PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/7/20.	Prepared by:	SOWMYA
PO/WO no.	68834.	PO / WO Date.	14/7/20
Supplier Name	Cosmo Durables pvt Ltd	PO/WO amount	31,574.
Firm/Company	ssllp	Project	sshllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	NRL - 292	14/7/20.	25,259
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,259.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	81184	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	25,259
Amount E – PO / WO value:	31,574
Amount F – Difference (A – E):	6,315

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☑ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☐ No
Payment – due date	**25.7.2020**

Remarks: partly Received

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	17/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing, Complex, SanathNagar, Hyderabad-500 018.

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

TAX INVOICE

GSTIN : 36AABCC5116H1ZZ

Invoice No : NRL-292
Date : 14-07-2020
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

Po - 68834 - 14707

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	FANS-G-30X20	FANTASY SMALL (30X20)GLOSSY	73241000	4	9425.00	37700.00	21405.93	9	9	
				4		37700.00	21405.93			

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WASTE COUPLING DELIVERED

Rupees : TWENTY FIVE THOUSAND TWO HUNDRED AND FIFTY NINE ONLY

Trade Disc :
Proj Trd Disc : 12,441.00
Spl Disc :
Cash Disc :

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67623
Date 20/7/20
Sign.

Basic Value	21,405.93
Add : CGST	1,926.53
Add : SGST	1,926.53
Add: IGST	
Tax Amt GST :	3,853.06
P & F Charges	
NET	**25,259.00**

TERMS & CONDITIONS :

1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3.No Responsibility for Transit Risks
4.Disputes, If any shall be subject to the jurisdiction of Hyd.
5.Interest @24% per annum will be charges on bills which are not paid within 30 days

For COSMO DURABLES PVT LTD

Authorised Signatory

13:58:39

INWARD
Inward No: 4585 Dt: 14/7/20
GRN No: 8184 Dt: 16/7/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

Purchase Order

 14-07-2020 4:44:09 PM

68834
15.07.20 12:16:57

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Cosmo Durables Pvt. Ltd.,	**Doc No**	68834	14707
H.O. 4-1-369, Abids, Hyderabad - 500 001.	**Doc Date**	14-07-2020	
	Quote No	Nil	
GSTIN 36 2381-8586..	**Quote Date**	17-05-2018	
2381-3399/2381-6688. 9949118124-Anjaneyulu.	**SupplyType**	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	7310 - Plumbing - sanitary - Sink - other - nos *30" x 20"*	5.00	9,425.00	33.00	0.00	31,573.75
					Total Order Value . . .	**31,573.75**

Rupees : Thirty One Thousand Five Hundred Seventy Three and Paise Seventy Five Only.

Terms and Conditions :-

part received

I st Bill no 292 Amount Rs 25,259/-

balance has to be receivable Rs 6,315/-

21/7/2020

Specification / Brand	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	VAT included in above price.
Delivery Date	Within 7 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Cosmo Durables Pvt. Ltd.,***

Name :

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	13.7.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14707
Material required before date:		ID No.	58455

No	Description	Size	Quantity	Units	Inward No	Date
1	SINK 68834	30"X20"	5	NOS		
2	PVC CONNECTION	2'	60	NOS		
3	PVC CONNECTION 68849	18"	60	NOS		
4	TEFLON TAPE		500	NOS		
5						
6						
7						
8						
9						

Remarks: FOR STOCK MAINTENANCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.07.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
13 JUL 2020
SOHAM MODI
MANAGING DIRECTOR