PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/20.	Prepared by:	SOWMYA
PO/WO no.	68252	PO / WO Date.	24/6/20
Supplier Name	Anisha Associates	PO/WO amount	5,310.
Firm/Company	SS|hp	Project	SS|hp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	037	7/7/20	4,500
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,500

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	282	30/6/20.	81053	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits : Transportation	150.
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,487
Amount E – PO / WO value:	5,310.
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks: extra Transportation charges.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

Pidilite Building Bonds

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 500 026.
✆ : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales LLP
Secbad,
GST No: 36ACQFS 2044
C1Z7

No. 037 Date : 07/07/2020
Your order No. 68252 Date 24/06/2020
Our D.C. No. 282 Date : 03/07/2020
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	crack & Shrinkfree	Nos	15	300.00	4500	00
	Transport				150	00
				Total Taxable	4650	00
				CGST @	418	50
				SGTS @	418	50
				IGST @		
				TOTAL	5487	00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 67274
Date 9/7/20
Sign.

Rupees Five thousand four hundred & eight seventy

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

DELIVERY CHALLAN

Pidilite Building Bonds

ANISHA ASSOCIATES

Authorised Distributors : DR FIXIT, ROFF, FOSROC, MYK & CERA CHEM Construction Chemicals

No. 3-6-98, Vasavi Towers, Below Cafe Coffee Day,
West Marredpally Main Road, Secunderabad - 26.
✆: 040- 4850 9804, Mobile : 92465 89804

No. 282 Date : 30/06/2020

To M/s Summit Sales LLP.

P.O NO: 68252 dt: 24.06.2020

S.No	DESCRIPTION	Packing	Quantity
1	Crackle x Shrink free	no	15
	This material for Green Sonata Not the Purpose. Received 30/06/20		15 No

INWARD

Inward No: 14560 Dt: 10/7/20
MRN No: 81053 Dt: 11/7/20
Received By: Sign:

SUMMIT SALES LLP

PROPERTIES PVT. LTD. INWARD No. 39801 Date 13/7 Sign SEC'BAD

GSTIN : 36ABTPV3594Q1Z8

Certified by

For ANISHA ASSOCIATES

V. Srinivas
Customer Signature

Stores Manager

Purchase Order

 24-06-2020 2:36:42 PM

68252
24.06.20 12:19:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	68252	14646
Doc Date	24-06-2020	
Quote No	Nil	
Quote Date	18-12-2018	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3106 - Chemicals - Crack - X- Paste - NA - bags *1 ltr*	15.00	300.00	0.00	18.00	5,310.00
					Total Order Value . . .	**5,310.00**

Rupees : Five Thousand Three Hundred Ten Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Roff' brand.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	23.06.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14646
Material required before date:		ID No.	57883

No	Description	Size	Quantity	Units	Inward No	Date
1	CRACK FILL		15	KGS		
2	68258					
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: For stock maintenance

Prepared By	SOWMYA	Approved by	APPROVED BY 24 JUN 2020 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	23.06.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.