PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/7/20.	Prepared by:	SOWMYA
PO/WO no.	68861.	PO / WO Date.	13/7/20.
Supplier Name	M/s. Vivid world.	PO/WO amount	1,197.70.
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1744	13/7/20.	11,97.70
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,197.70

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			67536	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,198
Amount E – PO / WO value:	1,198
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☒ Yes – Rs.____/- ☐ No
Payment – due date	**25.7.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	18/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

M/s. VIVID WORLD

A Complete Solution for all your cartridge needs

Flat No. 503, G2 Block, Indu Aranaya Pallavi Apts., Bandlaguda,
Nagole, Hyderabad – 500 068, Telangana State. Tel : +91-9246215868

GSTIN : 36AVTPS1528D1ZB

68861

TAX INVOICE

Invoice No. : 1744	Transport Mode :
Invoice Date : 13/07/2020	Vehicle Number :
Reverse Charge (Y/N) :	Date of Supply :
State : TELANGANA Code 36	

Bill to Party	Ship to Party
Address: M/S. VISTA HOMES , 5-4-187/3&4 , 2ND FLOOR , SOHAM MANSION, MG ROAD , SECBAD.	GATE PASS NO:1616
GST: 36AAGFV2068P1ZJ.	GSTIN :
State : TELANGANA Code	State : Code

Product Description	HSN Code	UOM	Qty.	Rate	Amount	TAXABLE VALUE	CGST RATE	CGST AMT	SGST RATE	SGST AMT	TOTAL
HP 12A LASER TONER REFILLING	3707		03	230.00	690.00	124.20	9%	62.10	9%	62.10	814.20
HP 12A LASER TONER DRUM	8443		01	325.00	325.00	58.50	9%	29.25	9%	29.25	383.50
					1015.00	182.70					1197.70

	1015.00
ADD :CGST 9%	91.35
ADD: SGST 9%	91.35
Total Amount After Tax	1197.70
GST on Reverse Charge	

RS. ONE THOUSAND ONE HUNDRED NINTY SEVEN AND SEVENTY PAISE ONLY.

(RS.1197.70)

MODI PROPERTIES PVT. LTD. SEC'BAD. INWARD No. 67536 Date 14/7

Bank Details	
Bank Name	: INDIAN BANk
Branch	: Narayanguda Branch
Bank A/C	: 406746378
Bank IFSC	: IDIB000N015

Common Seal

Certified that the particulars given above are true and correct

For **VIVID WORLD**

VIVID WORLD Narayanguda

Authorized Signatory

INWARD
Inward No: 24959 Dt: 14/7/20
GRN No: Dt:
Received By: Sign:
Vista Homes

Purchase Order

 15-07-2020 14:08:38

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

68861
15.07.20 12:16:58

Supplier Details			
Vivid World 204, Kubera Towers, Narayanaguda, Hyderabad. **GSTIN** 36AVTPS1528D1ZB 6682-3161/ 6682-3171 92462-15868	**Doc No**	68861	99711
	Doc Date	13-07-2020	
	Quote No	Nil	
	Quote Date	13-07-2020	
	SupplyType	Supply	

Kind Attn : Mr. Vishal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3523 - Computers and Peripherals - Toner refill - NA - nos *12A*	3.00	230.00	0.00	18.00	814.20
2	3522 - Computers and Peripherals - Toner drum - NA - nos	1.00	325.00	0.00	18.00	383.50
					Total Order Value . . .	**1,197.70**

Rupees : One Thousand One Hundred Ninty Seven and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Same Day
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not conforming to quality and specifications. Above order for site office use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name :

Contact . .

Accepted the above Terms And Conditions

For ***Vivid World***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	09.07.20
Site & Phase :	Vista Homes	Time:	13:20
Supplier:	-	Req. No.	99711
Material required before date:	11.07.20	ID No.	58373

No	Description	Size	Quantity	Units	Inward No	Date
1	**Cartridge refilling**		03	No's		
2						
3						
4						
5	PO					
6	68861					
7						
8						
9						
10						

Remarks: For Site use purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	09.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Vista Homes	Date:	06.07.2020
Site & Phase :	Vista Homes	Time:	11:15
Supplier	-	Req. No.	
Material required before date:	10.07.2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						

Remarks: For Site Use purpose

Prepared By	T.Madhu	Approved by	
Sign.& Date	06.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.