3

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/5/2020	Prepared by:	K. R. Chalgudar
PO/WO no.	66966	PO / WO Date.	4/5/2020
Supplier Name	Saitek paints Pvt Ltd	PO/WO amount	24,190/-
Firm/Company	Serene Constructions LLP	Project	Serene
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0000003	4/5/2020	24,190/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			24,190/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	—	—	78768	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				24,190/-
Amount E – PO / WO value:				24,190/-
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved –~~ within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs. /- □ No~~
Payment – due date	1/6/2020.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]				
Date	28/5/2020	28/5					

APPROVED
2 [illegible] 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

SAITEK PAINTS PVT. LTD.®

Godown :
#98/1 PART, PLOT NO 12-15,Brindavan Colony,
Bandlaguda Jagir Village, Rajendranagar Mandal,
Ranga Reddy Dist. Telengana-500086
Phone : 9391678297

Factory
Survey No 67/A, Ibrahimpally Village,
Chevella Mandal, Ranga Reddy Dist,
Telangana - 501 503

GST INVOICE

GSTIN : 36AAUCS5263L1ZJ

SUMMIT SALES LLP
5-4-187/3 AND 4, 3RD FLOOR,
M.G ROAD, SECUNDERABAD,
PH.NO.: 9618244433

GST NO:36ACQFS2044C1Z7

Delivery at site
YENKAPALLY
RANGA REDDY DISTRICT

Invoice No. : **0000003** **Date : 04-05-2020**
Mode of Payment : CREDIT
G.R. No. :
Cases : 0
Transport :
Due Date : 09-05-2020

S.	Product	HSN	Qty	Rate	Dis	GST%	Amount
1.	SAITEK PLASTER	32149010	100	205.00	0%	18.00	20500.00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No: 6552
Date: 21/5/20
Sign:

GST 20500*9+9%=1845SGST+1845CGST, CESS:0%=0

SUB TOTAL	**20500.00**
SGST 9 %	1845.00
CGST 9 %	1845.00

Rs. Twenty Four Thousand One Hundred Ninety Only

GRAND TOTAL **24190.00**

Terms & Conditions
Goods once sold will not be taken back or exchanged.
Bills not paid due date will attract 24% interest.
All disputes subject to Jurisdication only.
Prescribed Sales Tax declaration will be given.

INWARD	
Inward No: 5028	Dt: 05.05.20
MRN No: 78768	Dt: 05/05/2020
Received By: Suman	Sign:
Serene Construction (Hyd) LLP	

For SAITEK PAINTS PVT. LTD.

Authorised signatory

E - WAY BILL SYSTEM

NATION TAX MARKET

e-Way Bill

E-Way Bill No:	**1212 1673 8724**
E-Way Bill Date:	**04/05/2020 04:54 PM**
Generated By:	**36AAU CS526 3L1ZJ - SAI TEK PAINTS PRIVATE LIMITED**
Valid From:	**04/05/2020 04:54 PM [14Kms]**
Valid Until:	**05/05/2020**

Part - A

GSTIN of Supplier	**36AAUCS5263L1ZJ,SAI TEK PAINTS PRIVATE LIMITED**
Place of Dispatch	**,TELANGANA-500008**
GSTIN of Recipient	**36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP**
Place of Delivery	**SECUNDERABAD,TELANGANA-500003**
Document No.	**3**
Document Date	**04/05/2020**
Transaction Type:	**Regular**
Value of Goods	**₹ 24190**
HSN Code	**32149010 - SAITEK PLASTER**
Reason for Transportation	**Outward - Supply**
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	TS13UB2402		04/05/2020 04:54 PM	36AAUCS5263L1ZJ	-	-

121216738724

Purchase Order

 08-05-2020 09:52:05

66966
06.05.20 1:44:18

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Saitek Paints Pvt. Ltd.
Sy no-67/A,Ibrahimpally(village), Chevella(Mdl), Ranga Reddy(Dist), Telangana-501503.

GSTIN 36AAUCS5263L1ZJ.
9391678297 9391678297

Doc No	66966	150225
Doc Date	04-05-2020	
Quote No	Nil	
Quote Date	04-05-2020	
SupplyType	Supply	

Kind Attn : Shekar Babu

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6554 - Paints - Lappam - 25kgs - bags *Saitek*	100.00	205.00	0.00	18.00	24,190.00
					Total Order Value . . .	**24,190.00**

Rupees : Twenty Four Thousand One Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	Brand is Nexon saicoat lappum of 30 kgs bag, rate is including of GST
Payment Terms	After Delivery & Production of bill
Tax	Included in the above price
Delivery Date	With in 3 days
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
her Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for villa no: 28,21,06,05,04,50,15,14 work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Serene Constructions LLP*
Authorised Signatory

Name : 8/5/20

Accepted the above Terms And Conditions
For *Saitek Paints Pvt. Ltd.*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SERENE CONSTRUCTIONS LLP	Date:	01-05-20
Site & Phase:	Serene farms	Time:	13:07
Supplier		Req. No.	150225
Material required before date:	02-05-20	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Lappam bags	Std	100	nos		
2						
3						
4						
5						
6						
7						
8						
9						

Remarks: THE ABOVE RINGS ARE REQUIRED FOR VILLA no 28,21,06,05,04,50,15,14

Prepared By	SYED GOLAM SARWAR	Approved by	
Sign. & Date	01-05-20	Sign. & Date	8/5/20

NOTE: on receipt of material at site write inward number and date in last 2 columns.

Purchase Order

 04-05-2020 14:12:32 Original / Office Copy / Purchase Div.Copy

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Saitek Paints Pvt. Ltd.	**Doc No**	66966	150225
Sy no-67/A,Ibrahimpally(village), Chevella(Mdl), Ranga Reddy(Dist), Telangana-501503.	**Doc Date**	04-05-2020	
	Quote No	Nil	
GSTIN 36AAUCS5263L1ZJ.	**Quote Date**	04-05-2020	
9391678297 9391678297	**SupplyType**	Supply	

Kind Attn : Shekar Babu

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Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for villa no: 28,21,06,05,04,50,15,14 work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

APPROVED BY
05 MAY 2020
SOHAM MODI
MANAGING DIRECTOR

For ***Serene Constructions LLP***

Authorised Signatory

Name : 4/5/20

Contact - -

Accepted the above Terms And Conditions

For ***Saitek Paints Pvt. Ltd.***

Name : ____________

Date : __/__/____