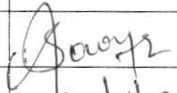


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		16/7/20		Prepared by:		SOWMYA	
PO/WO no.		68253		PO / WO Date.		24/6/20	
Supplier Name		elegant enterprises		PO/WO amount		590	
Firm/Company		sslp		Project		sslp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	EE 2021-0087	3/7/20		590			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):							
590							
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			80982	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
590							
Amount E – PO / WO value:							
590							
Amount F – Difference (A – E):							
-							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. /- ☐ No				
Payment – due date			18.7.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

24-06-2020 2:36:42 PM


68253
24.06.20 12:19:11

From Company : **Vista Homes**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	68253	99655
Doc Date	24-06-2020	
Quote No	Nil	
Quote Date	22-10-2019	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4585 - Electrical - other - Insulation tape - NA - nos Water Proofing Tape	50.00	10.00	0.00	18.00	590.00
Total Order Value . . .					590.00

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Vista Homes
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school
Phone. Contact: 8790166611

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Vista Homes**

Authorised Signatory



Name :

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		VISTA HOMES		Date:		22.06.2020	
Site & Phase :		PHASE-1		Time:		5:40	
Supplier				Req. No.		99655	
Material required before date:			24-06-2020		57858		
No	Description	Size	Quantity	Units	Inward No	Date	
1	Waterproofing Tapes		20	No's			
2	68255						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
Remarks: For Site Use Purpose.							
Prepared By		T.MADHU		Approved by			
Sign.& Date		22.06.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

