PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/7/20.	Prepared by:	SOWMYA
PO/WO no.	68806.	PO / WO Date.	11/7/20
Supplier Name	SS11p.	PO/WO amount	241
Firm/Company	GVRC.	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12372	18/7/20.	241
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			241

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10401	18/7/20	81333	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	241
Amount E – PO / WO value:	241
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	~~☐ Yes – Rs.____/- ☐ No~~
Payment – due date	**25.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	20/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12372
GV Research Centre Pvt Ltd	Invoice Date.	18-07-2020
Genome Valley, Shameerpet, hyderabad	PO No.	68806
	PO Date.	11-07-2020
	Req ID	58420
	Req Date	11-07-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163085

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7560 - Stationery - other - Pen - NA - nos	9608	10	5.50	55.00	12	6.60
	blue						
2	7544 - Stationery - other - Marker - NA - nos	9608	10	16.00	160.00	12	19.20
	Blue/black each nos 5						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	215.00		25.80
	12.90	12.90	Total Invoice Amount	240.80		

Rupees : Two Hundred Fourty and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SECUNDERABAD
INWARD
No. 67668
Date 21/7

Authorised signatory

Purchase Order

 13-07-2020 11:13:24 Original

68806
15.07.20 12:16:57

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68806	163085
	Doc Date	11-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7560 - Stationery - other - Pen - NA - nos *blue*	10.00	5.50	0.00	12.00	61.60
2	7544 - Stationery - other - Marker - NA - nos *Blue/black each nos 5*	10.00	16.00	0.00	12.00	179.20
			Total Order Value . . .			**240.80**

Rupees : Two Hundred Fourty and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

13/07/2020

Name : ______________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________ Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	10.07.20
Site & Phase :	INNOPOLIS	Time:	16.00
Supplier		Req. No.	163085
Material required before date:	urgent	ID No.	58420

No	Description	Size	Quantity	Units	Inward No	Date
1	Markers(blue&black)	STD	02	Pkts		
2	Pens	STD	02	Pkts		
3						
4	PO 68806					
5						
6						
7						
8						
9						
10						

Remarks : FOR OFFICE WORK PURPOSE.

APPROVED
13 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	10.07.20	Sign. & Date	10.07.20

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10401
GV Research Centre Pvt Ltd	DC Date.	18-07-2020
Genome Valley, Shameerpet, hyderabad	PO No.	68806
	PO Date.	11-07-2020
	Req ID	58420
	Req Date	11-07-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163085

	Description of Goods	HSN/SAC	Qty
1	7560 - Stationery - other - Pen - NA - nos	9608	10
2	7544 - Stationery - other - Marker - NA - nos	9608	10
3			
4			
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30			

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40023
Date 22/7
Sign

INWARD

Inward No: 1568	Dt: 18/07/20
MRN No: 81333	Dt: 20/7/20
Received By:	Sign: Joseph

G.V. RESEARCH CENTERS PVT. LTD.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Genome Valley, Shameerpet, hyderabad	Invoice Date.	18-07-2020
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	PO Date.	11-07-2020
	Req ID	58420
GSTIN : 36AAHCG4562D1ZP	Req Date	11-07-2020
	Loc Req No	163085

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IGST	CGST	SGST				
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Rupees : Two Hundred Fourty and Paise Eighty Only.

for Summit Sales LLP

Authorised signatory

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