PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/7/20.	Prepared by:	SOWMYA
PO/WO no.	68592.	PO / WO Date.	3/7/20
Supplier Name	SSllp.	PO/WO amount	3,427.20.
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12208	9/7/20.	3,427.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,427.20.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10249.	9/7/20	80979	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,427
Amount E – PO / WO value:	3,427
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ /- ~~□ No~~
Payment – due date	**18.7.2020**

Remarks**:**

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date 16/7/20	10/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Vista Homes	Invoice No.	12208
Kapra, Opp to MRR School, Ecil	Invoice Date.	09-07-2020
	PO No.	68592
	PO Date.	03-07-2020
SY.no.193	Req ID	58210
GSTIN : 36AAGFV2068P1ZJ	Req Date	03-07-2020
	Loc Req No	99705

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12	230.00	2,760.00	12	331.20
	A4						
2	7584 - Stationery - other - Scribbling Pads - other -		20	15.00	300.00	12	36.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	3,060.00		367.20
	183.60	183.60	Total Invoice Amount	3,427.20		

Rupees : Three Thousand Four Hundred Twenty Seven and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 62226 Date 11/7/20 Sign.

Purchase Order

 06-07-2020 17:29:49 Original / Office Copy / Purchase Div.Copy

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP	**Doc No**	68592	99705
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	03-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	03-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles *A4*	12.00	230.00	0.00	12.00	3,091.20
2	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	15.00	0.00	12.00	336.00
					Total Order Value . . .	**3,427.20**

Rupees : Three Thousand Four Hundred Twenty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

07/07/2020

Name :

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	02.07.20
Site & Phase :	Vista Homes	Time:	14:54
Supplier:	-	Req. No.	99705
Material required before date:	05.07.2020	ID No.	58210

No	Description	Size	Quantity	Units	Inward No	Date
1	**Paper Bundles**	A4	12	Bundles		
2	Scribbling pads	Small	10	No's		
3	Scribbling pads	Big	10	No's		
4						
5						
6						
7						
8						
9						
10						

PO 68592

APPROVED
07 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For site use purpose.

Prepared By	Madhu	Approved by	
Sign.& Date	02.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10249
Vista Homes	DC Date.	09-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	68592
	PO Date.	03-07-2020
SY.no.193	Req ID	58210
	Req Date	03-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99705

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	12
2	7584 - Stationery - other - Scribbling Pads - other - nos		20
3			
4			
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INWARD	
Inward No: 24934	Dt: 09/7/20
MRN No: 80979	Dt:
Received By:	Sign:
Vista Homes	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12208
Vista Homes	Invoice Date.	09-07-2020
Kapra, Opp to MRR School, Ecil	PO No.	68592
	PO Date.	03-07-2020
SY.no.193	Req ID	58210
	Req Date	03-07-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99705

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