PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/07/2020	Prepared by:	T.D. Murthy
PO/WO no.	67008	PO / WO Date.	11/05/2020
Supplier Name	Sri Balaji Enterprises	PO/WO amount	Rs. 6,70,811/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	19	10/06/2020	Rs. 1,28,384/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,28,384/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	19	10/06/2020	79781	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 1,28,384/-
Amount E – PO / WO value:				Rs. 6,70,811/-
Amount F – Difference (A – E):				Rs. -5,42,427/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**18/07/2020**

Remarks: **Final bill received.**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

NO PO

"SHREE GANESHAY NAMAH"

Tax Invoice

SRI BALAJI ENTERPRISES #14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 01 E-mail : seetaram.joshi@yahoo.com Mob: 9030605690, 9885288441 **GSTN : 36AEIPJ0494H1ZF**	Invoice No. **19**	Dated **10-06-2020**
	PO / DOC No. ~~**66815**~~ 67008	D.C. No. **19**
	Vehicle No. **TS07UA 9256**	Destination

Billing Address :
Summit Sales LLP
5-4-187/3&4, IInd Floor
MG Road, Secunderabad - 03
GSTN : 36ACQFS2044C1Z7

Shipping Address :
Summit Housing LLP
Cherlapally, Behind Kingston PG College
Rangareddy - 500051
GSTN : 36ACQFS2044C1Z7

S. N0.	HSN	Description	Thickness	Size	Qty	Rate	Amount
1	4418	**Masonite 2 pnl door honey coamb filing**	30mm	82x26	40	2665.00	106600.00
						Cartage	2200.00
					40		108800.00

re Tax : Rs 108800.00 Tax Rs.: 19584.00 Post Tax Rs.: 128384.00 R/o Rs.: **Final Rs.: 128384.00**

HSN / SAC	Taxable Value	CGST		SGST		IGST		Total Tax Amt
		Rate	Amount	Rate	Amount	Rate	Amount	
4418	108800	9%	9792	9%	9792			19584.00
								0
								0
Total	**108800**		**9792**		**9792**	**0**	**0**	**19584.00**

TERMS & CONDITIONS :
1. Above mentioned goods remain our property until full payment is received.
2. Goods once sold can not be taken back or exchanged.
3. Our responsibility ceases once the goods leave our premises.
4. If the is not paid on presentation interest at 24% per annum
5. Subject to Hyderabad Jurisdiction.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 66385 Date 16/6/20 Sign:

For **SRI BALAJI ENTERPRISES**

SRI BALAJI ENTERPRISES HYD.

Authorised Signatory

Our Bank: Kotak mahendra Bank A/c No. 4312001151, IFSC : KKBK0000553
Our BanK: Central Bank Of India A/c No.3252126355, IFSC : CBIN0280809

II Shree Ganeshay Namah II
GSTIN: 36AEIPJ0494H1ZF

Subject to Hyderabad Jurisdiction

Cell : 9030605690
9885288441

"SA"

SBE SRI BALAJI ENTERPRISES

Dealers in : Plywood, MDF, Laminate, Vaneer & Hardware

14-1-418, Near Rocket Ground, New Aghapura, Hyderabad - 500 001. T.S.

Sl. No. 1 9 =

DELIVERY CHALLAN

Date: 10-6-2020

Buyer's Name: summit sales LLP

Address: summit Housing cherlapally P.O - DOC No. 67008

GSTIN: 36ACQFS2044C1Z7 Phone

Description of Goods	Thickness	Size	No. of Pcs.	Remarks
WPC 2 Honey coamb filling	30MM	~~40 Nos~~		
2 PNL - Door masonite		82X26	40 Nos ✓	
			1	
			40 Nos.	

INWARD
Inward No: 14358 Dt: 10/6/20
MRN No: 79781 Dt:
Received By: Sign:
SUMMIT SALES LLP

INWARD No: 38929 Date: 16/6 Sign:

Receiver's Signature with Stamp

Certified by:

Stores Manager

E.& O.E.

Despatch through/Transport Name.......... Vehicle No. TS07UA 9256

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4. If the Bill is not paid on presentation interest at 24% per annum

For SRI BALAJI ENTERPRISES

Purchase Order

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Balaji Enterprises	**Doc No**	67008	14504
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	11-05-2020	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	07-05-2020	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2341 - Carpentry - doors - Panel Door 30 mm - 32 In x 82 In - Nos *WPC Panel door with honey coamb filling*	40.00	3,280.00	0.00	18.00	154,816.00
2	2339 - Carpentry - doors - Panel Door 30 mm - 26 In x 82 In - Nos *WPC Panel door with honey coamb filling*	100.00	2,665.00	0.00	18.00	314,470.00
3	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	860.00	40.00	18.00	87,678.72
4	2285 - Carpentry - hardware - SS Hinges - Others - nos *4"*	480.00	335.00	40.00	18.00	113,846.40
				Total Order Value . . .		**670,811.12**

Rupees : Six Lakh(s) Seventy Thousand Eight Hundred Eleven and Paise Twelve Only.

Terms and Conditions :-

Specification /	All items shall be of good quality, with Masonite Skin,2 sides,2 Panels, with honey coamb filling, Rate per sft is Rs.180/- GST 18% Extra, Main door, iinternal doors Rs. 150 per sft GST extra.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in 4 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation	Extra.
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replanish , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

⇒ Part bills already we sent to a/c's
(1) 12 - 21/5/20 - 2,01,525/-
(2) 17 - 4/6/20 - 3,47,294/-
Now we received final bill. 9
(3) 19 - 10/6/20 - 1,28,384/-

Please give "Doc" for misplaced "or" received earlier bills with office copy
16/7/20.

For *Summit Sales LLP*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________ Name : ____________ Date : __/__/____