PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/7/20.	Prepared by:	SOWMYA
PO WO no.	68785	PO / WO Date.	11/7/20
Supplier Name	SSllp.	PO/WO amount	3,374
Firm Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12321	15/7/20	3,374
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,374

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10354	15/7/20	81252	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B – Other Credits :	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier	3,374
Amount E - PO / WO value:	3,374
Amount F – Difference (A – E):	
Quantity received as per PO / WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable	~~□ Yes □ No (explained below)~~
Excess / short material received	□ Approved – ~~within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes Rs. /-~~ □ No
Payment – due date	18.7.2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign	Sowmya						
Date	16/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	12321
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	15-07-2020
	PO No.	68785
	PO Date.	11-07-2020
	Req ID	58406
GSTIN : 36AANFG4817C1ZH	Req Date	11-07-2020
	Loc Req No	63435

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4014 - Consumables - Colin - 500ml - nos	3402	5	73.00	365.00	18	65.70
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5	73.00	365.00	18	65.70
3	4041 - Consumables - Mopping stick - NA - nos	9603	10	125.00	1,250.00	18	225.00
4	4001 - Consumables - Air Freshner - NA - nos Room freshner	3307	5	80.00	400.00	18	72.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10	48.00	480.00	18	86.40
6							
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IGST	CGST	SGST				
			Total Taxable Amount	2,860.00		514.80
	257.40	257.40	Total Invoice Amount	3,374.80		

Rupees : Three Thousand Three Hundred Seventy Four and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67589
Date. 17/7
Sign

Authorised signatory

Purchase Order

 11-07-2020 14:29:39

68785
08.07.20 3:08:59

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	68785	63435
	Doc Date	11-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4014 - Consumables - Colin - 500ml - nos	5.00	73.00	0.00	18.00	430.70
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	73.00	0.00	18.00	430.70
3	4041 - Consumables - Mopping stick - NA - nos	10.00	125.00	0.00	18.00	1,475.00
4	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	5.00	80.00	0.00	18.00	472.00
5	4046 - Consumables - Phinyle - 1Ltr - nos	10.00	48.00	0.00	18.00	566.40
				Total Order Value . . .		**3,374.80**

Rupees : Three Thousand Three Hundred Seventy Four and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Villa Orchids LLP***
Authorised Signatory

13/07/2020

Name : ____________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Company Name:	VOC-LLP	Date:	08-07-2020
Site & Phase :	VOC	Time:	11:00
Supplier	SSLLP	Req. No.	63435
Material required before date:		ID No.	58406

No	Description	Size	Quantity	Units	Inward No	Date
1	**COLIN GLASS CLEANER**	500 ML	**05**	NOS		
2	HARPIC	01 L	05	BOTTLES		
3	MOPING STICKS	STD	10	NOS		
4	AIR FRESHER PO	STD	05	NOS		
5	PHINOIL 68785	STD	10	NOS		
6						
7						
8						
9						
10						

Remarks: - FOR VOC SITE OFFICE USE & Possession villas CLEANING PURPOSE

APPROVED
13 JUL 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	S.Sharvani	Approved by	
Sign.& Date	08-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Villa Orchids LLP	DC Date.	15-07-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	68785
	PO Date.	11-07-2020
	Req ID	58406
GSTIN : 36AANFG4817C1ZH	Req Date	11-07-2020
	Loc Req No	63435

	Description of Goods	HSN/SAC	Qty
1	4014 - Consumables - Colin - 500ml - nos	3402	5
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	5
3	4041 - Consumables - Mopping stick - NA - nos	9603	10
4	4001 - Consumables - Air Freshner - NA - nos	3307	5
5	4046 - Consumables - Phinyle - 1Ltr - nos	2907	10
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39990
20/7

INWARD
Inward No. 15142 Dt: 15/07/20
MRN No. 81252 Dt: 17/07/20
Received By: Sign:
VILLA ORCHIDS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

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MRN No 81252 Dt: 17/07/20
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VILLA ORCHIDS LLP

IGST	CGST	SGST			
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Authorised signatory

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