

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/7/20.		Prepared by:		SOWMYA	
PO/WO no.		68727		PO / WO Date.		9/7/20	
Supplier Name		SS/Ip.		PO/WO amount		2,312.80	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12246	13/7/20.		1,073.80			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,073.80	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10285	13/7/20	81149	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,074	
Amount E – PO / WO value:						2,313.	
Amount F – Difference (A – E):						1,239.	
Quantity received as per PO /WO			☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☐ Yes ☒ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☐ No				
Payment – due date			18.7.2020				
Remarks: Short received							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>						
Date	14/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-07-2020

Customer Details				Invoice No.		12246	
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		13-07-2020	
				PO No.		68727	
				PO Date.		09-07-2020	
				Req ID		58342	
				Req Date		08-07-2020	
				Loc Req No		72852	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	10	46.00	460.00	18	82.80
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8		10	45.00	450.00	18	81.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		910.00	163.80
		81.90	81.90	Total Invoice Amount		1,073.80	
Rupees : One Thousand Seventy Three and Paise Eighty Only.							

for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction



Purchase Order

1 Of 1

09-07-2020 2:46:49 PM



68727

08.07.20 3:08:59

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	68727	72852
Doc Date	09-07-2020	
Quote No	Nil	
Quote Date	09-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2 2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	10.00	46.00	0.00	18.00	542.80
3 2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	10.00	45.00	0.00	18.00	531.00
Total Order Value . . .					2,312.80
Rupees : Two Thousand Three Hundred Twelve and Paise Eighty Only.					

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.**Delivery Location** Nilgiri Homes Phase - II
Sy.No.143/133/134/135/136, Rampally Village.
Phone. Mallesham 9553797190**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for Site use purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks***Part received**1st bill no 12246 Amount Rs 1,073/-**balance has to be receivable 1,239/-**✓
20/7/2020*For **Nilgiri Estates**

Authorised Signatory

Name : 

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		08-07-2020	
Site & Phase :		NILGIRI ESTATES		Time:		11:34	
Supplier				Req. No.		72852	
Material required before date:			Urgent		ID No.		58342

No	Description	Size	Quantity	Units	Inward No	Date
1	Fischer's	6 mm	10	Boxes		
2	Wooden Screw's	2 1/2"	10	Boxes		
3	Wooden Screw's	3"	10	Boxes		
4						
5						
6						
7						
8						
9						
10						

Remarks: For Site purpose .

Prepared By		Anil .M		Approved by			
Sign.& Date		08-07-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:		Nilgiri Estate		Date:			
Site & Phase :		Nilgiri Estate		Time:			
Supplier				Req. No.			
Material required before date:					ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign.& Date				Sign. & Date			

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

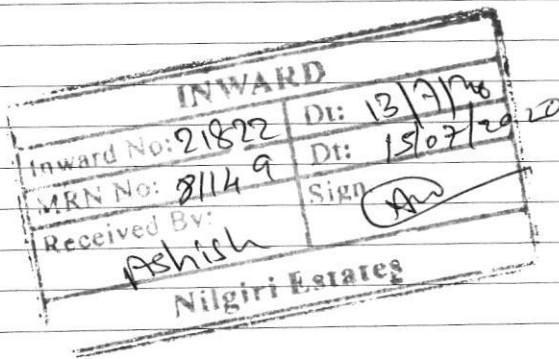
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 13-07-2020

Customer Details		DC No.	10285
Nilgiri Estates		DC Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	68727
		PO Date.	09-07-2020
		Req ID	58342
GSTIN : 36AAHFN0766F1ZA		Req Date	08-07-2020
		Loc Req No	72852
	Description of Goods	HSN/SAC	Qty
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	10
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos		10
3			
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for Summit Sales LLP

Authorised signatory

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Email: purchase@modiproperties.com

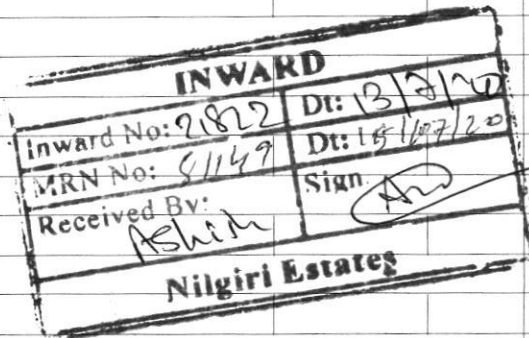
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