PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/07/2020	Prepared by:	T.D. Murthy
PO/WO no.	68038	PO / WO Date.	19/06/2020
Supplier Name	MR. M. Sudarshan	PO/WO amount	Rs. 1,84,646/-
Firm/Company	Summit Sales LLP	Project	SHLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	108	02/07/2020	Rs. 1,84,646/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,84,646/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	-	30/06/2020	80741	☑ Yes ☐ No
2.	-	-	-	☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,84,646/-
Amount E – PO / WO value:	Rs. 1,84,646/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 92,323/- ☐ No
Payment – due date	**18/07/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOCIE

Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : Summit Sales LLP 5-4-187/3&4 II Floor M-G Road Se-bad	Bill No. 108 Date : 2-7-20
	D.C No. Date :
GST No 36 ACQFS 2044 C1Z7	Order No. 68038 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminium Powder Coating 3 Trak Sliding Window with 4mm Plain Glass 4'-0 x 4'-0 x 15 Nos			240-0 SFT	310=00	74400	00
2	— do — 3'-0 x 3'-0 x 3 Nos			27-0	320=00	8640	00
3	— do — 2 Trak windows 3'-0 x 4'-0 x 5 Nos			60-0	215=00	12900	00
4	Aluminium Powder Coating open Ventilators with 4mm Pined Glass 3'-0 x 2'-0 x 7 Nos			42-0	370=00	15540	00
5	— do — 2'-0 x 2'-0 x 25 Nos			100-0	450=00	45000	00
			SUB TOTAL			156480	00
			SGST %	9		14083	20
			CGST %	9		14083	20
			IGST %				
			GRAND TOTAL			184646	40

Rupees In Words : One Lakh Eighty Four Thousand Six hundred Forty Six and forty paise only

MODI PROPERTIES PVT. LTD. ★ SEC'BAD ★
INWARD
No: 67540
Date:
Sign: 16/7

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

For M. SUDARSHAN

Sudarshan

Signature

M. Sudarshan Al Windows 30-6-20

Po No:- 68038 — Rno 14614

1 Al 3 Trak Windows
4'-0 x 4'-0 15 Nos

2 — do —
3' x 3' 3 Nos

3 — do —
2 Trak Window
3'-0 x 4'-0 5 Nos

4 Al Ventilater
3'-0 x 2'-0 7 Nos

5 — do —
2'-0 x 2'-0 25 Nos

MODI PROPERTIES PVT. LTD.
INWARD
No: 39584
Date: 1/7

INWARD	
Inward No:	Dt: 30/6/20
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

INWARD	
Inward No: 4483	Dt: 30/6/20
MRN No: 80741	Dt: 02/7/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 19-06-2020 12:33:32

68038
16.06.20 2:49:39

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Mr. M. Sudarshan H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc No**	68038	14614
	Doc Date	19-06-2020	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	06-03-2020	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 15 nos*	240.00	310.00	0.00	18.00	87,792.00
2	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 35.50" - 3 track - 03 nos*	27.00	320.00	0.00	18.00	10,195.20
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 2 track - 05 nos*	60.00	215.00	0.00	18.00	15,222.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 07 nos*	42.00	370.00	0.00	18.00	18,337.20
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 25 nos*	100.00	450.00	0.00	18.00	53,100.00
					Total Order Value . . .	**184,646.40**

Rupees : One Lakh(s) Eighty Four Thousand Six Hundred Fourty Six and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 92,323/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 19/06/2020

Accepted the above Terms And Conditions

For ***Mr. M. Sudarshan***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	12.06.2020
Site & Phase :	SHLLP	Time:	16.10
Supplier		Req. No.	14614
Material required before date:		ID No.	57603

No	Description	Size	Quantity	Units	Inward No	Date
1	AL WINDOWS- 3 TRACK	4'X4'	30	NOS		
2	AL WINDOWS- 3 TRACK	3'X3'	7	NOS		
3	AL WINDOWS- 2 TRACK 68097	4'X4'	18	NOS		
4	AL WINDOWS- 2 TRACK	4'x3'	10	NOS		
5	AL WINDOWS- 2 TRACK	3'x4'	10	NOS		
6	AL OPENABLE VENTILATOR 68098	2'X2'	50	NOS		
7	AL OPENABLE VENTILATOR	3'X2'	15	NOS		
8						

Remarks: FOR STOCK MAINTAINCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	12.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
12 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

Estimate/Draft PO

 16-06-2020 17:26:19

Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
Sri Sai Rohith Marketing Company	**Doc No**	68037	14614
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.	**Doc Date**	16-06-2020	
	Quote No	Nil	
GSTIN 36AMHPC9678H1ZM	**Quote Date**	06-03-2020	
9866512288	**SupplyType**	Supply	

Kind Attn : Mr. C. Laxman Kumar

Estimate/Draft PO for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 15 nos*	240.00	310.00	0.00	18.00	87,792.00
2	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 35.50" - 3 track - 04 nos*	36.00	320.00	0.00	18.00	13,593.60
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 2 track - 05 nos*	60.00	215.00	0.00	18.00	15,222.00
4	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 08 nos*	48.00	370.00	0.00	18.00	20,956.80
5	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - 25 nos*	100.00	450.00	0.00	18.00	53,100.00
				Total Order Value . . .		**190,664.40**

Rupees : One Lakh(s) Ninty Thousand Six Hundred Sixty Four and Paise Fourty Only.

P.O. 68038 — 184,646.40

3,75,310-80

Total Value ⇒

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 4days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 95,332/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

APPROVED BY
17 JUN 2020
SOHAM MODI
MANAGING DIRECTOR

T.D. [signature] 16/6/20

P.T.O

For *Summit Sales LLP*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name : ____________ Name : ____________ Date : __/__/____

Estimate/Draft PO

 16-06-2020 17:26:19 Original / Office Copy / Purchase Div.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Draft PO for Approval

Supplier Details			
Mr. M. Sudarshan	**Doc No**	68038	14614
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	16-06-2020	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	06-03-2020	
9849102251	**SupplyType**	Supply	

Kind Attn : Mr. M. Sudarshan

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Remarks	

T.D. [signature] 16/6/20.

For *Summit Sales LLP*
Authorised Signatory

Draft PO for Approval

Accepted the above Terms And Conditions
For *Mr. M. Sudarshan*

Name : ____________ Name : ____________ Date : __/__/____