PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/7/20.	Prepared by:	SOWMYA
PO/WO no.	68727	PO / WO Date.	9/7/20
Supplier Name	SSllp.	PO/WO amount	2,312.80
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12246	13/7/20.	1,073.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,073.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	V0285	13/7/20	81149	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,074
Amount E – PO / WO value:	2,313.
Amount F – Difference (A – E):	1,239.

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- □ No
Payment – due date	**18.7.2020**
Remarks: Short received	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	14/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12246
Nilgiri Estates	Invoice Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68727
	PO Date.	09-07-2020
	Req ID	58342
	Req Date	08-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72852

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	10	46.00	460.00	18	82.80
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8		10	45.00	450.00	18	81.00
3							
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14							
15							

IGST	CGST	SGST	Total Taxable Amount	910.00		163.80
	81.90	81.90	Total Invoice Amount	1,073.80		

Rupees : One Thousand Seventy Three and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67479
Date 15/7

Subject to Hyderabad Jurisdiction

Purchase Order

09-07-2020 2:46:49 PM

68727
08.07.20 3:08:59

rom Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad **GSTIN** 36ACQFS2044C1Z7 040-66335551 9618244433	**Doc No**	68727	72852
	Doc Date	09-07-2020	
	Quote No	Nil	
	Quote Date	09-07-2020	
	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	10.00	46.00	0.00	18.00	542.80
3	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos	10.00	45.00	0.00	18.00	531.00
					Total Order Value . . .	**2,312.80**

Rupees : Two Thousand Three Hundred Twelve and Paise Eighty Only.

Terms and Conditions :-

Part received
I/r Bill no 12246 Amount Rs 1,073/-
balance has to be receivable 1,239/-
20/7/2020

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Nilgiri Estates***
Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

ny Name:	NILGIRI ESTATES	Date:	08-07-2020
& Phase :	NILGIRI ESTATES	Time:	11:34
Supplier		Req. No.	72852
Material required before date:	Urgent	ID No.	S8342

No	Description	Size	Quantity	Units	Inward No	Date
1	**Fischer's**	6 mm	10	Boxes		
2	Wooden Screw's 68727	2 1/2"	10	Boxes		
3	Wooden Screw's	3"	10	Boxes		
4						
5						
6						
7						
8						
9						

Remarks: For Site purpose .

Prepared By	Anil .M	Approved by	
Sign.& Date	08-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	Nilgiri Estate	Date:	
Site & Phase :	Nilgiri Estate	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10285
Nilgiri Estates	DC Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68727
	PO Date.	09-07-2020
	Req ID	58342
GSTIN : 36AAHFN0766F1ZA	Req Date	08-07-2020
	Loc Req No	72852

	Description of Goods	HSN/SAC	Qty
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	10
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8 mm - nos		10
3			
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MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No. 39848
Date 17/7
Sign.

INWARD
Inward No: 21822 Dt: 13/7/20
MRN No: 8114 9 Dt: 15/07/2020
Received By: Ashish Sign
Nilgiri Estates

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12246
Nilgiri Estates	Invoice Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68727
	PO Date.	09-07-2020
	Req ID	58342
	Req Date	08-07-2020
GSTIN : 36AAHFN0766F1ZA	Loc Req No	72852

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	10	46.00	460.00	18	82.80
2	2304 - Carpentry - hardware - Wood Screws - 30 x 8		10	45.00	450.00	18	81.00
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14							
15							

INWARD
Inward No: 2822 Dt: 13/7/20
MRN No: 8/149 Dt: 15/07/20
Received By: Ashish Sign
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	910.00		163.80
	81.90	81.90	Total Invoice Amount		1,073.80	

Rupees : One Thousand Seventy Three and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory