PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/7/20.	Prepared by:	SOWMYA
PO/WO no.	68808	PO / WO Date.	13/7/20
Supplier Name	SSllp.	PO/WO amount	8,400
Firm/Company	Modi propertiespvt ltd.	Project	MPL
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12278	14/7/20.	8,400
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			8,400

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10313	14/7/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	8,400
Amount E – PO / WO value:	8,400
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ____/- □ No
Payment – due date	**18.7.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/7/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-. Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12278
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	14-07-2020
	PO No.	68808
	PO Date.	13-07-2020
	Req ID	58416
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11798

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	25	210.00	5,250.00	12	630.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	10	225.00	2,250.00	12	270.00
3							
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12							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	7,500.00	900.00
	450.00	450.00	Total Invoice Amount	8,400.00	

Rupees : Eight Thousand Four Hundred Only.

MODI PROPERTIES PVT. LTD. INWARD No. 67524 Date 16/7 Sign. SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 13-07-2020 4:25:00 PM

68808
15.07.20 12:16:57

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP	**Doc No**	68808	11798
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-07-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	13-07-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	25.00	210.00	0.00	12.00	5,880.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	10.00	225.00	0.00	12.00	2,520.00
				Total Order Value . . .		**8,400.00**

Rupees : Eight Thousand Four Hundred Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. above order for labour quater & site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	10-07-2020
Site & Phase :	May Flower Platinum	Time:	12.20
Supplier		Req. No.	11799
Material required before date:	13-07-2020	ID No.	58416

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Surface Mounted Tube Light - 4'0" - Brand - Wipro - Garnet Batten - D532065 - Daylight	White	20 watts	10	No's		
2	Surface Mounted Tube light- 2'0'' Brand-wipro - Granet Batten-D531065 -Daylight	White	10watts	25	Nos		
3	108600						
4							
5							
6							
7							
8							
9							
10							

Remarks:For Labour Quaters & site use purpose

Prepared By	K.Narender Reddy	Approved by	SV.Subbareddy
Sign.& Date	10-07-2020	Sign. & Date	

Note: .

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10313
Modi Properties Private Limited,.	DC Date.	14-07-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	68808
	PO Date.	13-07-2020
	Req ID	58416
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11798

	Description of Goods	HSN/SAC	Qty
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	25
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	10
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 39818
Date 16/7
Sign.

INWARD
Inward No. 3561 Dt. 14/7/20
MRN No: 8133 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	12278
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	14-07-2020
	PO No.	68808
	PO Date.	13-07-2020
	Req ID	58416
GSTIN : 36AABCM4761E1ZM	Req Date	11-07-2020
	Loc Req No	11798

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	9405	25	210.00	5,250.00	12	630.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	10	225.00	2,250.00	12	270.00
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INWARD
Inward No 13561 Dt. 14/7/20
MRN No: 81133 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

IGST	CGST	SGST			
			Total Taxable Amount	7,500.00	900.00
	450.00	450.00	Total Invoice Amount	8,400.00	

Rupees : Eight Thousand Four Hundred Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction