6

## PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 18/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68819. | PO / WO Date. | 13/7/20 |
| Supplier Name | SSlLp. | PO/WO amount | 7,174 |
| Firm/Company | MRm lLp . | Project | AVR Gulmohar homes. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12339 | 17/7/20. | 7,174. |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 7,174 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10372 | 14/7/20 | 81282 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 7,174 |
| Amount E – PO / WO value: | 7,174. |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable~~ limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ~~□ Yes Rs. /- □ No~~ |
| Payment – due date | **25.7.2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 18/7/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Reality (Miryalguda) LLP | Invoice No. | 12339 |
| SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207 | Invoice Date. | 17-07-2020 |
| | PO No. | 68819 |
| | PO Date. | 13-07-2020 |
| | Req ID | 58448 |
| GSTIN : 36ABCFM6774G2ZZ | Req Date | 13-07-2020 |
| | Loc Req No | 165050 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 5 | 125.00 | 625.00 | 18 | 112.50 |
| 2 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 5 | 56.00 | 280.00 | 0 | 0.00 |
| 3 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 | 73.00 | 438.00 | 18 | 78.84 |
| 4 | 4035 - Consumables - Harpic - Cleaner - 500ml - nos | 3808 | 5 | 73.00 | 365.00 | 18 | 65.70 |
| 5 | 4001 - Consumables - Air Freshner - NA - nos<br>Room freshner | 3307 | 10 | 82.00 | 820.00 | 18 | 147.60 |
| 6 | 4001 - Consumables - Air Freshner - NA - nos<br>odonil | 3307 | 10 | 42.00 | 420.00 | 18 | 75.60 |
| 7 | 4022 - Consumables - Dettol - NA - nos<br>Hand wash | 3401 | 5 | 65.00 | 325.00 | 18 | 58.50 |
| 8 | 4112 - Consumables - Sanitizer - 500 ml - Nos | | 2 | 200.00 | 400.00 | 12 | 48.00 |
| 9 | 4025 - Consumables - Door Mat - other - nos | | 10 | 224.50 | 2,245.00 | 18 | 404.10 |
| 10 | 9585 - Tools - Plastic mugs - Other - nos | | 5 | 45.00 | 225.00 | 18 | 40.50 |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 6,143.00 | 1,031.34 |
|---|---|---|---|---|---|
| | 515.67 | 515.67 | Total Invoice Amount | 7,174.34 | |

Rupees : Seven Thousand One Hundred Seventy Four and Paise Thirty Four Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. INWARD No. 67636 Date 21/7 SEC'BAD

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 13-07-2020 16:47:06

68819
15.07.20 12:16:57

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 68819 | 165050 |
| | **Doc Date** | 13-07-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 13-07-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 5.00 | 125.00 | 0.00 | 18.00 | 737.50 |
| 2 | 4003 - Consumables - Bombay Broom - Big - nos | 5.00 | 56.00 | 0.00 | 0.00 | 280.00 |
| 3 | 4014 - Consumables - Colin - 500ml - nos | 6.00 | 73.00 | 0.00 | 18.00 | 516.84 |
| 4 | 4035 - Consumables - Harpic - Cleaner - 500ml - nos | 5.00 | 73.00 | 0.00 | 18.00 | 430.70 |
| 5 | 4001 - Consumables - Air Freshner - NA - nos<br>*Room freshner* | 10.00 | 82.00 | 0.00 | 18.00 | 967.60 |
| 6 | 4001 - Consumables - Air Freshner - NA - nos<br>*odonil* | 10.00 | 42.00 | 0.00 | 18.00 | 495.60 |
| 7 | 4022 - Consumables - Dettol - NA - nos<br>*Hand wash* | 5.00 | 65.00 | 0.00 | 18.00 | 383.50 |
| 8 | 4112 - Consumables - Sanitizer - 500 ml - Nos | 2.00 | 200.00 | 0.00 | 12.00 | 448.00 |
| 9 | 4025 - Consumables - Door Mat - other - nos | 10.00 | 224.50 | 0.00 | 18.00 | 2,649.10 |
| 10 | 9585 - Tools - Plastic mugs - Other - nos | 5.00 | 45.00 | 0.00 | 18.00 | 265.50 |
| | | | | | **Total Order Value . . .** | **7,174.34** |

