PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/7/20.	Prepared by:	SOWMYA
PO/WO no.	68497.	PO / WO Date.	1/7/20.
Supplier Name	sslp.	PO/WO amount	35,001.16.
Firm/Company	ESR.	Project	ESR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12037	1/7/20.	35,001.16.
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			35,001.16

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10099.	1/7/20	81343	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	35,001
Amount E – PO / WO value:	35,001
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**11.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	3/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12037
East Side Residency Annojiguda LLP	Invoice Date.	01-07-2020
5-4-187/ 3 &4, MG Road, Secunderabad	PO No.	68497
	PO Date.	01-07-2020
	Req ID	58120
	Req Date	01-07-2020
GSTIN : 36AAHFE3373P1ZX	Loc Req No	16294

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	5003 - Equipment - consumable durable - Laptop - Dell	84713010	1	29662.00	29,662.00	18	5,339.16
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	29,662.00		5,339.16
	2,669.58	2,669.58	Total Invoice Amount	35,001.16		

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

67145
4/7/20

Authorised signatory

Purchase Order

 16-07-2020 13:03:51 Original / Office Copy / Purchase Div.Copy

From Company : **East Side Residency Annojiguda LLP**
5-4-187/3&4, II nd floor ,Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHFE3373P1ZX

Supplier Details			
Summit Sales LLP	**Doc No**	68497	16294
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	01-07-2020	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	01-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	5003 - Equipment - consumable durable - Laptop - NA - nos *Dell*	1.00	29,662.00	0.00	18.00	35,001.16
					Total Order Value . . .	**35,001.16**

Rupees : Thirty Five Thousand One and Paise Sixteen Only.

Terms and Conditions :-

Specification /	Items shall be Dell inspration laptop 3584, Intel i3 7th, 4GB RAM, 1 TB HDD, 15.6" , Windows 10
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	Tomorrow
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for vinod use purpose & SSLLP to ESR billing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *East Side Residency Annojiguda LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________ Name : ____________________ Date : __/__/____

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10092
East Side Residency Annojiguda LLP	DC Date.	01-07-2020
5-4-187/ 3 &4, MG Road, Secunderabad	PO No.	68497
	PO Date.	01-07-2020
	Req ID	58120
GSTIN : 36AAHFE3373P1ZX	Req Date	01-07-2020
	Loc Req No	16294

	Description of Goods	HSN/SAC	Qty
1	5003 - Equipment - consumable durable - Laptop - NA - nos	84713010	1
2			
3			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory