PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 17/7/20. | Prepared by: | SOWMYA |
| PO/WO no. | 68815 | PO / WO Date. | 13/7/20 |
| Supplier Name | 8Sllp. | PO/WO amount | 6,574.96 |
| Firm/Company | Nilgiri Estates | Project | NE |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12328 | 16/7/20. | 6,574.96 |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 6,574.96. |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10361 | 16/7/20 | 81288 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount B –Other Credits :_ | | | | – |
| Amount C –Other Debits :_ | | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 6,575 |
| Amount E – PO / WO value: | | | | 6,575 |
| Amount F – Difference (A – E): | | | | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes □ No (explained below) |
| Excess / short material received | □ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. /- □ No |
| Payment – due date | **25.7.2020** |
| Remarks: | |
| | |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | | | | | |
| Date | 17/7/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12328 |
|---|---|---|
| Nilgiri Estates | Invoice Date. | 16-07-2020 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | PO No. | 68815 |
| | PO Date. | 13-07-2020 |
| | Req ID | 58433 |
| | Req Date | 11-07-2020 |
| GSTIN : 36AAHFN0766F1ZA | Loc Req No | 72866 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7301 - Plumbing - sanitary - Gasket Saifan Set - NA - D1810105 | | 2 | 2786.00 | 5,572.00 | 18 | 1,002.96 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 12 | | | | | | | |
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| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 5,572.00 | | 1,002.96 |
|---|---|---|---|---|---|---|
| | 501.48 | 501.48 | Total Invoice Amount | 6,574.96 | | |

Rupees : Six Thousand Five Hundred Seventy Four and Paise Ninty Six Only.

**for Summit Sales LLP**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 12609
Date 20/7/20
Sign.

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

 13-07-2020 4:25:00 PM

68815
15.07.20 12:16:57

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 68815 | 72866 |
| | **Doc Date** | 13-07-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 18-11-2019 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 7301 - Plumbing - sanitary - Gasket Saifan Set - NA - nos<br>*D1810105* | 2.00 | 2,786.00 | 0.00 | 18.00 | 6,574.96 |
| | **Total Order Value . . .** | | | | | **6,574.96** |

Rupees : Six Thousand Five Hundred Seventy Four and Paise Ninty Six Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Nilgiri Homes Phase - II<br>Sy.No.143/133/134/135/136, Rampally Village.<br>Phone. Mallesham 9553797190 |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 16,64 purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Requisition Form

| Company Name: | NILGIRI ESTATES | Date: | 11-07-2020 |
|---|---|---|---|
| Site & Phase : | NILGIRI ESTATE | Time: | 10:30 |
| Supplier | | Req. No. | 72866 |
| Material required before date: | | ID No. | 58433 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | EWC Swextd Fitting Snow White (S1062138SN) | - | 02 | No's | | |
| 2 | 68815 | | | | | |
| 3 | | | | | | |
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Remarks: - FOR VILLA NO:- 16,64 PLUMBING FITTING WORK PURPOSE

| Prepared By | PASHA | Approved by | |
|---|---|---|---|
| Sign.& Date | 11-07-2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

| Company Name: | | Date: | |
|---|---|---|---|
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | Urgent | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| Prepared By | | Approved by | |
|---|---|---|---|
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

15:25
TS10UB5649

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| | | | |
|---|---|---|---|
| **Customer Details** | | DC No. | 10361 |
| Nilgiri Estates | | DC Date. | 16-07-2020 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | | PO No. | 68815 |
| | | PO Date. | 13-07-2020 |
| | | Req ID | 58433 |
| GSTIN : 36AAHFN0766F1ZA | | Req Date | 11-07-2020 |
| | | Loc Req No | 72866 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7301 - Plumbing - sanitary - Gasket Saifan Set - NA - nos | | 2 |
| 2 | | | |
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INWARD
Inward No: 21834 Dt: 16/7/20
MRN No: 81288 Dt: 18/7/20
Received by: Ashish
Sign:
Nilgiri Estates

39958
20/7

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12328 |
|---|---|---|
| Nilgiri Estates | Invoice Date. | 16-07-2020 |
| Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad | PO No. | 68815 |
| | PO Date. | 13-07-2020 |
| | Req ID | 58433 |
| | Req Date | 11-07-2020 |
| GSTIN : 36AAHFN0766F1ZA | Loc Req No | 72866 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
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| 2 | | | | | | | |
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INWARD
Inward No: 21834 Dt: 16/7/20
MRN No: 8/288 Dt: 18/7/20
Received By: Ashish
Sign
Nilgiri Estates

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 5,572.00 | 1,002.96 |
| | 501.48 | 501.48 | Total Invoice Amount | 6,574.96 | |

Rupees : Six Thousand Five Hundred Seventy Four and Paise Ninty Six Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised Signatory*