577.02

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10273.	11/7/20	–	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	577
Amount E – PO / WO value:	577
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	13/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12234
Modi Properties Pvt. Ltd.	Invoice Date.	11-07-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	68768
	PO Date.	10-07-2020
	Req ID	58391
	Req Date	10-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16333

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4631 - Electrical - other - Modular Plate - 6way - nos	8536	1	57.00	57.00	18	10.26
2	4793 - Electrical - other - Modular Switch - 6 A - nos	8536	12	36.00	432.00	18	77.76
3							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	489.00		88.02
	44.01	44.01	Total Invoice Amount	577.02		

Rupees : Five Hundred Seventy Seven and Paise Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67468
Date 15/7
Sign.

Purchase Order

 10-07-2020 5:09:11 PM

68768
08.07.20 3:08:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	68768	16333
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4631 - Electrical - other - Modular Plate - 6way - nos	1.00	57.00	0.00	18.00	67.26
2	4793 - Electrical - other - Modular Switch - 6 A - nos	12.00	36.00	0.00	18.00	509.76
					Total Order Value . . .	**577.02**

Rupees : Five Hundred Seventy Seven and Paise Two Only.

Terms and Conditions :-

Specification / Brand	All items Shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for anand mehta cabin switch board purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	09-07-2020
Site & Phase :	HEAD OFFICE	Time:	13.21 PM
Supplier		Req. No.	16333
Material required before date:	Urgent	ID No.	58391

No	Description	Size	Quantity	Units	Inward No	Date
1	SWITCHES	5 AMPS	01	DOZEN		
2	MODEL PLATE WITH BLANK	6 -WAY	01	NO		
3						
4						
5	68768					
6						
7						
8						
9						
10						

Remarks : FOR ANAND MEHTA CABIN SWITCH BOARD REPLACE PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	APPROVED BY 10 JUL 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	09-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10273
Modi Properties Pvt. Ltd.	DC Date.	11-07-2020
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	PO No.	68768
	PO Date.	10-07-2020
	Req ID	58391
GSTIN : 36AABCM4761E1ZM	Req Date	10-07-2020
	Loc Req No	16333

	Description of Goods	HSN/SAC	Qty
1	4631 - Electrical - other - Modular Plate - 6way - nos	8536	1
2	4793 - Electrical - other - Modular Switch - 6 A - nos	8536	12
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MODI PROPERTIES PVT. LTD. INWARD No. 39823 Date: Sign. 16/7 SEC-BAD

INWARD
Inward No: 276 Dt: 14/07/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12234
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003	Invoice Date.	11-07-2020
	PO No.	68768
	PO Date.	10-07-2020
	Req ID	58391
	Req Date	10-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16333

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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15							

IGST	CGST	SGST			
			Total Taxable Amount	489.00	88.02
	44.01	44.01	Total Invoice Amount	577.02	

Rupees : Five Hundred Seventy Seven and Paise Two Only.

for Summit Sales LLP

Authorised signatory

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