PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/7/2020	Prepared by:	K. R. Chagula
PO/WO no.	07518	PO / WO Date.	7/7/2020
Supplier Name	Y. Pushpalatha	PO/WO amount	2,06,700/-
Firm/Company	GVRC	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	172	15/7/2020	2,22,070/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			2,22,070/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	81236	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,22,070/-
Amount E – PO / WO value:				2,06,700/-
Amount F – Difference (A – E):				15,370

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No~~ (explained below)
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ ~~Yes – Rs. /-~~ ☐ No
Payment – due date	27/7/2020

Remarks:

Including Transport charges.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	21/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

GSTIN: 36APYPY9568E1ZM
Composite Scheme

TAX INVOICE

Cell : 88978 95924

Y. PUSHPALATHA

GARDEN CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet,
Ranga Reddy Dist, Hyderabad - 500 049.

M/s. G.V. Reserch Centers pvt. LtD

Party's GSTIN

Sl.No. 172

Date : 15/07/2020

P.O. No. 67518

S.No.	PARTICULARS	HSN Code	Qty.	Rate	Amount Rs.	Ps.
1	Supply of Gulmohar Trees		150 No's 15 Feets		2,22,070	=00
			G.TOTAL		2,22,070	=00

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 62628
Date 20/7/20
Sign.

INWARD
Inward No: 1553 | Dt: 15/07/20
MRN No: 81236 | Dt:
Received By: | Sign: Joseph
G.V. RESEARCH CENTERS PVT. LTD.

Rupess inwords: two Lakhs twenty two Thousend Seventy only.

For Y. PUSHPALATHA

Authorised Signature

Purchase Order

 07-07-2020 4:41:58 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Y PUSHPALATHA	**Doc No**	67518	163016
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	07-07-2020	
	Quote No	Nil	
GSTIN 36APYPY9568E1ZM	**Quote Date**	28-05-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Gulmohar tree red 10 to 15'*	150.00	1,300.00	0.00	6.00	206,700.00
					Total Order Value . . .	**206,700.00**

Rupees : Two Lakh(s) Six Thousand Seven Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for compound wall use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Y PUSHPALATHA***

Name : ____________________

Date : __/__/____

MEMO

Bhaskar (purchase)

DATE & FROM:	TO & REMARKS.
04/07/2020	To,
MINISH	MD SIR,
	The negotiated price for Gulmohar
	Trees is Rs/- 1300/-. Had a telephonic
	discussion with Venkatesh (GVRC).
	Please kindly suggest.

Estimate

 04-07-2020 2:39:21 PM Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Y PUSHPALATHA	**Doc No**	67518	163016
4-1270,Marthanda nagar, New Hafeezpet, Ranga Reddy Dist, Hyderbad	**Doc Date**	28-05-2020	
	Quote No	Nil	
	Quote Date	28-05-2020	
8897895924	**SupplyType**	Supply	

Kind Attn : Radha Krishna

Estimate for the Supply of following Items.

1300/-

	Item Name	**Qty**	**Rate**	**Dis%**	**GST%**	**Amount**
1	6031 - Miscellaneous - Plants - NA - nos *Gulmohar tree red 10 to 15'*	150.00	1,500.00	0.00	6.00	238,500.00
					Total Order Value . . .	**238,500.00**

Rupees : Two Lakh(s) Thirty Eight Thousand Five Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	50 as advance & balance50_% on delivery of all materials.
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Compound wall purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

APPROVED BY
04 JUL 2020
SOHAM MODI
MANAGING DIRECTOR

send in two lots if transport is not too expensive!

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
Name : 04/07/2020

Accepted the above Terms And Conditions
For ***Y PUSHPALATHA***

Name : ______________

Date : __/__/____