PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/7/20.	Prepared by:	SOWMYA
PO/WO no.	68796.	PO / WO Date.	11/7/20
Supplier Name	Ssllp.	PO/WO amount	1,492.70
Firm/Company	Modi properties pvt ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12284	14/7/20.	1,492.70
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,492.70

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10319	14/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,493.
Amount E – PO / WO value:	1,493
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**18.7.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/7/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12284
Modi Properties Pvt.Ltd.	Invoice Date.	14-07-2020
5-4-187/ 3 & 4, MG Road , Secunderabad	PO No.	68796
	PO Date.	11-07-2020
	Req ID	58436
	Req Date	11-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16335

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta [illegible]sta - NA - Nos	3506	2	55.00	110.00	18	19.80
2	7109 - Plumbing - othe[illegible] - Araldite - other - gms	3506	2	577.50	1,155.00	18	207.90
3							
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IGST	CGST	SGST				
			Total Taxable Amount	1,265.00		227.70
	113.85	113.85	Total Invoice Amount	1,492.70		

Rupees : One Thousand Four Hundred Ninty Two and Paise Seventy Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 67529
Date 16/7
Sign. PL

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-07-2020 17:33:05

68796
08.07.20 3:08:59

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	68796	16335
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	11-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6621 - Paints - Janta pasta - NA - Nos	2.00	55.00	0.00	18.00	129.80
2	7109 - Plumbing - other - Araldite - other - gms	2.00	577.50	0.00	18.00	1,362.90
				Total Order Value . . .		**1,492.70**

Rupees : One Thousand Four Hundred Ninty Two and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for granite fixing at 3rd floor at E&D cabin work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : 13/07/2020

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	10-07-2020
Site & Phase :	HEAD OFFICE	Time:	18.21 PM
Supplier		Req. No.	16335
Material required before date:	Urgent	ID No.	58436

No	Description	Size	Quantity	Units	Inward No	Date
1	JANATA PASTE	500 GMS	02	NOS		
2	ARALDILTE	500 GMS	02	NOS		
3	68796					
4						
5						
6						
7	APPROVED 13 JUL 2020 MINISH PARIKH MANAGER PROCUREMENT					
8						
9						
10						

Remarks : FOR GRANITE FIXING AT III FLOOR AT E&DT CABIN WORK PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	09-07-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10319
Modi Properties Pvt.Ltd.	DC Date.	14-07-2020
5-4-187/ 3 & 4, MG Road , Secunderabad	PO No.	68796
	PO Date.	11-07-2020
	Req ID	58436
	Req Date	11-07-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16335

	Description of Goods	HSN/SAC	Qty
1	6621 - Paints - Janta pasta - NA - Nos	3506	2
2	7109 - Plumbing - other - Araldite - other - gms	3506	2
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INWARD
Inward No: 281 Dt: 14/07/20
MRN No: Dt:
Received By: Samoyon Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39824
Date 16/7

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12284
Modi Properties Pvt.Ltd.	Invoice Date.	14-07-2020
5-4-187/ 3 & 4, MG Road , Secunderabad	PO No.	68796
	PO Date.	11-07-2020
	Req ID	58436
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	16335

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta pasta - NA - Nos	3506	2	55.00	110.00	18	19.80
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INWARD
Inward No: 281 | Dt: 14/07/20
MRN No: | Dt:
Received By: [signature] | Sign: [signature]
MODI PROPERTIES

IGST	CGST	SGST	Total Taxable Amount	1,265.00	227.70
	113.85	113.85	Total Invoice Amount	1,492.70	

Rupees : One Thousand Four Hundred Ninty Two and Paise Seventy Only.

for Summit Sales LLP

Authorised signatory

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