

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:		21/7/2020		Prepared by:		K. R. Chagulu	
PO/WO no.		68755		PO / WO Date.		10/7/2020	
Supplier Name		Kaveri Timber Depot		PO/WO amount		33,318/-	
Firm/Company		SOV LLR		Project		SOV.	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	174	18/7/2020	34,274/-				
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			34,274/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	-	-	81283	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B – Other Credits :			-				
Amount C – Other Debits :			-				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			34,274/-				
Amount E – PO / WO value:			33,318/-				
Amount F – Difference (A – E):			956/-				
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. <u>    </u> /- <input type="checkbox"/> No				
Payment – due date			27/7/2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	✓						
Date	21/7/2020						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-



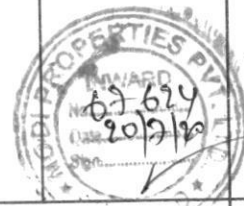
# Kaveri Timber Depot

Dealers in : Burma Teak, Indian Teak, African Teak, Salwood, Non-Teak, Moulding & Plywood.  
Plot No. 2, ECIL Road, IDA, Nacharam, Hyderabad - 76.

No. **174** Date **18/07/20**  
 M/s. **SILVER OAK VILLAS LLP** PO. **68755**  
**5-4-187/3&4 2nd Floor M.G. Road Secunderabad** G.S.T No **36ADB53288A2 Z7**

Sl.No.	PARTICULARS	Qty.	C.Ft./C.M.	RATE	AMOUNT Rs. Ps.
1)	2384 W.P.C (5X2½) 7' 3½	2 } 2 }	1 set	3816/-	3816=00
2)	2387 W.P.C (4X2½) 7'-3" 3'-0"	6 } 3 }	3 set	2640/-	7920=00
3)	2389 W.P.C (4X2½) 7'-3" 2'-6"	6 } 3 }	3 set	2580/-	8550=00
4)	2388 W.P.C (4X2½) 7' 3'	2 } 2 }	1 set	3000/-	3000=00
5)	2390 W.P.C (4X2½) 7' 2'-6"	4 } 4 }	2 set	2880/-	5760=00

**INWARD WITH TIME:**  
 Inward No. **14502** Dt: **18/7/20**  
 MRN No: **81283** Dt: **18/7/20**  
 Received By: *[Signature]* Sign: *[Signature]*  
**SILVER OAK VILLAS LLP**



**TS08UE**  
**4962**  
E. & O.E.

				29046=00
		CGST	% 9%	2614=00
		SGST	% 9%	2614=00
		IGST	%	
Party GSTIN No.	HDFC Bank A/c. No. 50200005516244 IFSC Code : HDFC0000081 Branch : Himayathnagar	TOTAL AMOUNT GST		34274=00

\* Goods once sold will not be taken back.  
 \* No claim will be admitted by us once goods delivered from our premises.  
 \* Interest rate @ 24% will be charged of this bill, if not paid within a week time.

For **Kaveri Timber Depot**

# Purchase Order

Page(s) 1 Of 1

11-07-2020 14:28:02



68755

08.07.20 3:08:59

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

## Supplier Details

Kaveri Timber Depot  
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

**GSTIN** 36AAFFK7078K1ZT

9441723939

<b>Doc No</b>	68755	155856
<b>Doc Date</b>	10-07-2020	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	10-07-2020	
<b>SupplyType</b>	Supply	

**Kind Attn : Mr. Laxman Patel**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2384 - Carpentry - other - WPC -2+2 - 7 ft x 3 ft 6 in - Nos	1.00	3,816.00	0.00	18.00	4,502.88
2 2387 - Carpentry - other - WPC 2+1 - 7 ft 3 in x 3 ft - Nos	3.00	2,640.00	0.00	18.00	9,345.60
3 2389 - Carpentry - other - WPC - 2+1 - 7 ft 3 in x 2 ft 6 in - Nos	3.00	2,580.00	0.00	18.00	9,133.20
4 2388 - Carpentry - other - WPC - 2+2 - 7 ft x 3 ft - Nos	1.00	3,000.00	0.00	18.00	3,540.00
5 2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6 in - Nos	2.00	2,880.00	0.00	18.00	6,796.80
<b>Total Order Value . . .</b>					<b>33,318.48</b>

Rupees : Thirty Three Thousand Three Hundred Eighteen and Paise Fourty Eight Only.

## Terms and Conditions :-

<b>Specification / Brand</b>	All items shall be of WPC Door frame with maindoor section 5"x3" and internal frame section should ne 4"x 2 1/2", Rate per rft is Rs. 180 per maindoor and internal door Rs. 150 excluding GST
<b>Payment Terms</b>	After delivery and production of bill
<b>Tax</b>	Included in the above prices
<b>Delivery Date</b>	With in 5 days
<b>Delivery Location</b>	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
<b>Penalty For Delay</b>	Nil
<b>Transportation Cost</b>	Extra as per actuals
<b>Warranty</b>	Nil
<b>Advance Paid</b>	Nil
<b>Other Terms</b>	We reserve the rights to reject the items if not as specified, damage is in suppliers account, above order is for Villa No 128 purpose.
<b>Completion Date</b>	Nil
<b>Measurment</b>	Logs sizes will be paid as per standerd sizes.
<b>Security</b>	Nil
<b>Remarks</b>	Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Name : 

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

# Estimate/Draft PO

Page(s) 1 Of 1

10-07-2020 14:57:50

Original / Office Copy / Purchase Div. Copy

From Company : **Silver Oak Villas LLP**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ADBFS3288A2Z7

## Supplier Details

Kaveri Timber Depot  
Plot No. 2, Sy.no. 52 & 54, Road No.7, IDA Nacharam, Hyderabad - 500076.

