PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/7/20.	Prepared by:	SOWMYA
PO/WO no.	68499.	PO / WO Date.	1/7/20
Supplier Name	SSl/p.	PO/WO amount	~~35001~~. 35,001.16
Firm/Company	Modi realty Mallapur l/p.	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	.12039	1/7/20	35,001
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,001

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10094	1/7/20	81313.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	35,001
Amount E – PO / WO value:	35,001
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**11.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	3/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE **ORIGINAL INVOICE**

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12039
Modi Reality Mallapur LLP	Invoice Date.	01-07-2020
5-4-187/ 3 & 4, MG Road, Secunderabad	PO No.	68499
	PO Date.	01-07-2020
	Req ID	58121
GSTIN : 36AAEFM1459R1ZP	Req Date	01-07-2020
	Loc Req No	16292

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	1	29662.00	29,662.00	18	5,339.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	29,662.00		5,339.16
	2,669.58	2,669.58	Total Invoice Amount	35,001.16		

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

67147
4/7/20

Authorised signatory

Purchase Order

 01-07-2020 14:53:45

68499
24.06.20 12:19:13

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68499	16292
Doc Date	01-07-2020	
Quote No	nil	
Quote Date	01-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5003 - Equipment - consumable durable - Laptop - NA - nos *Dell*	1.00	29,662.00	0.00	18.00	35,001.16
					Total Order Value . . .	**35,001.16**

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

Terms and Conditions :-

Specification / Brand	Items shall be Dell inspration laptop 3584, Intel i3 7th, 4GB RAM, 1 TB HDD, 15.6" , Windows 10
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	Tomorrow
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for murthy use purpose & SSLLP to GMR billing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Reality Mallapur LLP***
Authorised Signatory
01/07/2020
Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi realty Mallapur LLP	Date:	20-05-2020
Site & Phase :		Time:	
Supplier	SSLLP	Req. No.	16292
Material required before date:		ID No.	58129

No	Description	Size	Quantity	Units	Inward No	Date
1	Laptop (existing)		1	No		
2						
3						
4						
5						
6						
7						
8						
9						
10						

PO 68499

APPROVED 01 [illegible] 2020 MINISH PARIKH MANAGER PROCUREMENT

Remarks: This is dell laptop given to murthy to be billed and the laptop has to be collected back after lockdown

Prepared By	K.Suneel	Approved by	
Sign.& Date	20-05-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10094
Modi Reality Mallapur LLP	DC Date.	01-07-2020
Sy No. 19, Mallapur, Hyderabad, Next to NFC Rsilway Over Bridge,	PO No.	68499
	PO Date.	01-07-2020
	Req ID	58121
GSTIN : 36AAEFM1459R1ZP	Req Date	01-07-2020
	Loc Req No	16292

	Description of Goods	HSN/SAC	Qty
1	5003 - Equipment - consumable durable - Laptop - NA - nos	84713010	1
2			
3			
4			
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6			
7			
8			
9			
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11			
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MODI PROPERTIES PVT. LTD. INWARD No. 39909 Date 20/7 Sign. SEC'BAD

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory