PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/20.	Prepared by:	SOWMYA
PO/WO no.	68680.	PO / WO Date.	7/7/20
Supplier Name	SSllp.	PO/WO amount	3,115.20
Firm/Company	SOV llp	Project	SOV llp

Sl. No.	Bill No.	Bill Date	Bill amount
1.	12314	15/7/20.	991.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			991.20

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10347	15/7/20	81176	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :_	-
Amount C – Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	991
Amount E – PO / WO value:	3,115
Amount F – Difference (A – E):	2,124/
Quantity received as per PO /WO	☑ Yes □ Excess received ~~□ Short received~~ □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	~~□ Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /- □ No~~
Payment – due date	18.7.2020
Remarks:_	Final bill received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	16/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12314
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	Invoice Date.	15-07-2020
	PO No.	68680
	PO Date.	07-07-2020
	Req ID	58289
	Req Date	06-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155855

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	8	105.00	840.00	18	151.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	840.00		151.20
	75.60	75.60	Total Invoice Amount		991.20	

Rupees : Nine Hundred Ninty One and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67591
Date 17/7
Sign.

Subject to Hyderabad Jurisdiction

Purchase Order

 07-07-2020 5:41:50 PM

68680
06.07.20 2:23:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68680	155855
	Doc Date	07-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	07-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	8.00	105.00	0.00	18.00	991.20
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *38 x 8*	10.00	180.00	0.00	18.00	2,124.00
					Total Order Value . . .	**3,115.20**

Rupees : Three Thousand One Hundred Fifteen and Paise Twenty Only.

Part received

Ist Bill no 12186 Amount Rs 2,124/-

Balance has to be received Rs 991/-

11/7/2020

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Final bill received

Bill no 12314 Amount Rs 991/-

20/7/2020

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	06.07.20
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	155855
Material required before date:	urgent	ID No.	58289

No	Description	Size	Quantity	Units	Inward No	Date
1	Fishers	6mm	8	Boxes		
2	SS Screws	38X8	10	packets		
3	68680					
4						
5						
6						
7						
8						
10						
11						

Remarks: -For Site use purpose

Prepared By	G. Chandra kanth	Approved by	
Sign.& Date	06.07.20	Sign. & Date	

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	25.09.19
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -

Prepared By	K.PURSHOTHAM	Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10347
Silver Oak Villas LLP	DC Date.	15-07-2020
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	PO No.	68680
	PO Date.	07-07-2020
	Req ID	58289
	Req Date	06-07-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155855

	Description of Goods	HSN/SAC	Qty
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	8
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13		39842	
14		17/7	
15			
16			
17			
18			
19			
20			
21			
22			
23			
24	INWARD WITH TIME:		
25	Inward No 4495 Dt: 15/7/20		
26	MRN No: 81136 Dt: 15/7/20		
27	Received By: Sign:		
28			
29	SILVER OAK VILLAS LLP		
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	12314
Sy No. 291, Phase 1X, Cherlapally, Hyderabad	Invoice Date.	15-07-2020
	PO No.	68680
	PO Date.	07-07-2020
	Req ID	58289
GSTIN : 36ADBFS3288A2Z7	Req Date	06-07-2020
	Loc Req No	155855

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	8	105.00	840.00	18	151.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME:
Inward No. 14495 Dt: 15/7/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST			
			Total Taxable Amount	840.00	151.20
	75.60	75.60	Total Invoice Amount	991.20	

Rupees : Nine Hundred Ninty One and Paise Twenty Only.

for Summit Sales LLP

Authorised Signatory

Subject to Hyderabad Jurisdiction