GSTIN 36AAFFK7078K1ZT

9441723939

Doc No	68755	155856
Doc Date	10-07-2020	
Quote No	Nil	
Quote Date	10-07-2020	
SupplyType	Supply	

**Kind Attn : Mr. Laxman Patel**

Estimate/Draft PO for the Supply of following Items.

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3 2389 - Carpentry - other - WPC - 2+1 - 7 ft 3 in x 2 ft 6 in - Nos	3.00	2,580.00	0.00	18.00	9,133.20
4 2388 - Carpentry - other - WPC - 2+2 - 7 ft x 3 ft - Nos	1.00	3,000.00	0.00	18.00	3,540.00
5 2390 - Carpentry - other - WPS - 2+2 - 7 ft x 2 ft 6 in - Nos	2.00	2,880.00	0.00	18.00	6,796.80
<b>Total Order Value . . .</b>					<b>33,318.48</b>

Rupees : Thirty Three Thousand Three Hundred Eighteen and Paise Forty Eight Only.

## Terms and Conditions :-

Specification / Brand	All items shall be of WPC Door frame with maindoor section 5"x3" and internal frame section should be 4"x2 1/2". Rate per ft is Rs. 180 per maindoor and internal door Rs. 150 excluding GST
Payment Terms	After delivery and production of bill
Tax	Included in the above prices
Delivery Date	With in 5 days
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to reject the items if not as specified, damage is in suppliers account, above order is for Villa No 128 purpose.
Completion Date	Nil
Measurement	Logs sizes will be paid as per standard sizes.
Security	Nil
Remarks	Nil

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Kaveri Timber Depot**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form - Door Frames

Company: Silver Oak Villas LLP      Site & Phase: SOV

Req. no.: 155856      Req. Date: 08-07-2020

Material required before: 11-07-2020      ID no.: 58337

Prepared by: G. Mona      Approved by (sign):

Flat / Block no.: For v no: 128

Material :- Door Frames (WPC)

Type A 1210 Sft 3BHK Order Value: 1 Villas

Type B 1010 Sft 2BHK Order Value: 0 Villas

Electrical duct doors: 0

S No.	Item Description	Units	Qty required for Type B for 1210 Sft 3BHK flat	Qty required for Type A for 1010 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site - full frames	Balance Qty to be ordered
1	Main door frame 7' x 3'6" with threshold	Nos	1.00	0.00	0.00	1.00	1.00	0.00	1.00
2	Door frame 7' 3"x 3' without threshold	Nos	3.00	0.00	0.00	1.00	3.00	0.00	3.00
3	Door frame 7' 3" x 2'6" without threshold	Nos	3.00	0.00	0.00	1.00	3.00	0.00	3.00
4	Door frame 7' x 3' with threshold	Nos	1.00	0.00	0.00	1.00	1.00	0.00	1.00
5	Door frame 7' x 2'6" with threshold	Nos	2.00	0.00	0.00	1.00	2.00	0.00	2.00
Total							10.00	0.00	10.00

S No.	Item Description	Units	Quantity required	Qty Available at site - extra pieces	Balance Qty to be ordered	Qty in cft	Inward No	Date
1	Main door side 7' 3" X 5" X 3"	Nos	2.00	0.00	2.00	1.49		
2	Main door top /bottom 4' X 5" X 3"	Nos	2.00	0.00	2.00	0.82		
3	Other door sides 7' 3" X 4" X 2 1/2"	Nos	14.00	0.00	14.00	6.97		
4	Other door top / bottom 3' X 4" X 2 1/2"	Nos	3.00	0.00	3.00	0.62		
5	Other door top / bottom 3' 6" X 4" X 2 1/2"	Nos	5.00	0.00	5.00	1.20		
6	Other door sides 5' X 4" X 2 1/2"	Nos	4.00	0.00	4.00	0.12		
7	Other door top / bottom 2'6" X 4" X 2 1/2"	Nos	4.00	0.00	4.00	0.07		
8	Fish Tail Holdfast	Nos	30.00	0.00	30.00			
9	Wooden Screw 30 X 8 MM	Box	1.00	0.00	1.00			
10	Nails 2"	Kg	1.00	0.00	1.00			
Total			66.0	0.0	66.0	11.3		

Note: Round of nails to the nearest kg.

APPROVED BY  
18 JUL 2020  
SOHAM MOJI  
MANAGING DIRECTOR