Rupees : Seven Thousand One Hundred Seventy Four and Paise Thirty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | AVR Gulmohar Homes<br>Sy no-786, Miryalguda, Nalgonda Dist.<br>Phone. 9550139944 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Contact --

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MRM LLP | Date: | 09-07-2020 |
| Site & Phase: | AVR Gulmohar Homes | Time: | 15: 10 |
| Supplier: | | Req. No. | 165050 |
| | | ID No. | 58448. |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Air freshner | std | 10 ✓ | NOs | | |
| 2 | Detol hand wash | 1lit | 5 ✓ | NOs | | |
| 3 | Mop stick | std | 5 ✓ | NOs | | |
| 4 | colin | 1lir | 6 ✓ | NOs | | |
| 5 | horpic | 1lit | 5 ✓ | NOs | | |
| 6 | Room spray | std | 10 ✓ | NOs | | |
| 7 | Bombay brooms | std | 5 ✓ | NOs | | |
| 8 | Sanitizer | 1lit | 2 ✓ | NOs | | |
| 9 | Umbrella | std | 5 | NOs | | |
| 10 | Mat ( cloth) | std | 10 ✓ | NOs | | |
| 11 | mugs | std | 5 | NOs | | |

PO 68819

Remarks: Above material is required for office use pupose.

| | | | |
|---|---|---|---|
| Prepared By | P.Anitha | Approved by | Zakir |
| Sign. & Date | 9-07-2020 | Sign. & Date | |

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10372 |
|---|---|---|
| Modi Reality (Miryalguda) LLP | DC Date. | 17-07-2020 |
| SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207 | PO No. | 68819 |
| | PO Date. | 13-07-2020 |
| | Req ID | 58448 |
| GSTIN : 36ABCFM6774G2ZZ | Req Date | 13-07-2020 |
| | Loc Req No | 165050 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 5 |
| 2 | 4003 - Consumables - Bombay Broom - Big - nos | 9603 | 5 |
| 3 | 4014 - Consumables - Colin - 500ml - nos | 3402 | 6 |
| 4 | 4035 - Consumables - Harpic - Cleaner - 500ml - nos | 3808 | 5 |
| 5 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 10 |
| 6 | 4001 - Consumables - Air Freshner - NA - nos | 3307 | 10 |
| 7 | 4022 - Consumables - Dettol - NA - nos | 3401 | 5 |
| 8 | 4112 - Consumables - Sanitizer - 500 ml - Nos | | 2 |
| 9 | 4025 - Consumables - Door Mat - other - nos | | 10 |
| 10 | 9585 - Tools - Plastic mugs - Other - nos | | 5 |
| 11 | | | |
| 12 | | | |
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MODI PROPERTIES PVT. LTD.
INWARD
No. 39971
Date 20/7
Sign.
SEC'BAD

INWARD
Inward No: 13884 Dt: 17/07/2020
MRN No: 81282 Dt:
Received By: Rajesh Sign:
Modi Realty (Miryalguda) LLP

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12339 |
|---|---|---|
| Modi Reality (Miryalguda) LLP | Invoice Date. | 17-07-2020 |
| SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207 | PO No. | 68819 |
| | PO Date. | 13-07-2020 |
| | Req ID | 58448 |
| | Req Date | 13-07-2020 |
| GSTIN : 36ABCFM6774G2ZZ | Loc Req No | 165050 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 5 | 125.00 | 625.00 | 18 | 112.50 |
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| 10 | 9585 - Tools - Plastic mugs - Other - nos | | 5 | 45.00 | 225.00 | 18 | 40.50 |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

INWARD
Inward No: 13884 Dt:
MRN No: 81282 Dt:
Received By: Rajesh Sign:
Modi Realty (Miryalguda) LLP

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 6,143.00 | 1,031.34 |
| | 515.67 | 515.67 | Total Invoice Amount | 7,174.34 | |

Rupees : Seven Thousand One Hundred Seventy Four and Paise Thirty Four Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*