PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/7/20	Prepared by:	SOWMYA
PO/WO no.	68767	PO / WO Date.	10/7/20.
Supplier Name	Ssllp.	PO/WO amount	2,728
Firm/Company	Sov llp	Project	Sov llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12305	15/7/20.	2,728
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,728

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10338	15/7/20	81179	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,728
Amount E – PO / WO value:	2,728
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12305
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	Invoice Date.	15-07-2020
	PO No.	68767
	PO Date.	10-07-2020
	Req ID	58360
	Req Date	09-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155859

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	4	16.00	64.00	18	11.52
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	73.00	292.00	18	52.56
3	4014 - Consumables - Colin - 500ml - nos	3402	3	73.00	219.00	18	39.42
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	78.00	156.00	18	28.08
5	4022 - Consumables - Dettol - NA - nos hand wash	3401	3	65.00	195.00	18	35.10
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
8	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00
10	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
11	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	8.30	99.60	0	0.00
12	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3	48.00	144.00	18	25.92
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,501.60		226.92
	113.46	113.46	Total Invoice Amount	2,728.52		

Rupees : Two Thousand Seven Hundred Twenty Eight and Paise Fifty Two Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 67582 Date 17/7 Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-07-2020 14:57:50

68767
08.07.20 3:08:59

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	68767	155859
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	4.00	16.00	0.00	18.00	75.52
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	73.00	0.00	18.00	344.56
3	4014 - Consumables - Colin - 500ml - nos	3.00	73.00	0.00	18.00	258.42
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	2.00	78.00	0.00	18.00	184.08
5	4022 - Consumables - Dettol - NA - nos *hand wash*	3.00	65.00	0.00	18.00	230.10
6	4008 - Consumables - Cleaning Cloth - other - nos	12.00	16.00	0.00	5.00	201.60
7	4040 - Consumables - Mopping Cloth - NA - nos	12.00	16.00	0.00	5.00	201.60
8	4065 - Consumables - Vim bar - NA - nos	2.00	42.00	0.00	18.00	99.12
9	4003 - Consumables - Bombay Broom - Big - nos	12.00	56.00	0.00	0.00	672.00
10	4009 - Consumables - Coconut Broom - other - nos	12.00	16.00	0.00	0.00	192.00
11	4080 - Consumables - Bombay Brooms - Other - Nos	12.00	8.30	0.00	0.00	99.60
12	4046 - Consumables - Phinyle - 1Ltr - nos	3.00	48.00	0.00	18.00	169.92
				Total Order Value . . .		**2,728.52**

Rupees : Two Thousand Seven Hundred Twenty Eight and Paise Fifty Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint

For ***Silver Oak Villas LLP***

Authorised Signatory

13/01/2020

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SOVLLP	Date:	08-07-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155859
Material required before date:	16-07-2020	ID No.	58360

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid		04	Nos		
2	Harpic		04	Nos		
3	Colin		03	Nos		
4	Lizol		02	Nos		
5	Handwash		03	Nos		
6	Yellow Cloth		12	Nos		
7	White Cloth		12	Nos		
8	Vim Soap		02	Nos		
9	Bombay brooms	small	12	Nos		
10	Coconut Brooms		12	Nos		
11	Bombay brooms	Big	12	Nos		
12	Phenyl		03	Nos		

PO 68767

Remarks: -For Site Office use

Prepared By	G.Mona	Approved by	
Sign.& Date	08-07-2020	Sign. & Date	

APPROVED
13 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10338
Silver Oak Villas LLP	DC Date.	15-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	PO No.	68767
	PO Date.	10-07-2020
	Req ID	58360
	Req Date	09-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155859

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	4
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4014 - Consumables - Colin - 500ml - nos	3402	3
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	2
5	4022 - Consumables - Dettol - NA - nos	3401	3
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	12
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	12
8	4065 - Consumables - Vim bar - NA - nos	3405	2
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12
10	4009 - Consumables - Coconut Broom - other - nos	9603	12
11	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12
12	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 39835 Date 17/7 Sign

INWARD WITH TIME:
Inward No. 14488 Dt: 15/7/20
MRN No. 81179 Dt: 15/7/20 81179.
Received By: Sign:
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
Silver Oak Villas LLP	Invoice No.	12305
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	Invoice Date.	15-07-2020
	PO No.	68767
	PO Date.	10-07-2020
	Req ID	58360
	Req Date	09-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155859

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	4	16.00	64.00	18	11.52
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	73.00	292.00	18	52.56
3	4014 - Consumables - Colin - 500ml - nos	3402	3	73.00	219.00	18	39.42
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	2	78.00	156.00	18	28.08
5	4022 - Consumables - Dettol - NA - nos hand wash	3401	3	65.00	195.00	18	35.10
6	4008 - Consumables - Cleaning Cloth - other - nos	6307	12	16.00	192.00	5	9.60
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	12	16.00	192.00	5	9.60
8	4065 - Consumables - Vim bar - NA - nos	3405	2	42.00	84.00	18	15.12
9	4003 - Consumables - Bombay Broom - Big - nos	9603	12	56.00	672.00	0	0.00
10	4009 - Consumables - Coconut Broom - other - nos	9603	12	16.00	192.00	0	0.00
11	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	8.30	99.60	0	0.00
12	4046 - Consumables - Phinyle - 1Ltr - nos	2907	3	48.00	144.00	18	25.92
13							
14							
15							

INWARD WITH TIME:
Inward No. 14488 Dt: 15/7/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	2,501.60		226.92
	113.46	113.46	Total Invoice Amount		2,728.52	

Rupees : Two Thousand Seven Hundred Twenty Eight and Paise Fifty Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction