# PURCHASE DIVISION Advice for approval for credit to supplier



Date:		16/07/2020	Prepared by:			T.D. Murthy			
PO/WO no		68461	PO / WO Date.			30/06/2020			
Supplier N	ame	Sri Balaji Enterpri	PO/WO	amount		Rs. 2,714/-			
Firm/Comp	any	Modi Properties P	VT LTD	Project			Mayflower Platinus	n	
Sl. No.		Bill No.		Bill Date			Bill amount		
1.		37		11/07/20	20		Rs. 2,714/-		
2.		-		-			-		
3.		-	0	-			-,	1	
4.							-		
Amount A	– Bills tot	al(Excluding Trans	port & Hamali Cha	arges):			Rs. 2,714/-		
Sl. No.	DC No		DC. Date		MRN No.		DC matches MRN		
1.	37		11/07/2020		81066	4	Yes 🗆 No		
2.							□ Yes □ No		
3.							□ Yes □ No		
Amount B	-Other Ci	redits :							
Amount C	-Other De	ebits:_	3				•	=	
Amount D	(D=A+B-	·C) – Amount to be	credited to the sup	plier:	8		Rs. 2,714/-		
Amount E	– PO / W	O value:					Rs. 2,714/-		
Amount F	– Differen	ice (A – E):					*		
Quantity re	eceived as	per PO /WO	4	Yes 🗆 Exc	ess receive	d   Short rec	ceived   Other (exp	lained below)	
Is difference	e between	n PO / Bill acceptab	le?	✓ Yes □ No (explained below)					
Excess / sh	ort materi	al received		Approved – within acceptable limits □ No (explained below)					
Close PO /	W?O	N. C.		Yes  No - wait for balance material  No (explained below)					
Advance p	aid / PDC	given (deduct when	n paying)	□ Yes – Rs <u>. /-</u> □ No					
Payment -	due date			18/07/2020					
Remarks:		1	L						
Approve			chase Procure lager Manag	(A)	M D	Accounts receiver o	1	Accounts Manager	
Sign:	()	AND							
Date		1000							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice



#### SRI BALAJI ENTERPRISES

#14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01

E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441

GSTN: 36AEIPJ0494H1ZF

ivoice		
Invoice No.	Dated	
37	11-07-2020	
PO / DOC No.	D.C. No.	
68461	37	
Vehicle No.	Destination	
TS07UH-0028		

## Billing Address:

MODI PROPERTIES PVT LTD

5-4-187/3&4, IInd Floor

MG Road, Secunderabad - 03

GSTN: 36AABCM4761E1ZM

# Shipping Address :

May Flower Platinum

Sy 82/1 Mallapur nacharam

Rangareddy - 500076

GSTN: 36AABCM4761E1ZM

S. NO.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	8302	ss Towerbolt 4"	-		20	30.00	600.00
2	8302	AL Aldrop 8" pc			20	85.00	1700.00
		CRYIC					
		Date 1 5 1 7 1 5				Cartage	
					40		2300.00

re Tax : Rs 2300.00

Tax Rs.: 414.00

Post Tax Rs.: 2714.00

R/o Rs.:

Final Rs.: 2714.00

HSN /	10±11	CGST		SGST		IGST		Total Tax
SAC	Taxable Value	Rate	Amount	Rate	Amount	Rate	Amount	Amt
8302	2300	9%	207	9%	207			414
-								0
								0
Total	2300	0.09	207	0.09	207	0	0	414.00

# TERMS & CONDITIONS :

- 1. Above mentioned goods remain our property until full payment is received.
- Goods once sold can not be taken back or exchanged.
- Our responsibility ceases once the goods leave our premises.
- 4. If the is not paid on presentation interest at 24% per annum
- 5. Subject to Hyderabad Jurisdiction.

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553 Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809



Authorised Signator

Il Shree Ganeshay Namah II

GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

Cell: 9030605690 9885288441



# SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

# 14-1-418 Near Rocket Ground New Aghanura, Hyderahad 500,001 TS

" TY TYO, NOON TROOK	or Cround	, rton Agnap	ara, riyaci	abad - 500 0	01. 1.0.
SI. No.3 7 = **	DELIVER	RY CHALL	AN	Date: 1.1-	7-2020
Buyer's Name Modi Profe?	Hies	PVt.Lt	d		
Address MAY FLOWED PLO GSTIN 36AABCM4761				OC No. <u>68</u>	
Description of Goods		Thickness	Size	No. of Pcs.	Remarks
Tower Bolt 6"5	5			20 No	
Al Aldrop 8" M				20 NO	
				HONES	
WEN NO SING	WARD	7 20			
Modi Prop	Sign'	20m)			NWARD 2 No.39829 Dala (617 Sign
Despatch through/Transport Name	Vehicle	No TS 12	NUB		E.& O.E.

**TERMS & CONDITIONS:** 

1. Above mentioned goods remain our property until full payment is received.

2. Goods once sold can not be taken back or exchanged.

3. Our responsibility ceases once the goods leave our premises

4. If the Bill is not paid on presentation interest at 24% per annum

For SRI BALAJI ENTERPRISES

# **Purchase Order**

Page(	s)	1	Of	1	

30-06-2020 4:36:15 PM

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

GSTNo.: 36AABCM4761E1ZM



Supplier Details			
Sri Balaji Enterprises	Doc No	68461	11760
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	Doc Date	30-06-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	<b>Quote Date</b>	uote Date 16-09-2019	
9030605690	SupplyType Supply		

#### Kind Attn: Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2174 - Carpentry - hardware - Towerbolt - other - nos 4"	20.00	30.00	0.00	18.00	708.00
2 2027 - Carpentry - hardware - Al Aldrop - 8 In - nos	20.00	85.00	0.00	18.00	2,006.00
		Total O	der Value	e	2,714.00

# Terms and Conditions :-

Specification / Brand As per details given in the quotation.

**Payment Terms** 

Within 15 days of delivery of all materials & production of bill.

Tax

Inclusive of all GST taxes

**Delivery Date** 

with in 7 days.

**Delivery Location** 

May Flower Platinum

Sy 82/1, Mallapur, Nacharam.

Phone. 7680971999

Penality For Delay

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order for Labour quarter purpose.

**Completion Date** 

Nil

Measurment

Nil Nil

Security

Remarks

For	Modi	<b>Properties</b>	Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions

For Sri Balaji Enterprises

Name:		

Date : \_\_/\_\_/\_\_

Requisition Form

Com	ompany Name: Modi Properties Pvt Ltd			Date	e:		26-06-2020		
Site	ite & Phase : May Flower Platinum		Tim	e:		15.40			
Supp	olier			Req	.No.		11760		
Mate	erial required before date:		29-06-2020	ID 1	No.		57974		
No	Descrip	otion		Size	Quantity	Units	Inward No	Date	
1	Aldrops			10"	20	nos			
2	Tower bolts	6846	, \	4"	20	nos			
3		60							
4	*								
5								2	
6 -									
7	_								
8									
9	8								
10		**							
Re	ks: towards upper cellar	labour quart	ers use purpose						
Prepa	ared By	K.Narend	ler Reddy	App	roved by	50	S.V.Subba Reddy		
Sign.& Date 26-06-2020			Sign	Sign. & Date					

Note: On receipt of material at site write inward number and date in last 2 columns.