PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/7/20.	Prepared by:	SOWMYA
PO/WO no.	68762.	PO / WO Date.	10/7/20.
Supplier Name	SSllp.	PO/WO amount	1,500.42
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12245	13/7/20.	1,500.42
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,500.42

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10284	13/7/20	81147	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :-	-
Amount C –Other Debits :-	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,500
Amount E – PO / WO value:	1,500
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.____/- □ No~~
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	14/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12245
Nilgiri Estates	Invoice Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68762
	PO Date.	10-07-2020
	Req ID	58399
GSTIN : 36AAHFN0766F1ZA	Req Date	10-07-2020
	Loc Req No	72862

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
2	4022 - Consumables - Dettol - NA - nos	3401	5	65.00	325.00	18	58.50
	hand wash						
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	18	70.20
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
5	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
6	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
7							
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IGST	CGST	SGST			
			Total Taxable Amount	1,311.00	189.42
	94.71	94.71	Total Invoice Amount	1,500.42	

Rupees : One Thousand Five Hundred and Paise Fourty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67478 Date 15/7 Sign.

Authorised signatory

Purchase Order

 10-07-2020 15:50:56

68762
08.07.20 3:08:59

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	68762	72862
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
2	4022 - Consumables - Dettol - NA - nos *hand wash*	5.00	65.00	0.00	18.00	383.50
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	78.00	0.00	18.00	460.20
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	24.00	0.00	18.00	141.60
5	4065 - Consumables - Vim bar - NA - nos	2.00	42.00	0.00	18.00	99.12
6	4009 - Consumables - Coconut Broom - other - nos	12.00	16.00	0.00	0.00	192.00
			Total Order Value . . .			**1,500.42**

Rupees : One Thousand Five Hundred and Paise Fourty Two Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation Cost	Transport.cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Nilgiri Estates*
Authorised Signatory

13/07/2020

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	10-07-2020
Site & Phase :	NILGIRI ESTATE	Time:	11:03
Supplier		Req. No.	72862
Material required before date:		ID No.	58399

No	Description	Size	Quantity	Units	Inward No	Date
1	SANTOOR HAND WASH	STD	05 ✓	NO'S		
2	LIZOL	1 LITER	05 ✓	NO'S		
3	VIM BAR SOAP	STD	02 ✓	NO'S		
4	WHEEL DETERGENT POWDER	STD	05 ✓	PACKETS		
5	COCONUT BROOMS	BIG	12	NO'S		
6	SANITIZER	500ml	01	No's		
7						
8						
9						
10						

PO 68762

APPROVED 13/07/20
M... PARIKH
M... PROCUREMENT

Remarks: - FOR OFFICE USE PURPOSE

Prepared By	SANDEESH	Approved by	
Sign.& Date	10-7-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:			Date:	
Site & Phase :			Time:	
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10284
Nilgiri Estates	DC Date.	13-07-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	68762
	PO Date.	10-07-2020
	Req ID	58399
GSTIN : 36AAHFN0766F1ZA	Req Date	10-07-2020
	Loc Req No	72862

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		1
2	4022 - Consumables - Dettol - NA - nos	3401	5
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
5	4065 - Consumables - Vim bar - NA - nos	3405	2
6	4009 - Consumables - Coconut Broom - other - nos	9603	12
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INWARD
Inward No: 21821 Dt: 13/7/20
MRN No: 81147 Dt: 15/07/2020
Received By: Ashish Sign:
Nilgiri Estates

INWARD No. 39849 Date 17/7

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	12245
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	13-07-2020
	PO No.	68762
	PO Date.	10-07-2020
	Req ID	58399
GSTIN : 36AAHFN0766F1ZA	Req Date	10-07-2020
	Loc Req No	72862

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	78.00	390.00	18	70.20
4	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	24.00	120.00	18	21.60
5	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
6	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
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11							
12							
13							
14							
15							

INWARD
Inward No: 21824 Dt: 13/7/20
MRN No: 81147 Dt: 15/07/20
Received By: Ashaik Sign
Nilgiri Estates

IGST	CGST	SGST				
			Total Taxable Amount	1,311.00		189.42
	94.71	94.71	Total Invoice Amount	1,500.42		

Rupees : One Thousand Five Hundred and Paise Fourty Two Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory