PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/7/20.	Prepared by:	SOWMYA
PO/WO no.	68797	PO / WO Date.	11/7/20
Supplier Name	SSllp.	PO/WO amount	7,725.80
Firm/Company	Modi properties pvt ltd	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12282	14/7/20.	7,725.80
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,725.80

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10317	14/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,726
Amount E – PO / WO value:	7,726
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12282
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	14-07-2020
	PO No.	68797
	PO Date.	11-07-2020
	Req ID	58385
	Req Date	10-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11793

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	230.00	2,300.00	12	276.00
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20	16.00	320.00	5	16.00
4	4006 - Consumables - Bucket - other - nos	7310	3	230.00	690.00	18	124.20
	with mug						
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6	56.00	336.00	0	0.00
6	4022 - Consumables - Dettol - NA - nos	3401	6	165.00	990.00	18	178.20
	antispentic						
7	4001 - Consumables - Air Freshner - NA - nos	3307	6	40.00	240.00	18	43.20
	odonil						
8	4001 - Consumables - Air Freshner - NA - nos	3307	6	80.00	480.00	18	86.40
	Room freshner						
9	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	78.00	468.00	18	84.24
10	4065 - Consumables - Vim bar - NA - nos	3405	6	42.00	252.00	18	45.36
11	4022 - Consumables - Dettol - NA - nos	3401	6	65.00	390.00	18	70.20
	hand wash						
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,786.00		939.80
	469.90	469.90	Total Invoice Amount	7,725.80		

Rupees : Seven Thousand Seven Hundred Twenty Five and Paise Eighty Only.

MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 67527 Date 16/7 Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-07-2020 17:33:05

68797
08.07.20 3:08:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	68797	11793
Doc Date	11-07-2020	
Quote No	Nil	
Quote Date	11-07-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
2	4008 - Consumables - Cleaning Cloth - other - nos	20.00	16.00	0.00	5.00	336.00
3	4040 - Consumables - Mopping Cloth - NA - nos	20.00	16.00	0.00	5.00	336.00
4	4006 - Consumables - Bucket - other - nos *with mug*	3.00	230.00	0.00	18.00	814.20
5	4003 - Consumables - Bombay Broom - Big - nos	6.00	56.00	0.00	0.00	336.00
6	4022 - Consumables - Dettol - NA - nos *antispentic*	6.00	165.00	0.00	18.00	1,168.20
7	4001 - Consumables - Air Freshner - NA - nos *odonil*	6.00	40.00	0.00	18.00	283.20
8	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	6.00	80.00	0.00	18.00	566.40
9	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	78.00	0.00	18.00	552.24
10	4065 - Consumables - Vim bar - NA - nos	6.00	42.00	0.00	18.00	297.36
11	4022 - Consumables - Dettol - NA - nos *hand wash*	6.00	65.00	0.00	18.00	460.20
			Total Order Value . . .			**7,725.80**

Rupees : Seven Thousand Seven Hundred Twenty Five and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

13/07/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 11-07-2020 17:33:05 Original / Office Copy / Purchase Div.Copy

Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	09-07-2020
Site & Phase :	May Flower Platinum	Time:	15;10
Supplier		Req.No.	11793
Material required before date:	11-07-2020	ID No.	58385

No	Description	Size	Quantity	Units	Inward No	Date
1	Gova rope	Std	20	Bundels		
2	Bombay brooms small	Std	200	Nos		
3	Sponges	std	200	No s		
4	Spade with handle	Std	10	Nos		
5	Cocount brooms	Std	20	Nos		
6	Chalkpiecs	Std	100	Nos		
7	Bombay nails	Std	25	Nos		
8	Paper bundles	Std	10	Packets		
9	Haksaw blade	Std	100	Nos		
10	Male helmets	Std	50	Nos		
11	Cleaning cloths yellow/white	Std	20	Nos		
12	Plastic mug	Std	04	Nos		
13	Plastic buckets	Std	03	Nos		
14	Bombay brooms big	Std	06	Nos		
15	Dettol liquid	Std	06	Nos		
16	odonil	Std	06	Nos		
17	Room freshners	Std	06	Nos		
18	Hold fasts	Std	100	Kgs		
19	Lizol	Std	06	Nos		
20	Vimbar	Std	06	Nos		
21	Cleaning cloths yellow/white	Std	20	Nos		
22	Santoor hand Wash	Std	06	Nos		

PO 68797

Remarks : for site use purpose

Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	09-07-2020	Sign. & Date	

APPROVED
13 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10317
Modi Properties Private Limited,.	DC Date.	14-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	68797
	PO Date.	11-07-2020
	Req ID	58385
	Req Date	10-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11793

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
3	4040 - Consumables - Mopping Cloth - NA - nos	6307	20
4	4006 - Consumables - Bucket - other - nos	7310	3
5	4003 - Consumables - Bombay Broom - Big - nos	9603	6
6	4022 - Consumables - Dettol - NA - nos	3401	6
7	4001 - Consumables - Air Freshner - NA - nos	3307	6
8	4001 - Consumables - Air Freshner - NA - nos	3307	6
9	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
10	4065 - Consumables - Vim bar - NA - nos	3405	6
11	4022 - Consumables - Dettol - NA - nos	3401	6
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MODI PROPERTIES PVT. LTD. * SEC'BAD * INWARD No. 39813 Date 16/7 Sign.

INWARD
Inward No 3556 Dt. 14/7/20
MRN No: 8038 Dt:
Received By: Sign. Nizam
Modi Properties Pvt. Ltd. Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12282
Modi Properties Private Limited,.	Invoice Date.	14-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	68797
	PO Date.	11-07-2020
	Req ID	58385
	Req Date	10-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	11793

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6	4022 - Consumables - Dettol - NA - nos antispentic	3401	6	165.00	990.00	18	178.20
7	4001 - Consumables - Air Freshner - NA - nos odonil	3307	6	40.00	240.00	18	43.20
8	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	6	80.00	480.00	18	86.40
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,786.00		939.80
	469.90	469.90	Total Invoice Amount	7,725.80		

Rupees : Seven Thousand Seven Hundred Twenty Five and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

INWARD
Inward No 3556 Dt. 14/7/20
MRN No 8113 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory