PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/7/20.	Prepared by:	SOWMYA
PO/WO no.	68824	PO / WO Date.	13/7/20
Supplier Name	SSllp.	PO/WO amount	2,055.80.
Firm/Company	GVRL	Project	GVRL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12270.	14/7/20	1,607.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,607.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10307	14/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,608
Amount E – PO / WO value:	2,056
Amount F – Difference (A – E):	448

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks: Part received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centre Pvt Ltd	Invoice No.	12270
Genome Valley, Shameerpet, hyderabad	Invoice Date.	14-07-2020
	PO No.	68824
	PO Date.	13-07-2020
	Req ID	58421
GSTIN : 36AAHCG4562D1ZP	Req Date	11-07-2020
	Loc Req No	163086

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	hand wash						
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2	200.00	400.00	12	48.00
3	4003 - Consumables - Bombay Broom - Big - nos	9603	5	56.00	280.00	0	0.00
4	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.00	160.00	0	0.00
5	4065 - Consumables - Vim bar - NA - nos	3405	5	42.00	210.00	18	37.80
6	4055 - Consumables - Scrubber - NA - nos	9603	5	15.00	75.00	18	13.50
7							
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IGST	CGST	SGST	Total Taxable Amount	1,450.00	157.80
	78.90	78.90	Total Invoice Amount	1,607.80	

Rupees : One Thousand Six Hundred Seven and Paise Eighty Only.

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67515 Date 16/7

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 13-07-2020 14:31:30 Origi

68824
15.07.20 12:16:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	68824	163086
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *hand wash*	5.00	65.00	0.00	18.00	383.50
2	4112 - Consumables - Sanitizer - 500 ml - Nos	4.00	200.00	0.00	12.00	896.00
3	4003 - Consumables - Bombay Broom - Big - nos	5.00	56.00	0.00	0.00	280.00
4	4009 - Consumables - Coconut Broom - other - nos	10.00	16.00	0.00	0.00	160.00
5	4065 - Consumables - Vim bar - NA - nos	5.00	42.00	0.00	18.00	247.80
6	4055 - Consumables - Scrubber - NA - nos	5.00	15.00	0.00	18.00	88.50
					Total Order Value . . .	**2,055.80**

Rupees : Two Thousand Fifty Five and Paise Eighty Only.

Partly Billed - 12270 - 14/7/2
1,607.80
Balance - 448
Sowya

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	10.07.20
Site & Phase :	INNOPOLIS	Time:	16.30
Supplier		Req. No.	163086
Material required before date:	urgent	ID No.	58421

No	Description	Size	Quantity	Units	Inward No	Date
1	Liquid hand wash	STD	05 ✓	Nos		
2	Sanitizer	STD	04 ✓	Nos		
3	Bombay Brooms	Big	05 ✓	Nos		
4	Coconut Broom	STD	10 ✓	Nos		
5	Vim bar with scrubber	STD	05 ✓	Nos		
6						
7						
8						
9						
10						

PO 68824

Remarks : FOR SITE USE PURPOSE.

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	10.07.20	Sign. & Date	10.07.20

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10307
GV Research Centre Pvt Ltd	DC Date.	14-07-2020
Genome Valley, Shameerpet, hyderabad	PO No.	68824
	PO Date.	13-07-2020
	Req ID	58421
GSTIN : 36AAHCG4562D1ZP	Req Date	11-07-2020
	Loc Req No	163086

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4112 - Consumables - Sanitizer - 500 ml - Nos		2
3	4003 - Consumables - Bombay Broom - Big - nos	9603	5
4	4009 - Consumables - Coconut Broom - other - nos	9603	10
5	4065 - Consumables - Vim bar - NA - nos	3405	5
6	4055 - Consumables - Scrubber - NA - nos	9603	5
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14		INWARD No. 39797 Date 15/7 Sign. MODI PROPERTIES PVT. LTD. SEC'BAD	
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INWARD
Inward No: 1552 Dt: 14/07/20
MRN No: 81128 Dt: 14/07/20
Received By: Sign: Joseph
G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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for Summit Sales LLP

Authorised signatory

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