

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 22/7/2020		Prepared by: K. R. Chaguly	
PO/WO no. 68779		PO / WO Date. 24/6/2020	
Supplier Name Global safety solution		PO/WO amount 1,260/-	
Firm/Company NE		Project NE	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1222	16/7/2020	1,260/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,260/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	—	—	81371 ☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1,260/-
Amount E – PO / WO value:			1,260/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☒ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. —/- ☒ No	
Payment – due date		22/7/2020	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	✓		
Date	22/7/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

This is a Computer Generated Invoice

Tax Invoice

(DUPLICATE FOR TRANSPORTER)

GLOBAL SAFETY SOLUTIONS
 #5-5-48, Ranigunj,
 Secunderabad-500003
 GSTIN/UIN: 36AAOFG9573A1Z5
 State Name : Telangana, Code : 36
 E-Mail : gss.infoteam@gmail.com

Invoice No.

1222

Dated

16-Jul-2020

Delivery Note

Mode/Terms of Payment

Supplier's Ref.

Other Reference(s)

Buyer

Nilgiri Estates

5-4-187/384, 2nd Floor,
 M G Road, Secunderabad

GSTIN/UIN : 36AAHFN0766F1ZA

State Name : Telangana, Code : 36

Buyer's Order No.

Dated

Despatch Document No.

Delivery Note Date

Despatched through

Destination

Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	Hillson Make Beston Safety Shoes 9/1, 8/2	64029990	5 %	3 prs	400.00	prs		1,200.00
	CGST@2.5%				2.50	%		30.00
	SGST@2.5%				2.50	%		30.00
INWARD Inward No: 21833 Dt: 16/7/20 MRN No: Dt: Received By: Ashish Sign:  Nilgiri Estates								
	Total			3 prs				₹ 1,260.00

Amount Chargeable (in words)

E. & O.E

INR One Thousand Two Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
64029990	1,200.00	2.50%	30.00	2.50%	30.00	60.00
Total	1,200.00		30.00		30.00	60.00

Tax Amount (in words) : **INR Sixty Only**Company's PAN : **AAOFG9573A**

Declaration

We declare that this invoice shows the actual price of the
 goods described and that all particulars are true and correct.

Company's Bank Details

Bank Name : **AXIS BANK**A/c No. : **919020070179320**Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

for GLOBAL SAFETY SOLUTIONS

Customer's Seal and Signature

GLOBAL SAFETY SOLUTIONS
5-5-48, RANIGUNJ
SECUNDERABAD-500 003.

This is a Computer Generated Invoice

**GSS****GLOBAL SAFETY SOLUTIONS**

Manufacturers Representatives and Marketers of Industrial and Safety Products.

5-5-48, Ranigunj, Secunderabad - 500 003. T.S.

E-mail : gss.infoteam@gmail.com

To, *Nilgiri Estates*No. **1222**Date *16/07/2020*Against your order No. *68779-72859*

PARTY GSTIN :

Date _____

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	<i>Safety Shoes Hilkon Boston 9 1/2</i>  <i>MRN closed</i> 	<i>3 Pcs</i>	<i>400/-</i>		

Goods once sold will not be taken back or exchanged.

Received the materials in good condition.

Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

Purchase Order

Page(s) 1 Of 1

11-07-2020 2:14:59 PM

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

68779
08.07.20 3:08:59

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad GSTIN 36AAOFG9573A1Z5 9502555088/9581228898	Doc No	68779	72859
	Doc Date	24-06-2020	
	Quote No	Nil	
	Quote Date	17-06-2020	
	SupplyType	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6155 - Miscellaneous - Safety Shoe - NA - pair no.9-01 no no.8-2 nos	3.00	400.00	0.00	5.00	1,260.00
Total Order Value . . .					1,260.00
Rupees : One Thousand Two Hundred Sixty Only.					

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Malleshham 9553797190
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Nilgiri Estates**

Authorised Signatory

Name : 

Accepted the above Terms And Conditions

For **Global Safety Solutions**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		09-07-2020	
Site & Phase :		NILGIRI ESTATE		Time:		14:23	
Supplier				Req. No.		72859	
Material required before date:					ID No.		58379
No	Description	Size	Quantity	Units	Inward No	Date	
1	Raincoat	STD	05	No's			
2	Umbrella	Big	05	No's			
3	Safety Shoes	08	02	No's			
4	Safety Shoes	09	01	No's			
5							
6							
7							
8							
9							
10							

Remarks: - FOR OFFICE USE PURPOSE

Prepared By	Pasha	Approved by	
Sign. & Date	09-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		
No	Description	Size	Quantity	Units	Inward No	Date	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.